

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
January 15TH, 2018**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on January 15th, 2018, at 7:01pm by Mayor Miranda. There are twenty-two (22) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Miranda
Vice Mayor Ohlson
Council Member Casipit-Conference Call
Council Member Cook-Conference Call
Council Member Sunday
Council Member Taylor
Council Member Warner

The following members are not present: All Present

3. APPROVAL OF MINUTES:

A. General Meeting Minutes December 11th, 2017

MOTION: Council Member Cook moves to approve the General Meeting Minutes from December 11th, 2017 as presented.

SECONDED BY: Council Member Sunday

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7/0**

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

A. Move Consent Agenda to after New Business Item #11

Hearing no objections, Mayors request for Agenda Changes passes by Unanimous Consent

5. COMMITTEE REPORTS/STAFF REPORTS:

- A.** Library-Bre provided a written and oral report
- B.** GVFD-Travis provided a written and oral report
- C.** Treasurer Phoebe provided a written and oral report

6. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

7. CONSENT AGENDA (Moved to Item #11)

- A. Introduction of FY18-07NCO Providing for the Amendment of the Disposal & Recycling Center (DRC) Budget for Fiscal Year 2018**
- B. Introduction of FY18-08NCO Providing for the Amendment of the Department Budgets for Fiscal Year 2018**

8. ORDINANCE FOR PUBLIC HEARING

9. UNFINISHED BUSINESS

A. **Public Input on Beach Access and Parking**

- a) **Greg Streveler:** Access with regard to vegetation
- b) **Karen Colligan-Taylor:** Access with regard to ecosystem
- c) **Jon Howell:** Access with regard to self-regulation of motorized vehicles and the effects of noise pollution.
- d) **Annie Mackovjak:** Historical Uses and thoughts on motorized vehicles and parking
- e) **Kimber Owen:** Provided input from her Seawolf clients regarding the condition and use of the beach. Suggested having disability view point parking/access.
- f) **Judy Brakel:** Provided childhood description of beach use and the importance of leaving no trace.
- g) **Ben DeBoer:** Expressed appreciation of the opinions being shared. Self-regulation isn't working anymore. Ben foresees parking and storage issues and would like the council to consider these issues.
- h) **Kim Heacox:** Appreciates the thoughtful testimonies. Access to Glacier Bay can be difficult for locals. Our beach is accessible to all. Let's take care of it.
- i) **Artemis BonaDea:** With regard to vegetation specifically, spruce trees.
- j) **Sally McLaughlin:** The condition of the beach will continue to worsen if we don't manage it in some way.

Mayor Miranda called for a 5-minute recess at 8:13pm. Meeting reconvened at 8:23pm

B. **Introduction of City Ordinance Title 6**

MOTION: Council Member Taylor moves to approve Introduction of City Ordinance Title 6

SECONDED BY: Council Member Sunday

PUBLIC COMMENT:

- a) Paul Berry

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Warner, Sunday, Cook, Miranda, Ohlson, Taylor, Casipit

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7** /0

10. NEW BUSINESS:

A. **Approval of Certificate of Record Destruction**

MOTION: Council Member Warner moves approve the Certificate of Record Destruction

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Casipit, Cook, Taylor, Sunday, Warner, Miranda, Ohlson

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7** /0

B. **Excursion Restaurant Liquor License Renewal**

No Objections, no action was taken

C. **Approve Resolution CY18-01: A Resolution by the City of Gustavus Updating the City Benefits Policy and Procedure**

MOTION: Council Member Miranda moves to approve Resolution CY18-01: A Resolution by the City of Gustavus Updating the City Benefits Policy and Procedure.

SECONDED BY: Council Member Taylor

PUBLIC COMMENT:

a) **Paul Berry**

COUNCIL COMMENT:

- a) **Ohlson** requests to recuse himself from voting due to possible conflict of interest, his wife being an CoG employee.
b) **Warner:** It's important to understand that this is a temporary solution.

CONFLICT OF INTEREST HEARING

Vice Mayor Ohlson declared a conflict of interest regarding CY18-01 and presented a statement.

PUBLIC COMMENT: None

COUNCIL COMMENT: None

Mayor Miranda made the determination that a conflict of interest exists and requested that Vice Mayor Ohlson provide input on Resolution CY18-01 and recuse himself from any votes regarding the resolution.

AMENDMENT TO THE MAIN MOTION: Council Member Warner moves to insert the words 'where practicable' before the words 'to all qualified employees' in the last sentence of 'Now Therefore, be it Resolved 2). The line would read, '2) Offer a flexible work schedule, where practicable, to all qualified employees.'

