

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
October 8th, 2018**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on October 8, 2018, at 7:01pm by Council Member Taylor. There are six (6) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Council Member Casipit
Council Member Cook
Council Member Taylor
Council Member Warner

The following members are not present:

Mayor Miranda
Vice Mayor J. Ohlson
Council Member Sunday

MOTION: Council Member Warner makes a motion for Council Member Taylor to serve as Acting Mayor for this general meeting.

SECONDED BY: Council Member Cook

ROLL CALL VOTE ON MOTION:

YES: Casipit, Cook, Taylor, Warner

NO: 0

MOTION **PASSES**/FAILS 4/0

3. APPROVAL OF MINUTES:

A. General Meeting Minutes 09-17-18

MOTION: Council Member Casipit moves to approve the General Meeting Minutes from September 17, 2018

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None

COUNCIL COMMENT: Acting Mayor Taylor: 10B. Resolution CY18-25 should read "Hearing no objections, the resolution is passed by unanimous consent."

MOTION TO AMEND: Council Member Warner moves to amend the 9/17/18 as noted by Acting Mayor Taylor

SECONDED BY: Cook

ROLL CALL VOTE ON MOTION

YES: Taylor, Warner, Cook, Casipit

NO: 0

MOTION **PASSES**/FAILS 4/0

MAIN MOTION AMENDED: Approval of the General Meeting Minutes from September 17, 2018 as amended

YES: Warner, Cook, Casipit, Taylor

NO: 0

MOTION **PASSES**/FAILS 4/0

B. Special Meeting Minutes 09-19-2018

MOTION: Council Member Cook moves to approve the Special Meeting Minutes from September 19, 2018

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None
COUNCIL COMMENT: None
ROLL CALL VOTE ON MOTION
YES: Warner, Cook, Taylor, Casipit
NO: 0
MOTION **PASSES**/FAILS 4/0

C. Special Meeting Minutes 09-24-2018

MOTION: Council Member Taylor moves to approve the Special Meeting Minutes from September 24, 2018
SECONDED BY: Council Member Cook
PUBLIC COMMENT: None
COUNCIL COMMENT: Acting Mayor Taylor: Item 10C needs vote count
MOTION TO POSTPONE: Council Member Cook moves to postpone approval of the Special Meeting Minutes from September 24, 2018 until vote count is inserted
SECONDED BY: Acting Mayor Taylor
YES: Cook, Casipit, Warner, Taylor
NO: 0
MOTION **PASSES**/FAILS 4/0

D. Special Meeting Minutes 10-05-2018

MOTION: Council Member Warner moves to approve the Special Meeting Minutes from October 5, 2018
SECONDED BY: Council Member Casipit
PUBLIC COMMENT: None
COUNCIL COMMENT: None
ROLL CALL VOTE ON MOTION
YES: Casipit, Warner, Taylor, Cook
NO: 0
MOTION **PASSES**/FAILS 4/0

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

- A.** 9. Unfinished Business A. Change to "Award FYQ FY-1904RM Road Sign Installation"
 - B.** 10. New Business add G. Introduce FY19-08NCO GVFD SCBA Capital Project
 - C.** 10. New Business B Swearing in of new Council Members. Move to immediately after agenda is set.
- Hearing no objections, Acting Mayor Taylor announced the agenda as set

10. NEW BUSINESS

- B.** Swearing in of Council Member Seats E, F and G
City Treasurer Phoebe Vanselow conducted the swearing in of Seat E Erin Ohlson (via teleconference), Seat F Brittney Cannamore, and Seat G Susan Warner.

5. COMMITTEE REPORTS/STAFF REPORTS:

- A.** Library: Public Relations Librarian Jen Gardner provided a written and oral report
- B.** GVFD: Fire Chief Travis Miller provided a written and oral report
- C.** City Treasurer Phoebe Vanselow provided a written and oral report
- D.** City Administrator Tom Williams provided a written and oral report

6. PUBLIC COMMENT ON NON-AGENDA ITEMS:

- a. K. Sargent – Legal street addresses

7. CONSENT AGENDA

- A.** Introduce FY19-07NCO Admin Budget

MOTION: Council Member Warner moves to approve the Consent Agenda
SECONDED BY: Council Member Casipit
Hearing no objections, the consent agenda is passed by unanimous consent

8. ORDINANCE FOR PUBLIC HEARING

A. Approve FY19-06NCO FY19 Community Assistance Program

MOTION: Council Member Cannamore moves to Approve FY19-06NCO FY19 Community Assistance Program

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None

COUNCIL COMMENT:

a. Council Member Warner

ROLL CALL VOTE ON MOTION

YES: Taylor, E. Ohlson, Warner, Cook, Cannamore, Casipit

NO: 0

MOTION **PASSES**/FAILS 6/0

9. UNFINISHED BUSINESS

A. Award Road Sign Installation RFQ FY19-04RM

MOTION: Council Member Cook moves to Award Road Sign Installation RFQ FY19-04RM to Glacier Bay Construction with supplementary funding from the FY19 Road Maintenance Budget.

