## CITY ADMINISTRATOR'S REPORT May 13, 2024, General Meeting

- Met with HDR staff as a kickoff meeting to discuss the process for reviewing project information, plans, potential for bundling projects, the CIP plan, etc. They have developed a spreadsheet and a TEAMS location as a starting point to enter project information and we need to upload project documents such as drawings, scoping documents, etc. to build on the information.
- Working with ADOT and AML to submit a PIDP application for Phase I and II of planning and design of a solution for some protection to the float system at the dock. By the time of this meeting, the grant will have been submitted. I can share the final version with anyone who is interested.
- Had a kickoff meeting with Structured for the Cybersecurity Assessment. They will be here the first week of June to conduct their assessment. Part of that will include meeting with staff, the mayor and council members regarding the use of City technology. I hope you will all be available sometime June 4th or 5<sup>th</sup> for a brief meeting with the Structured Security Engineer.
- Airport Law Enforcement/TSA issue –The HR paperwork including establishing the PCNs (Position Control Numbers) for the LE positions is sitting on the governor's Chief of Staff's desk for signature. ADOT is already getting the necessary uniforms, gear and supplies needed for the LE officers.
- DHSEM again requested that we provide some additional closeout items for the FEMA projects. If I understand it correctly, I believe the State DHSEM is being audited by FEMA and they are asking for details/permitting approvals and permit compliance proof for close outs from at least 2 years ago.
- Did a tour of some roads and the gravel pits with our roads contractor to look at where we need to add material and look at potential solutions for prolonging the life of the gravel pit. Finding a solution to this issue is paramount and it need to become a priority if we want to continue to improve our roads and for other projects too. (DRC expansion and long term septage solutions come to mind.)
- We are still experiencing vandalism on the beach lands by people dragging logs away from the roadside. We will be placing logs to extend along the riverbank across from the back door parking lot of City Hall.
- Road Maintenance RFP and Firehall Painting RFQ both were finalized and posted. Road RFP is due June 10<sup>th</sup>.
   Painting RFQ due May 24<sup>th</sup>.
- Looking to get quoted for a flat of culverts to stockpile for road projects. Ordering them this way will provide significant savings over buying them from Tyler Rental's yard and then shipped. The less handling of the culverts, the more savings.
- Continued budget work and discussions for FY25. As it currently stands, through a lot of time and effort, our
  Treasurer has balanced what started as an over 200K shortfall on the budget with various reductions across
  departments and with interest from some of our AMLIP accounts. As a reminder, we do not have the 300K in
  federal revenues that we had available to us in the last 3 years. As a result, we need to come more in line with
  pre- Covid revenues while adjusting for inflation, and still provide necessary services to our community. I believe
  through concessions made by all departments, this is a fair and now balanced budget, with both department staff
  hours and operations being adequately funded. If any additional funding or line-item adjustments becomes
  operationally necessary later in FY 25, with proper justification, we can look at that on a case-by-case basis when
  the time comes. I ask that, in consideration for you approve this budget as presented.
- Council Questions?