SECONDED BY: Mayor Miranda

COUNCIL COMMENT:

- a) Taylor
b) Sunday

ROLL CALL VOTE ON THE AMENDMENT

YES: Miranda, Casipit, Cook, Sunday, Taylor, Warner

NO: 0

RECUSED: 1

MOTION **PASSES**/FAILS 6/0

AMENDMENT TO THE MAIN MOTION: Mayor Miranda moves to insert a third section under 'Therefore, be it Resolved'. The line would read, '3) Item 1 in this Policy and Procedure will expire on December 31, 2018 unless renewed or modified by the majority vote of the council.'

SECONDED BY: Sunday

COUNCIL COMMENT:

- a) Cook

ROLL CALL VOTE ON THE AMENDMENT

YES: Miranda, Casipit, Cook, Sunday, Taylor, Warner

NO: 0

RECUSED: 1

MOTION **PASSES**/FAILS 6/0

MOTION: Council Member Barb moves to pass Resolution CY18-01: A Resolution by the City of Gustavus Updating the City Benefits Policy and Procedure as amended

SECONDED BY: Council Member Sunday

ROLL CALL VOTE ON MAIN MOTION AS AMENDED

YES: Casipit, Cook, Taylor, Sunday, Warner, Miranda

NO:

RECUSED: 1

MOTION **PASSES**/FAILS 6/0

D. Approve Resolution CY18-02: A Resolution Amending the Policy and Procedure on Temporary Labor Pools

MOTION: Vice Mayor Ohlson moves to approve Resolution CY18-02: A Resolution Amending the Policy and Procedure on Temporary Labor Pools

SECONDED BY: Council Member Miranda

Ohlson read the Resolution to the public

PUBLIC COMMENT:

a) Paul Berry provided a summary

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Warner, Casipit, Cook, Ohlson, Miranda, Sunday

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS 7/0

E. Approve Scoping and Development Document for the Disposal & Recycling Center (DRC) Quonset Replacement

MOTION: Council Member Sunday moves to Approve Scoping and Development Document for the Disposal & Recycling Center (DRC) Quonset Replacement

SECONDED BY: Council Member Taylor

PUBLIC COMMENT:

a) Paul Berry provided a summary of the project

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Ohlson, Sunday, Warner, Taylor, Miranda, Cook, Casipit

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS 7/0

11. CONSENT AGENDA (Moved from Item #7 to Item #11)

C. Introduction of FY18-07NCO Providing for the Amendment of the Disposal & Recycling Center (DRC) Budget for Fiscal Year 2018

D. Introduction of FY18-08NCO Providing for the Amendment of the Department Budgets for Fiscal Year 2018

MOTION: Council Member Taylor moved to adopt the Consent Agenda as presented

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Ohlson, Sunday, Warner, Taylor, Miranda, Cook, Casipit

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS 7/0

12. CITY COUNCIL REPORTS:

13. CITY COUNCIL QUESTIONS AND COMMENTS:

A. Warner: reminder AMHS meeting tomorrow at 2pm

B. Ohlson: expressed thanks for our training with Ryan

C. Sunday: expressed happiness with the cog scene and young people attending meetings

D. Miranda: working on proposal for administrator in the next week for discussion at our next work session


14. PUBLIC COMMENT ON NON-AGENDA ITEMS:

A. Karen Colligan Taylor-AMHS request to keep Juneau medical appointments in mind when suggesting AMHS schedules

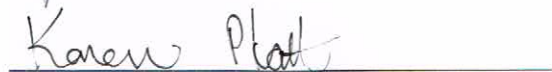
15. EXECUTIVE SESSION

16. ADJOURNMENT:

Hearing no objections, Mayor Miranda adjourns the meeting at 8:56pm.