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None

COUNCIL COMMENT:

a. Acting Mayor Taylor

ROLL CALL VOTE ON MOTION

YES: Cook, Cannamore, Casipit, E. Ohlson, Warner, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

10. NEW BUSINESS:

A. Introduce FY19-08NCO GVFD SCBA capital project

MOTION: Council Member Warner moves to introduce FY19-08NCO GVFD SCBA capital project.

SECONDED BY: Council Member Cook

PUBLIC COMMENT:

a. Fire Chief Miller provided background.

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Cook, E. Ohlson, Cannamore, Casipit, Warner, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

C. Election of Mayor and Vice Mayor

MOTION: Council Member Cook moves to elect Council Member Cal Casipit as Mayor and Council Member Susan Warner as Vice Mayor

SECONDED BY: Acting Mayor Taylor

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Cook, E. Ohlson, Cannamore, Casipit, Warner, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

Mayor Casipit and Vice Mayor Warner were sworn in by Treasurer Phoebe Vanselow.

D. Award RFQ FY19-05RM Snowplowing Service

MOTION: Council Member Taylor moves to award winter 2018-2019 Snowplowing Contract to Glacier Bay Construction Company per their bid received October 1, 2018, for RFQ FY19-05RM.

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Casipit, Cannamore, Taylor, Warner, Cook, E. Ohlson

NO: 0

MOTION **PASSES**/FAILS 6/0

E. Resolution CY18-27 Authorized Signers

MOTION: Council Member Cook moves to adopt Resolution CY18-27 Authorized Signers

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None

COUNCIL COMMENT:

a. Casipit

ROLL CALL VOTE ON MOTION

YES: Cannamore, Warner, Cook, Taylor, E. Ohlson, Casipit

NO: 0

MOTION **PASSES**/FAILS 6/0

F. Resolution CY18-28 Establish Fish Box Tax Penalties

MOTION: Mayor Casipit moves to adopt Resolution CY18-28 Establish Fish Box Tax Penalties

SECONDED BY: Council Member Cannamore

PUBLIC COMMENT:

a. Ohlson

b. Imboden

COUNCIL COMMENT:

a. Vice Mayor Warner

b. Council Member Cook

MOTION TO AMEND: Vice Mayor Warner – change effective date to October 8, 2018

SECONDED BY: Mayor Casipit

COUNCIL COMMENT:

a. Council Member Cook

b. Vice Mayor Warner

ROLL CALL VOTE ON MOTION

YES: Warner, E. Ohlson, Taylor, Cannamore

NO: Casipit, Cook

MOTION **PASSES**/FAILS 4/2

MAIN MOTION AS AMENDED: Discussion returns to adopt Resolution CY18-28 Establish Fish Box Tax Penalties as amended with an effective date of October 8, 2018.

COUNCIL COMMENT:

Council discussion on whether to include specific penalties under Subsequent Offense section of the Resolution.

MOTION TO AMEND: Council Member Cook moves to add to the \$500 penalty under second offense a public notice of the offense

SECONDED BY: Vice Mayor Warner

COUNCIL COMMENT: Council Member Cook

ROLL CALL VOTE ON MOTION

YES: Taylor, Cook, Casipit, E. Ohlson, Cannamore, Warner

NO: 0

MOTION **PASSES**/FAILS 6/0

MAIN MOTION AS AMENDED: Discussion returns to adopt Resolution CY18-28 Establish Fish Box Tax Penalties as amended with an effective date of October 8, 2018 and as amended to add to the penalty schedule's second offense a public notice of the offense.

COUNCIL COMMENT: Council Member Taylor, Council Member E. Ohlson

ROLL CALL VOTE ON MOTION

YES: Casipit, Cannamore, Taylor, Warner, Cook, E. Ohlson

NO: 0

MOTION **PASSES**/FAILS 6/0

ADDITIONAL MOTION: Mayor Casipit moves that the City of Gustavus assess a \$250 penalty to Glacier Bay Country Inn as a fish-box tax penalty for September 2018.

SECONDED BY: Council Member Cook

COUNCIL COMMENT: Extensive

ROLL CALL VOTE ON MOTION

YES: Cook, E. Ohlson, Cannamore, Casipit, Warner, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

11. CITY COUNCIL REPORTS:

- a. Vice Mayor Warner requests special meeting for Executive Session. Decided on October 10, 2018, at 6pm.
- b. Council Member Cook provided update on library roof. Received fee schedule from engineer today for site visit.

12. CITY COUNCIL QUESTIONS AND COMMENTS:

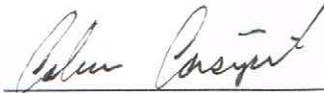
- a. Council Member Taylor – need to schedule new council training

13. PUBLIC COMMENT ON NON-AGENDA ITEMS:

14. EXECUTIVE SESSION

15. ADJOURNMENT:

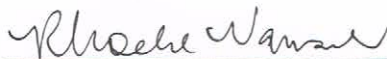
Hearing no objections, Council Member Taylor adjourns the meeting at 9:20pm.



Calvin Casipit, Mayor

11/19/2018

Date



Attest: Phoebe Vanselow, City Treasurer

11/19/18

Date