

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
June 11th, 2018**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on June 11th, 2018, at 7:02pm by Mayor Miranda. There are seven (18) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Miranda
Vice Mayor Ohlson
Council Member Casipit
Council Member Cook
Council Member Sunday
Council Member Taylor
Council Member Warner (by conference call)

All members are present, and a quorum exists

3. APPROVAL OF MINUTES:

A. General Meeting Minutes 05-14-2018

MOTION: Mayor Miranda moves to approve the General Meeting Minutes from May 14th, 2018

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

Hearing no objections motion passes by unanimous consent

B. Special Meeting Minutes 05-23-2018

MOTION: Mayor Miranda moves to approve the Special Meeting Minutes from May 23rd, 2018

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

Hearing no objections motion passes by unanimous consent

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

Hearing no objections, Mayor Miranda announces the agenda as set

5. COMMITTEE REPORTS/STAFF REPORTS:

A. Mayor's Report-Mayor Miranda provided and written and oral report

B. Marine Facilities Coordinator (MFC)-MFC, Ben Sadler provided a written and oral report

C. Treasurer-Treasurer, Phoebe Vanselow provided a written and oral report

6. PUBLIC COMMENT ON NON-AGENDA ITEMS:

A. Philip Hooe-Intertie Update

7. CONSENT AGENDA

A. Introduce FY18-23NCO Providing for the Amendment of the Road Maintenance Budget and the City Held Accounts in FY18 (National Forest Receipts received)

B. Approve Revised Scoping Document for CP17-02 Subproject "DRC Driveway and Recycling Outflow Storage Area Improvement Project" (original scoping approved 9/19/16)

C. Approve Revised Scoping Document for CP18-05 Subproject "DRC Pre-Processing Storage Area" (original scoping approved 9/19/16)

MOTION: Mayor Miranda moves to approve the Consent Agenda

SECONDED BY: Council Member Cook

Hearing no objections, the consent agenda is passed by unanimous consent

8. ORDINANCE FOR PUBLIC HEARING

A. Approve FY18-15NCO Providing for the Establishment and Adoption of the Budget for Fiscal Year 2019 (Introduced April 9, 2018)

MOTION: Council Member Ohlson moves to Approve FY18-15NCO Providing for the Establishment and Adoption of the Budget for Fiscal Year 2019 (Introduced April 9, 2018)

SECONDED BY: Council Member Cook

PUBLIC COMMENT:

1) Paul Berry

COUNCIL COMMENT:

Council discussion regarding amendment

After discussion, the motion was passed with the following amendment:

FY19 City Administrative staff will consist of 3 part-time positions (0.5 FTE more than the FY18 budget). Each position will consist of a minimum 20 hour per week base assignment. In order to obtain the best match between City Government support needs and specific employee interests, qualifications, and availability for work, positions may have an additional assignment up to a 35 hour per week maximum. However, the total administrative payroll will not exceed the amount budgeted for FY19 or the hourly equivalent of 2.2 full-time positions (FTE), unless an amended budget is approved by the City Council.

ROLL CALL VOTE ON MOTION AS AMENDED:

YES: Taylor, Casipit, Ohlson, Cook, Miranda, Sunday, Warner

NO: 0

RECUSED: 0

MOTION **PASSES/FAILS** 7/0

B. Approve FY18-16NCO Providing for the Amendment of the City Held Accounts in FY18 (AMLIP account reorganization) (Introduced May 14, 2018)

MOTION: Council Member Casipit moves to Approve FY18-16NCO Providing for the Amendment of the City Held Accounts in FY18 (AMLIP account reorganization) (Introduced May 14, 2018)

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: None

COUNCIL COMMENT:

1) Council Member Taylor

ROLL CALL VOTE ON MOTION:

YES: Warner, Casipit, Cook, Taylor, Ohlson, Sunday, Miranda

NO: 0

RECUSED: 0

MOTION **PASSES/FAILS** 7/0

C. Approve FY18-22NCO Providing for the Amendment of the City Held Accounts in FY18 (Capital Improvement Project funding) (Introduced May 14, 2018)

MOTION: Council Member Sunday moves to Approve FY18-22NCO Providing for the Amendment of the City Held Accounts in FY18 (Capital Improvement Project funding) (Introduced May 14, 2018)

SECONDED BY: Mayor Miranda

PUBLIC COMMENT:

1) Paul Berry

COUNCIL COMMENT:

2) Council Member Ohlson

3) Council Member Taylor

ROLL CALL VOTE ON MOTION:

