

**GUSTAVUS CITY COUNCIL  
GENERAL MEETING MINUTES  
November 19, 2018**

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**1. CALL TO ORDER:**

A General Meeting of the Gustavus City Council is called to order on November 19, 2018, at 7:00pm by Mayor Casipit. There are four (4) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Mayor Casipit  
Vice Mayor Warner  
Council Member Cook  
Council Member Taylor  
Council Member Jake Ohlson  
Council Member Brittney Cannamore  
Council Member Erin Ohlson

There are 7 members present, and a quorum exists

**3. APPROVAL OF MINUTES:**

**A. Special Meeting Minutes 09-24-18**

MOTION: Council Member E. Ohlson moves to approve the Special Meeting Minutes from September 24, 2018

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: E. Ohlson, Warner, J. Ohlson, Cannamore, Cook, Taylor, Casipit

NO:

**MOTION PASSES/FAILS 7/0**

**B. Special Meeting Minutes 10-05-2018**

*Clerks Note: Special Meeting Minutes 10-05-2018 were approved at the 10-08-2018 General Meeting.*

**C. General Meeting Minutes 10-08-2018**

MOTION: Council Member Cannamore moves to approve the General Meeting Minutes from October 8, 2018

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Cannamore, Warner, E. Ohlson, Casipit, Cook, Taylor, J. Ohlson

NO: 0

**MOTION PASSES/FAILS 7/0**

**D. Special Meeting Minutes 10-10-2018**

MOTION: Council Member Cook moves to approve the Special Meeting Minutes from October 10, 2018

SECONDED BY: Vice Mayor Warner

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Cook, Casipit, Taylor, Cannamore, E. Ohlson, J. Ohlson, Warner

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Cook, Casipit, Taylor, Cannamore, E. Ohlson, J. Ohlson, Warner

NO: 0

**MOTION PASSES/FAILS 7/0**

**E. Special Meeting Minutes 11-08-2018**

MOTION: Council Member Taylor moves to approve the Special Meeting Minutes from November 8, 2018

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Warner, Taylor, Cook, Casipit, E. Ohlson, J. Ohlson, Cannamore

NO: 0

MOTION **PASSES**/FAILS 7/0

**4. MAYOR'S REQUEST FOR AGENDA CHANGES:**

Hearing no objections, Mayor Casipit announced the agenda as set

**5. COMMITTEE REPORTS/STAFF REPORTS:**

**A. GVA**

- 1) Warner
- 2) J. Ohlson

**B. GCEP**

- 1) Conflict of Interest Hearing

Council Member E. Ohlson declared a conflict of interest regarding CEO of Preschool and being a Council Member.

Mayor Casipit presided over the hearing and made the determination that a conflict of interest does not exist for her to provide a report on the program

CEO, Erin Ohlson provided a written and oral report

- a) Warner

**C. DRC Master, Paul Berry provided a written and oral report**

- 1) J. Ohlson
- 2) Warner
- 3) E. Ohlson

**D. Clerk, Karen Platt provided a written and oral report**

- 1) Casipit

**E. City Administrator, Tom Williams provided a written and oral report**

- 1) Warner
- 2) Casipit
- 3) Cook
- 4) E. Ohlson
- 5) J. Ohlson
- 6) Taylor

**F. Financial-Treasurer Phoebe Vanselow provided a written report**

- 1) Cook
- 2) Taylor
- 3) Warner

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- a) Chris Gabriel-Gustavus Community Center update
- b) Sean Neilson-Road Name Changes
  - 1) Cannamore
  - 2) Taylor

**7. CONSENT AGENDA**

**A. Introduce FY19-09NCO Endowment Fund Grant Transfer**

**B. Introduce FY19-10NCO CP17-02 DRC Closeout**

**C. Certificate of Destruction**

MOTION: Council Member J. Ohlson moves to approve the Consent Agenda

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Erin Ohlson

Hearing no objections, the Consent Agenda is passed by unanimous consent

**8. ORDINANCE FOR PUBLIC HEARING**

**A. Approve FY19-07NCO Admin Budget (introduced 10-08-2018)**

MOTION: Vice Mayor Warner moves to approve FY19-07NCO Admin Budget

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Cook, E. Ohlson, Warner, J. Ohlson, Casipit, Cannamore, Taylor

NO: 0

MOTION **PASSES**/FAILS 7/0

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS:**

**A. Resolution CY19-29 Benefits Policy & Policy**

MOTION: Council Member Cook moves to approve Resolution CY17-29 Benefits Policy & Procedure

SECONDED BY: Council Member E. Ohlson

PUBLIC COMMENT:

- 1) Paul Berry

COUNCIL COMMENT:

- 1) Taylor
- 2) Warner
- 3) Cook
- 4) J. Ohlson

MOTION AS AMENDED: Council Member Cook moves to approve as amended Resolution CY17-29 Benefits Policy by striking the words "part-time" in the second and third paragraph of VI. Flexible Work Schedule

ROLL CALL VOTE ON MOTION

YES: Casipit, E. Ohlson, J. Ohlson, Taylor, Cook, Cannamore, Warner

NO: 0

MOTION **PASSES**/FAILS 7/0

**B. Resolution CY19-30 City Water**

MOTION: Mayor Casipit moves to approve Resolution CY17-30 in support of the City of Gustavus adopting utility powers to provide bulk drinking water

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) J. Ohlson
- 2) Cook
- 3) Taylor
- 4) E. Ohlson
- 5) Cannamore
- 6) Warner
- 7) Casipit

**MOTION:** Council Member Cook moves to postpone Resolution CY17-30 to the next Special Meeting to be held on November 28, 2018 at 7:00pm.

**SECONDED BY:** Council Member Cannamore

**PUBLIC COMMENT:** None

**COUNCIL COMMENT:**

**ROLL CALL VOTE ON MOTION TO POSTPONE TO A CERTAIN TIME:**

**YES:** Taylor, Cook, E. Ohlson, Warner, Cannamore, J. Ohlson, Casipit

**NO:** 0

**MOTION PASSES/FAILS** 7/0

- 1) Cook
- 2) J. Ohlson
- 3) Taylor

**11. CITY COUNCIL REPORTS:**

**12. CITY COUNCIL QUESTIONS AND COMMENTS:**

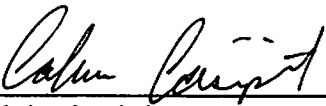
- 1) J. Ohlson-Potential Conflict of Interest
- 2) Cannamore-Potential Conflict of Interest
- 3) E. Ohlson-Potential Conflict of Interest
- 4) Casipit-Appearance of conflicts and real conflicts
- 5) Cook-Alaska Airlines Mileage

**13. PUBLIC COMMENT ON NON-AGENDA ITEMS: None**

**14. EXECUTIVE SESSION**

**15. ADJOURNMENT:**

Hearing no objections, Mayor Casipit adjourns the meeting at 9:24pm.

  
\_\_\_\_\_  
Calvin Casipit, Mayor

12/10/2018  
Date

  
\_\_\_\_\_  
Attest: Karen Platt, City Clerk

12/10/2018  
Date