

## CITY ADMINISTRATOR'S REPORT August 2023 General Meeting

- We are still extremely busy and at times overwhelmed as we continue to be short-staffed. But there is light! We recruited for, reviewed applications, scheduled and conducted interviews for Administrative Librarian. We had two great candidates but chose Melisa Gomb for her many years of library experience including the local project of cataloguing specific collections. However, we encouraged the other candidate to make an application for the City Clerk and she did. We have made her an offer and she has accepted. She won't be able to start full time until approval for her hire will be before you for at the general meeting next week.
- Septage update - Trevor Richards from Juneau Septic has made more trips since the last report but we are awaiting his July report to see how many
- Additional research and gathering of information requested by our attorney. Also sent him various correspondence on this issue and requested information from him about surveillance cameras.
- Worked with the NPS to see availability of specific hazmat equipment until ADOT can advise us when they will be moving forward with a plan to collect the annual amount of PFAS provided for in the bill that was passed last legislative session.
- Concern over language on the Civil Work Permit and disagreement with stipulations. Attempting to resolve but need to do further research. If you have any questions please let me know. If necessary I will bring it to council when research is complete to review.
- Continue to attend weekly "Office Hours" meetings with Alaska Municipal League where they review various upcoming grants and infrastructure funding notices.
- With the Acting Clerk, we have been conferring with Council Member Owens who has stepped up to assist with election paperwork and processes. Thank you for taking this on. It's a lot of work.
- Continue to report incidents to the Alaska State Troopers regarding vandalism and theft at the beach. Worked with ADOT on request for a resolution in support of airport upgrades to the gates access system.
- We are still waiting for construction to begin on the Library Shelter Project. John Barry is working with the contractor who is waiting for precast footings and other materials for the shelter.
- Researched originations of the port fee to help to respond to Karla Hart's request regarding the fee and why AMHS staff continue to put forth that the fee was originated by the City. Provided her information including the email from Craig Tornga of AMHS.
- This month there has been an abundance of general correspondence and assistance with citizens and other organizations.

Any comments, questions, or suggestions?