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**City Council General Meeting**  
**September 12, 2013**

**1. Call to Order:** A General Meeting of the Gustavus City Council was held on September 12, 2013 at 7:00PM.

**2. Roll Call:**

Comprising a quorum of the Council the following were present:

Mayor Cacioppo  
Vice Mayor Farevaag  
Council Member DeBoer  
Council Member Hawley  
Council Member Mackovjak  
Council Member Marchbanks  
Council Member Sunday

**3. Reading & Approval of Minutes**

**A.** Minutes from the August 5, 2013 Special Meeting were presented by the Interim City Clerk.

Motion:	Council Member Farevaag moved to accept the minutes
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:
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Yes: DeBoer, Hawley, Mackovjak, Marchbanks, Sunday, Farevaag, Cacioppo
No:
Motion Passes 7/0

**B.** Minutes from the August 8, 2013 General Meeting were presented by the Interim City Clerk.

Motion:	Council Member DeBoer moved to accept the minutes.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:
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Yes: Mackovjak, Marchbanks, Sunday, Farevaag, Cacioppo, DeBoer, Hawley
No:
Motion Passes 7/0

**C.** Minutes from the August 26, 2013 City Council Special Meeting were presented by the Interim City Clerk

Motion:	Council Member Farevaag moved to accept the minutes.
Seconded by:	Council Member DeBoer

ROLL CALL VOTE ON THE MOTION: Yes: Sunday, Farevaag, Cacioppo, DeBoer, Hawley, Mackovjak, Marchbanks No: Motion Passes 7/0
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**4. Mayor's Request For Agenda Changes:**

- **None**

**5. Committee Reports:**

- GCN Committee report given by Wayne Howell. (report attached)
- Marine Facilities Committee report given by Phil Hawley.

**6. Public Comment on Non-Agenda Items:**

- Mike Taylor spoke about the Fish Passage Improvement Project (report attached)

**7. Consent Agenda:**

- There were no agenda changes

**8. Ordinances for Publication:**

- There were no Ordinances for Publication

**9. Ordinances for Public Hearing**

- There were no Ordinances for Public Hearing

**10. Resolutions:**

- There were no Resolutions to be read.

**11. Policy and Procedures for Publication:**

- **Resolution 2014-03 A RESOLUTION FOR THE CITY OF GUSTAVUS ADOPTING POLICY AND PROCEDURES FOR PUBLIC RECORDS MAINTENANCE**

Motion:	Council Member DeBoer moved to adopt the Policy and Procedures for Public Records Maintenance for publication.
Seconded by:	Council Member Sunday

**ROLL CALL VOTE ON MOTION:**

Yes: Hawley, DeBoer, Cacioppo, Sunday, Farevaag, Marchbanks, Mackovjak

No:

Motion Passes 7/0

**12. Policy and Procedures for Public Hearing**

- There were no Policies for Public Hearing

**13. Unfinished Business:**

- There was no Unfinished Business.

**14. New Business:**

**A.** Melanie Heacox read a letter from the Gustavus Community Center seeking support from the City for the project. They were invited to attend the work session next Thursday, September 19th at 6:30 p.m.

**16. Staff Reports**

- Interim Fire Chief Kelly Graham gave a progress report on the work he had been doing over the past month, including an ambulance billing survey to possibly use with our ambulance service. He also wants to move some money around in the budget from payroll to training.
- Interim City Clerk/Treasurer Farevaag gave a report on her work in the accounting program and organization.
- Interim Deputy City Clerk Marchbanks reported reworking sales tax forms for the City web site to allow users direct input on their computer and that the boat registration forms are next.

**16. City Council Reports**

**A. Mayor's Report:**

- Thanked Kelly Graham for his work as interim Fire Chief.

**B. City Clerk's Report:** Given during Staff Reports

**City Council Questions & Comments**

**Public Comment on Non-Agenda Items:**

**A.** Nate Borson thanked the interim clerks for their work.

**Adjournment:**

With no further business before the Council the meeting was adjourned at 8: 25 PM.