



**City of Gustavus**  
P.O. Box 1  
Gustavus, AK 99826  
Phone: (907) 697-2451

**APPLICATION FOR RE-SELLER CERTIFICATE**  
**Fee \$10.00**

I, \_\_\_\_\_, \_\_\_\_\_  
Name Title

Representing \_\_\_\_\_, a business  
Business Name

located in the City of Gustavus, Alaska, whose mailing address is:

P.O. Box \_\_\_\_\_

Gustavus, Alaska 99826

Hereby apply for a Sales Tax Re-seller Certificate under Section 4.15.020 of the City of Gustavus Sales Tax Ordinance.

I am aware that a re-seller must maintain a physical presence with the City of Gustavus, must register with the City Treasurer, or the official administering this ordinance and report their sales. I am aware the service or goods sold has to be directly integrated in the services or goods sold by me. I am aware I must provide the original service provider with my sales tax account number. I am aware the service or goods must be purchased separately for each resale. I am aware the service must be identified, charged for and billed separately from any other service to the ultimate consumer. I am aware the entire transaction is subject to a 3% Sales Tax. I am aware I must provide the seller with adequate proof that the service or goods will be resold according to the ordinance (example: a sample invoice showing itemization of the resold service or goods to the seller).

\_\_\_\_\_  
Signature Date

**Applications MUST be accompanied by the following required attachments:**

1. Payment of the \$10 application fee, and
2. A completed City of Gustavus Business Registration Form – This requirement only applies to businesses that maintain a physical presence with the City of Gustavus that have not previously registered with the City Treasurer or the official administering this ordinance.

**Applications received without the required documents or payment will not be processed.**

**FOR OFFICE USE ONLY**

**Certificate Number** \_\_\_\_\_ **Date** \_\_\_\_\_

**Fee Paid\$** \_\_\_\_\_ **Cash** \_\_\_\_\_ **Check #** \_\_\_\_\_

\_\_\_\_\_  
City Treasurer, Gustavus