

**GUSTAVUS CITY COUNCIL  
SPECIAL MEETING MINUTES  
July 6, 2017**

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**1. CALL TO ORDER:**

A Special Meeting of the Gustavus City Council is called to order on July 6, 2017, at 5:30pm by Mayor Edwards. There are fifteen + (15+) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Edwards  
Vice Mayor  
Council Member Taylor  
Council Member Ohlson  
Council Member Miranda  
Council Member Sunday  
Council Member Howell

The following members are not present:

**3. APPROVAL OF MINUTES**

**4. MAYOR'S REQUEST FOR AGENDA CHANGES: None**

**5. COMMITTEE REPORTS**

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS: Susan Warner thanked the fire hall for assisting in burying her pet. Sean Nielsen asked how the city was going to administer grants with the new positions proposed.**

**7. CONSENT AGENDA**

**8. ORDINANCE FOR PUBLIC HEARING:**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS:**

**A. Approve job descriptions for the positions of City Clerk and City Treasurer**

MOTION: Council Member Howell moves approve the job secription for Gustavus City Clerk and City Treasurer as developed by the Council Committee.

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: Notes incomplete

MOTION TO AMEND: Council member Miranda moves to add "staff city hall during publically open hours" to both job descriptions under Duties.

SECONDED BY: Council Member Taylor.

ROLL CALL VOTE ON MOTION TO AMEND:

**YES:** Ohlson, Howell, Edwards, Taylor, Sunday, Miranda

**NO:**

**RECUSED:**

MOTION TO AMEND **PASSES**/FAILS 6/0

ROLL CALL VOTE ON MOTION:

**YES:** Ohlson, Howell, Edwards, Taylor, Sunday, Miranda

**NO:**

**RECUSED:**

MOTION **PASSES**/FAILS 6/0

11. STAFF REPORTS
12. CITY COUNCIL REPORTS
13. **CITY COUNCIL QUESTIONS AND COMMENTS:** Council Member Howell discussed the availability of the Craig Treasurer to assist Gustavus in closing out its fiscal year. Mike Taylor will follow up on this.
14. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** Notes Incomplete. Sean Nielsen spoke about the need for a grants administrator. Susan Warner discussed filling the vacant council seat.
15. EXECUTIVE SESSION
16. **ADJOURNMENT:**  
Hearing no objections, Mayor Edwards adjourns the meeting at 6:25 pm.



Connie Edwards, Mayor



Attest:

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Printed Name