YES: Casipit, Ohlson, Miranda, Cook, Sunday, Taylor, Warner

NO: 0

RECUSED: 0

MOTION **PASSES/FAILS** 7/0

9. **UNFINISHED BUSINESS**
- A. Public Input on Draft Beach Development Plan; Discussion of Alternatives - Vegetation Management, Camping, Access**
- Public Comment**
- 1) Julie Howell-Ferry days are busy and dangerous. In favor of parking on west side of dock and possibly two parking spaces by bench on west side to accommodate handicap access. Not in favor of playground equipment at the beach. Both tent and camper camping should be done in Bartlett Cove. Added that she found a K-Gate to allow for wheelchair access but not motorized vehicles
 - 2) Nat Casipit-Concerned about trash/glass and is OK with campers as long as they clean up after themselves.
 - 3) Kathy Hocker-Parking on west side of road and handicap access. In favor of Vegetation Management Plan, starting with a plant survey and testing in a small area first
 - 4) Annie Mackovjak-Read and submitted a written letter supporting Alternative 1. Apposed to parking on either side except for the kayak drop off area on the East side of the dock.
 - 5) Sally Lesh-Supports Alternative 2. Suggested that the State could possibly fund designing a better ferry luggage cart staging area.
 - 6) Ben Sadler-Is unclear how removing the spruce trees preserves the natural beauty of the beach and stated that as Marine Facilities Coordinator, he has been working on picking up trash and broken glass in the firepit area.
 - 7) Lewis Sharman-Consider past, present and future parking issues with population growth in mind and end game in mind.
 - 8) Janet Neilson-suggests a public walkway or sidewalk that wraps around by the restrooms towards beach to divert beach foot traffic away from the road.
 - 9) Philip Hooge, Glacier Bay National Park Superintendent-Encouraged the city to delay decision on camping at the beach until the Glacier Bay Front Country Management plan is completed in late august.

Recess called at 8:00pm, meeting reconvened at 8:08pm

B. Approve City Administrator Job Description

MOTION: Council Member Warner moves to Approve City Administrator Job Description

SECONDED BY: Mayor Miranda

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Mayor Miranda provided background
- 2) Council Member Warner
- 3) Council Member Sunday
- 4) Council Member Cook
- 5) Council Member Ohlson

After discussion, the motion was passed with the following amendment:

Strike out \$30-\$35 per hour DOQ and replace with DOQ

ROLL CALL VOTE ON MOTION:

YES: Casipit, Ohlson, Miranda, Warner, Taylor, Cook

NO: Sunday

RECUSED: 0

MOTION PASSES/FAILS **6/1**

10. **NEW BUSINESS:**

A. Resolution CY18-19 Policy and Procedures for Road Names and Name Changes

MOTION: Council Member Taylor moves to Approve P & P for Road Names and Name Changes

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Council Member Taylor
- 2) Mayor Miranda
- 3) Vice Mayor Ohlson

ROLL CALL VOTE ON MOTION:

YES: Warner, Sunday, Taylor, Ohlson, Casipit, Cook, Miranda

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7/0**

B. Resolution CY18-20 Policies for Gustavus Public Library

MOTION: Council Member Cook moves to approve Resolution CY18-20 Policies for Gustavus Public Library

SECONDED BY: Mayor Miranda

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Mayor Miranda

ROLL CALL VOTE ON MOTION:

YES: Casipit, Ohlson, Miranda, Cook, Sunday, Taylor, Warner

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7/0**

C. Award RFQ FY19-01 Road Maintenance Contract

MOTION: Council Member Taylor moves to Award RFQ FY19-01RM Road Maintenance Contract

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Council Member Taylor
- 2) Council Member Cook
- 3) Council Member Sunday

ROLL CALL VOTE ON MOTION:

YES: Sunday, Ohlson, Miranda, Cook, Casipit, Taylor, Warner

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7/0**

D. Amend City Treasurer's Work Schedule

MOTION: Council Member Miranda moves to amend City Treasurer's Work Schedule from 30-40 hours/week to 20-30 hours/week

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Mayor Miranda
- 2) Council Member Sunday

ROLL CALL VOTE ON MOTION:

YES: Casipit, Ohlson, Miranda, Cook, Sunday, Taylor, Warner

NO: 0

RECUSED: 0

MOTION **PASSES**/FAILS **7/0**

11. CITY COUNCIL REPORTS:

- 1) Council Member Cook reported that the Salmon River Park playground equipment has arrived. Work should be completed by July 3rd.
- 2) Council Member Sunday reported that he is trying to contact DOT regarding AMHS dock improvements. Hopefully coming to Gustavus in June.

12. CITY COUNCIL QUESTIONS AND COMMENTS:

- 3) Mayor Miranda
 - Commented that Kathy Wasserman has retired from the Alaska Municipal League (AML) as Executive Director. Nils Andreassen has replaced Kathy. AML has released their position statement that provides AML perspectives on critical issues facing the state's communities. We can offer amendments. Barb will provide amendments in the form of a Resolution at the July General Meeting.
 - Reminder, airport Meeting tomorrow to submit public comment

4) Council Member Sunday

- Intertie Consultants

- MFC, Ben Sadler reported to Tim that a camper that has been at the beach for 14 days

13. **PUBLIC COMMENT ON NON-AGENDA ITEMS: None**

14. EXECUTIVE SESSION

15. **ADJOURNMENT:**

Hearing no objections, Mayor Miranda adjourns the meeting at 8:55pm.



Barbara Miranda, Mayor

Attest: Karen Platt, City Clerk