

General Meeting Minutes February 10th, 2014

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council was called to order on February 10th, 2014 at 7:01pm. There were three (3) community members in attendance at the Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following were present:

Mayor Marchbanks
Vice Mayor Trummer
Council Member DeBoer
Council Member Irwin
Council Member Sunday (via Teleconference)

3. READING AND APPROVAL OF MINUTES:

A. Minutes from the January 13th, 2014 General Meeting were presented.

MOTION: Council Member Irwin: "I make a motion that we need to approve the minutes from the meeting on January 13th, 2014."

SECONDED BY: Council Member DeBoer

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Sunday, Marchbanks, Trummer, Irwin, DeBoer

NO:

RECUSED:

MOTION PASSES 5/0

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

None. With no changes, the Mayor declared that "The Agenda is Set."

5. COMMITTEE REPORTS:

- A.** Gustavus Visitor's Center (GVA) report given by Rachel Parks and Melanie Lesh
- B.** Disposal and Recycling Center (DRC) report was not given. DRC manager Paul Berry was out of town.
- C.** Roads Committee report was not given. Roads Committee Chairman John Savage was unavailable during the meeting.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

7. CONSENT AGENDA: None

8. ORDINANCES FOR PUBLICATION:

- A.** Chapter 6 Library Ordinance Amendments **6.01.010** to **6.01.070**

MOTION: Vice Mayor Trummer: "I will make a motion to publish Chapter 6 Library Ordinance Amendments 6.01.010 through 6.01.070."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: DeBoer, Irwin, Marchbanks, Trummer, Sunday

NO:

RECUSED:

MOTION PASSES 5/0

9. ORDINANCES FOR PUBLIC HEARING:

- A. FY14-10NCO** AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ADMINISTRATION BUDGET FOR FISCAL YEAR 2014

MOTION: Vice Mayor Trummer: "I would like to make a motion to adopt FY14-10NCO, an Ordinance for the City of Gustavus providing for the amendment of the administrative budget for fiscal year 2014."

SECONDED BY: Council Member DeBoer

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: DeBoer, Trummer, Marchbanks, Sunday, Irwin

NO:

RECUSED:

MOTION PASSES 5/0

B. FY14-11NCO AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF GUSTAVUS PUBLIC LIBRARY BUDGET FOR FISCAL YEAR 2014

MOTION: Council Member Sunday: "Madam Mayor, I move that the City Council pass and adopt FY14-11NCO, an Ordinance for the City of Gustavus providing for the amendment of the Gustavus Library budget for fiscal year 2014.

SECONDED BY: Vice Mayor Trummer

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Sunday, Irwin, Marchbanks, Trummer, DeBoer

NO:

RECUSED:

MOTION PASSES 5/0

10. RESOLUTIONS:

A. Resolution 2014-05 A RESOLUTION BY-PASSING THE COMPETITIVE BID PROCESS FOR THE GUSTAVUS BEACH RESTROOM KIT

MOTION: Council Member DeBoer: "I make a motion that the Gustavus City Council adopt a resolution by-passing the competitive bid process for the purchase of the Gustavus Beach Restroom facility and directing the city clerk to purchase the kit."

SECONDED BY: Vice Mayor Trummer

PUBLIC COMMENT: Rachel Parks
Leah McGowan
Melanie Lesh

Council Member Sunday noted that the resolution had a typographical error in the last section starting with "Resolved" where it states "The Gustavus City Council choses" when it should read "chooses."

**Deputy Clerk's Note: This was noted and was fixed for the resolution*

ROLL CALL VOTE ON MOTION

YES: Irwin, Sunday, Trummer, Marchbanks, DeBoer

NO:

RECUSED:

MOTION PASSES 5/0

B. Resolution 2014-06 A RESOLUTION BY-PASSING THE COMPETITIVE BID PROCESS AND AWARDING AN EXTENSION TO THE CONTRACT TO ICF INTERNATIONAL FOR "BROADBAND TECHNICAL CONSULTANT

MOTION: Council Member Sunday: "Madam Mayor, I move that the city council pass and adopt Resolution 2014-06, a resolution by-passing the competitive bid process for the GCN Broadband Technical Consulting Agreement with ICF International for the next two years since ICF International has completed the initial specified performance period."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: Melanie Lesh

ROLL CALL VOTE ON MOTION

YES: Irwin, DeBoer, Trummer, Marchbanks, Sunday

NO:

RECUSED:

MOTION PASSES 5/0

C. Resolution 2014-07 A RESOLUTION APPROVING THE REQUEST FOR THE GUSTAVUS VOLUNTEER FIRE DEPARTMENT TO ESTABLISH A PAY SCHEDULE FOR AMBULANCE SERVICE

MOTION: Council Member Sunday: "Madam Mayor, I move that the City Council pass and adopt Resolution 2014-07, a resolution approving the request for Gustavus Volunteer Fire Department to establish a pay schedule for ambulance services."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Trummer, DeBoer, Sunday, Marchbanks, Irwin

NO:

RECUSED:

MOTION PASSES 5/0

D. Resolution 2014-08 A RESOLUTION APPROVING SUBMISSION OF AN APPLICATION TO THE ALASKA FEDERAL LANDS ACCESS PROGRAM FOR A GRANT TO PLAN AND DESIGN A PEDESTRIAN/BICYCLE PATH ALONG MOUNTAIN VIEW ROAD BETWEEN GOOD RIVER CORNER AND THE BOUNDARY OF GLACIER BAY NATIONAL PARK

MOTION: Vice Mayor Trummer: "I would like to make a motion to adopt resolution 2014-08, approving submission of an application to the Alaska Federal Lands Access program for a grant to plan and design a pedestrian/bike path."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: Rachel Parks
Leah McGowan

ROLL CALL VOTE ON MOTION

YES: Trummer, Sunday, Marchbanks, Irwin, DeBoer

NO:

RECUSED:

MOTION PASSES 5/0

E. Resolution 2014-09 A RESOLUTION PROVIDING FOR A COST-OF-LIVING PAY ADJUSTMENT FOR CITY OF GUSTAVUS EMPLOYEES IN REGULAR POSITIONS

MOTION: Council Member DeBoer: "I make a motion that Gustavus City Council adopt a resolution providing for a cost of living pay adjustment for City of Gustavus employees in regular positions."

