

Gustavus City Council Special Meeting 4/22/2013

1. Mayor Cacioppo called the meeting to order at 6:00pm

Mayor Cacioppo	present
Vice Mayor Farevaag	present
Councilmember Marchbanks	present
Councilmember Mackovjak	present
Councilmember Sunday	present
Councilmember Hawley	present
Councilmember DeBoer	present

2. Roll Call

3. **Approval of Minutes:** none

4. **Mayor's Request for Agenda Changes:** Requests to move Mayors report under unfinished business

5. **Committee Reports:** none

6. **Public Comment on Non-Agenda Items:** none

7. **Consent Agenda:** none

8. **Ordinance for Public Hearing:** none

9. **Unfinished Business:**

A. Mayors report:

- 1) Mayor Cacioppo expressed we are entering our 2nd semester of crisis management. Sandi and Noel will help with Clerk duties until we have appointed a new clerk.
- 2) Denali commission report came out – The Mayor requested that Jim and Sandi look into and start working on.
- 3) Joel Neimeyer - AE left and Denali Commision took over, city was in position of doing Federal Audit down the road. Jim M. says we want anything Neimeyer says in writing.
- 4) Statement: Fragile relationship between council and clerk. Clerk left 6 weeks ahead of Notice. The Mayor believes it was due to audit situation.

10. New Business:

- . A. Authorize the expansion of duties for the DRC Manager/Operator to act as interim City Clerk.

Public Comment:

- 1. Paul Berry
- 2. Karen Taylor

Councilmember Marchbanks moves that we authorize the expansion of duties for Paul Berry to act as interim city clerk.

Councilmember Mackovjak seconds the motion.

Discussion:

1. Councilmember Marchbanks proposes five (5) basic duties for interim Clerk:

- I. Phone and messages
- II. Paying bills/making deposits
- III. Taking minutes at general meeting
- IV. Forwarding emails
- V. Changes made during budget meeting need to be on spreadsheet

Vote on the motion:

Councilmember Sunday: yes
Councilmember Hawley: yes
Mayor Cacioppo: yes
Councilmember Marchbanks: yes
Councilmember DeBoer: yes
Councilmember Mackovjak: yes
Vice Mayor Farevaag: yes

Motion passes 7-0

B. Authorize the expenditure of overtime for
the DRC Manager/Operator.

Public comment:

A. Paul Berry

Councilmember Sunday moves we authorize the expenditure of overtime for Paul Berry in the position of interim City Clerk.

Councilmember Mackovjak seconds the motion

Discussion:

1. Councilmember Sunday raised the question of pay for the interim Clerk with an established City employee. Paul is comfortable with his rate of pay \$23.20/hour. After 30 days this should be re-accessed.
2. Councilmember Mackovjak suggests the council revisit at regular June meeting rather than at 30 days, or a special meeting.

Councilmember Sunday moves to rescind his initial motion.

Councilmember Mackovjak: Moves that we authorize the payment of overtime to Paul Berry from the administrative account for total combined hours exceeding 40 hours per week.

Councilmember Sunday seconds the motion

Vote on the motion:

Councilmember Marchbanks: yes
Councilmember DeBoer: yes
Councilmember Hawley: yes
Vice Mayor Farevaag: yes
Councilmember Sunday: yes
Mayor Cacioppo: yes
Councilmember Mackovjak: yes

Motion passes 7-0

11. Staff Reports:

12. City Council Reports

A. Mayor's report – moved to new business

B. City Clerk report

13. City Council Questions and Comments

14. Public Comments on Non-Agenda Items

A. Joann Lesh

B. Rachel Parks

15. Executive Session: none

16. Adjournment at 7:02pm

Submitted by: Noel Farevaag