Jake Ohlson, Vice Mayor



Attest: Karen Platt, City Clerk

11:04 AM

02/01/18

Accrual Basis

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Admin Fees	0.00	10.00	-10.00	0.0%
Business License Fees	2,350.00	3,000.00	-650.00	78.3%
City Subsidy Income	0.00	0.00	0.00	0.0%
Community Revenue Sharing	88,824.00	82,515.28	6,308.72	107.6%
Donations	960.00	2,000.00	-1,040.00	48.0%
DRC Income (Disposal & Recycling Center)	63,291.60	88,280.00	-24,988.40	71.7%
Facilities Usage Fees	0.00	0.00	0.00	0.0%
Fundraiser - Kates Local Artist Fundraising	10.00	1,000.00	-4,200.00	19.2%
GCN Income	0.00	0.00	0.00	0.0%
Gravel Pit Gravel Sales	9,906.00	8,000.00	1,906.00	123.8%
GVFD Income	1,025.00	1,500.00	-475.00	68.3%
In-Kind Income	0.00	0.00	0.00	0.0%
Interest Income	493.39	70.00	423.39	704.8%
Lease Income	7,227.00	15,541.42	-8,314.42	46.5%
Library Income	1,043.20	3,000.00	-1,956.80	34.8%
Marine Facilities Income	2,885.00	14,000.00	-11,115.00	20.6%
NSF Checks Paid	0.00	0.00	0.00	0.0%
NSF Fees	0.00	-10.00	10.00	0.0%
Other Income	0.00	0.00	0.00	0.0%
Payment In Lieu of Taxes	107,545.26	107,545.26	0.00	100.0%
Sales Tax Income				
Fish Box Tax	12,580.00	15,000.00	-2,420.00	83.9%
Penalties & Interest	2,364.53	0.00	2,364.53	100.0%
Retail Tax Income	294,668.28	319,000.00	-24,331.72	92.4%
Room Tax Income	68,391.80	67,000.00	1,391.80	102.1%
Seller's Compensation	-790.77	0.00	-790.77	100.0%
Tax Exempt Cards	130.00	150.00	-20.00	86.7%
Sales Tax Income - Other	0.00	0.00	0.00	0.0%
Total Sales Tax Income	377,343.84	401,150.00	-23,806.16	94.1%
Shared Fisheries Business Tax	410.40	1,656.21	-1,245.81	24.8%
Total Income	664,314.69	733,458.17	-69,143.48	90.6%
Gross Profit	664,314.69	733,458.17	-69,143.48	90.6%
Expense				
Administrative Costs	1,460.79	28,400.00	-26,939.21	5.1%
Advertising	75.00	500.00	-425.00	15.0%
Ambulance Subscription Expense	400.00	2,000.00	-1,600.00	20.0%
Bank Service Charges	1,129.44	2,630.00	-1,500.56	42.9%
Building	11,136.26	28,747.26	-17,611.00	38.7%
Capital Expense	0.00	0.00	0.00	0.0%
City Subsidy Expense	0.00	0.00	0.00	0.0%
Contractual Services	10,843.47	29,500.00	-18,656.53	36.8%
Dues/Fees	1,454.00	7,740.00	-6,286.00	18.8%
Election Expense	212.17	500.00	-287.83	42.4%
Encumbered Funds transfer	0.00	0.00	0.00	0.0%
Equipment	3,696.27	11,845.00	-8,148.73	31.2%
Freight/Shipping	9,008.09	18,760.00	-9,751.91	48.0%
Fundraising Expenses	101.60	2,100.00	-1,998.40	4.8%
General Liability	4,424.75	4,000.00	424.75	110.6%

11:04 AM
 02/01/18
 Accrual Basis

City of Gustavus

Profit & Loss Budget vs. Actual COG Accrual

July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
GVA	0.00	0.00	0.00	0.0%
Holiday gift	2,500.00	2,500.00	0.00	100.0%
Library Materials	0.00	300.00	-300.00	0.0%
Marine Facilities	1,654.51	12,000.00	-10,345.49	13.8%
Occupational Health	0.00	500.00	-500.00	0.0%
Other Expense	0.00	0.00	0.00	0.0%
Payroll Expenses	178,210.19	401,000.00	-222,789.81	44.4%
Postage & Shipping	0.00	0.00	0.00	0.0%
Professional Services	21,328.07	45,000.00	-23,671.93	47.4%
Public Relations	345.91	2,000.00	-1,654.09	17.3%
Relocation	0.00	0.00	0.00	0.0%
Road Maintenance	54,258.24	90,000.00	-35,741.76	60.3%
Supplies	7,225.41	21,500.00	-14,274.59	33.6%
Telecommunications	13,050.96	18,210.00	-5,159.04	71.7%
Training	5,725.80	20,600.00	-14,874.20	27.8%
Travel	8,982.35	23,350.00	-14,367.65	38.5%
Utilities	9,144.16	16,320.00	-7,175.84	56.0%
Vehicle	5,072.16	8,550.00	-3,477.84	59.3%
Total Expense	351,439.60	798,552.26	-447,112.66	44.0%
Net Ordinary Income	312,875.09	-65,094.09	377,969.18	-480.7%
Other Income/Expense				
Other Income				
Encumbered Funds				
National Forest Receipts	0.00	0.00	0.00	0.0%
Encumbered Funds - Other	90,000.00	90,000.00	0.00	100.0%
Total Encumbered Funds	90,000.00	90,000.00	0.00	100.0%
Total Other Income	90,000.00	90,000.00	0.00	100.0%
Other Expense				
Returned NSF Check	25.00			
Total Other Expense	25.00			
Net Other Income	89,975.00	90,000.00	-25.00	100.0%
Net Income	402,850.09	24,905.91	377,944.18	1,617.5%