SECONDED BY: Vice Mayor Trummer

PUBLIC COMMENT: None

**Deputy Clerk's Note: At this time Vice Mayor Trummer proposed and then rescinded a friendly amendment.*

ROLL CALL VOTE ON MOTION

YES: Marchbanks, Sunday, DeBoer, Trummer

NO:

RECUSED:

**Deputy Clerk's Note: Roll Call Vote on the Motion was stopped mid-vote due to Council Member Irwin desiring to be recused due to a conflict of interest related to being a city employee.*

Mayor Marchbanks ruled that Council Member Irwin did not have a conflict of interest, It was determined Council Member Irwin would be recused from voting on Resolution 2014-09. A new vote on the original motion was then taken.

ROLL CALL VOTE ON MOTION

YES: Trummer, Marchbanks, Sunday, DeBoer

NO:

RECUSED: Irwin

MOTION PASSES 4/0, 1 Recused.

F. Resolution 2014-10 A RESOLUTION OF THE CITY OF GUSTAVUS AUTHORIZING THE CITY CLERK/TREASURER TO ESTABLISH SEPARATE ENCUMBERED DEPARTMENT AND COMMITTEE ACCOUNTS WITHIN THE ALASKA MUNICIPAL LEAGUE INVESTMENT POOL

MOTION: Council Member Sunday: "Madam Mayor, I would move that the City Council pass and adopt Resolution 2014-10, a resolution authorizing the City Clerk/Treasurer to establish encumbered department and committee accounts within (AMLIP) the Alaska Municipal League Investment Pool."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: Melanie Lesh

ROLL CALL VOTE ON MOTION

YES: DeBoer, Trummer, Irwin, Sunday, Marchbanks

NO:

RECUSED:

MOTION PASSES 5/0

11. POLICY AND PROCEDURES FOR PUBLICATION: None

12. POLICY AND PROCEDURE FOR PUBLIC HEARING: None

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS:

A. GUSTAVUS LANDSCAPING'S REQUEST FOR PIT RUN GRAVEL.

MOTION: Council Member DeBoer: "I make a motion that the Gustavus City Council approve the submission of Gustavus Landscaping's request for pit run gravel in the amount of 1500 yards."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: Melanie Lesh

**Deputy Clerk's Note: Council Member DeBoer withdrew his motion.*

MOTION: Council Member DeBoer: "I make a motion that the Gustavus City Council approve Gustavus Landscaping's request for pit run gravel in the amount 1500 cubic yards and that Gustavus Landscaping be awarded the contract in the set amount and authorize the mayor to sign the contract."

SECONDED BY: Council Member Irwin

ROLL CALL VOTE ON MOTION

YES: DeBoer, Trummer, Marchbanks, Sunday, Irwin

NO:

RECUSED:

MOTION PASSES 5/0

**Deputy Clerk's Note: Council Member DeBoer noted a possible conflict of interest involving Mayor Marchbanks. Mayor Marchbanks agreed to recuse herself and then asked Council Member DeBoer if he'd like to revisit the previous application for Gustavus Landscaping listed as agenda item 14A. Council Member DeBoer didn't feel this was necessary. Mayor Marchbanks then turned over the chair to Vice Mayor Trummer. Vice Mayor Trummer assumed the Chair.*

B. FAIRWEATHER CONSTRUCTION'S REQUEST FOR PIT RUN GRAVEL

MOTION: Vice Mayor Trummer: "Motion to award a contract to Fairweather

Construction and approve their request for 4,500 cubic yards of pit run gravel and authorize the Mayor to sign a contract with this entity."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: Melanie Lesh

ROLL CALL VOTE ON MOTION

YES: Trummer, DeBoer, Sunday, Irwin

NO:

RECUSED: Marchbanks

MOTION PASSES 4/0, 1 Recused

C. GLACIER BAY CONSTRUCTION INC'S REQUEST FOR PIT RUN GRAVEL

MOTION: Council Member Sunday: "Madam Vice Mayor, I would move that the City

Council award a contract to Glacier Bay Construction Incorporated and to accept their request for 5500 cubic yards of pit-run gravel and authorize the Mayor to sign the contract."

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Sunday, Irwin, Trummer, DeBoer

NO:

RECUSED: Marchbanks

MOTION PASSES 4/0, 1 Recused

**Deputy Clerk's Note: At this time Vice Mayor Trummer returned the Chair to Mayor Marchbanks for the remainder of the meeting.*

15. STAFF REPORTS: None

16. CITY COUNCIL REPORTS:

A. Mayor's Report

B. Clerk's Report given by the Mayor.

17. CITY COUNCIL QUESTIONS AND COMMENTS:

A. Council Member DeBoer

18. PUBLIC COMMENT ON NON-AGENDA ITEMS:

A. Rachel Parks

B. Melanie Lesh

19. EXECUTIVE SESSION: None

20. ADJOURNMENT:

Hearing no objections, Mayor Marchbanks adjourned the meeting at 8:55pm.

**Meeting Minutes Recorded by: Deputy Clerk Michael Petty*