
City Council General Meeting
August 8, 2013

1. Call to Order:

A General Meeting of the Gustavus City Council was held on August 8, 2013 at 7:00PM.

Mayor Cacioppo called the meeting to order at 7:00 PM.

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Cacioppo
Council Member Sunday
Council Member Marchbanks
Council Member Mackovjak
Council Member DeBoer
Vice-Mayor Farevaag via teleconference

Council Members not in attendance:
Council Member Hawley

3. Approval of Minutes:

A. July 1, 2013 General Meeting Minutes

Motion:	Council Member Marchbanks moved that the July 1, 2013 General Meeting Minutes be approved as presented.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:	
Yes:	Marchbanks, Mackovjak, DeBoer, Farevaag, Sunday, and Mayor Cacioppo
No:	None
Motion Passes 6/0	

4. Mayor's Request for Agenda Changes: None

5. Committee Reports: Council Member Sunday gave a brief report on trailers located at boat harbor. Sunday expressed that there are only four out of eleven trailers with sticker permits. Sunday said he and Greg

Taylor hauled garbage in same location. Council Member Farevaag mentioned that float boards are coming loose and asked that they be checked for safety purposes.

6. Public Comment on Non-Agenda Items: None

7. Consent Agenda:

- A. Extension of RMFY13 Road Maintenance Contract until November 30, 2013
- B. 2014/2015 Liquor License Renewals

Motion:	Council Member Sunday moved to approve Consent Agenda Items 7a and 7b.
Seconded by:	Council Member Mackovjak

CONFLICT OF INTEREST RULING

Council Member Marchbanks asked to be recused from voting on item 7A as she is an owner/ is related to the owner of the business currently holding this contract [Glacier Bay Construction].

Mayor Cacioppo ruled that Council member Marchbanks does have a conflict of interest [and cannot vote on the issue]. No Council Member moved to overturn the ruling.

ROLL CALL VOTE ON MOTION:
Yes: Mackovjak, DeBoer, Farevaag, Sunday and Mayor Cacioppo
No: None
Recused: Marchbanks
Motion Passes 5/0

8. Ordinances for Public Hearing:

- A. FY14-01-NCO DRC Budget

Testimony during Public Hearing: Paul Berry, DRC employee, expressed that this is what is remaining from the office project.

With no further testimony before the Council the public hearing was closed.

Motion:	Council Member Sunday moved to approve the FY14-01-NCO DRC Budget.
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Seconded by: Council Member DeBoer

ROLL CALL VOTE ON MOTION:

Yes: DeBoer, Farevaag, Sunday, Marchbanks, Mackovjak, and Mayor Cacioppo
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No: None

Motion Passes 6/0

B. FY14-02NCO Library Budget

Testimony during Public Hearing: None

With no further testimony before the Council the public hearing was closed.

Motion:	Council Member Mackovjak moved to adopt FY14-02NCO Library Budget
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Seconded by:	Council Member Sunday
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ROLL CALL VOTE ON MOTION:

Yes: Farevaag, Sunday, Marchbanks, Mackovjak, DeBoer and Mayor Cacioppo

No: None

Motion Passes 6/0

9. Unfinished Business: None

10. New Business: None

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report: Mayor Cacioppo gave a brief report on the desire to hire an Interim Fire Chief. There was more discussion on a permanent position but the desire not to fund for a full-time position. The job announcement did not carry a deadline for submittal of job applications. There was no detailed job description for a permanent position that had been approved. Fire department reports have not been kept current. Discussion of re-doing job description and deadline.

B. City Clerk's Report: A report was given by the Interim Clerk Christie Jamieson on the following items:

- General Election Preparation
- Agenda Preparation of meetings
- Revision of Clerk/Treasurer Job Announcement
- Announced that Gustavus has 447 registered voters
- Renewed membership to AAMC
- Contacting election volunteers and announced the following who will work the General Election on October 1, 2013:
- Revising City Website with the assistance of Nate Borson
- Announced leaving Gustavus from August 9-15
- First Day to File for Candidacy is August 16th

13. City Council Questions & Comments: Announcement made that Sally Smith, Regional Representative for US Senator Mark Begich, would be visiting Gustavus on August 22nd, to discuss any Federal/State projects. Ms. Smith will be overnighing in Gustavus. The Glacier Bay Lodge will be discussed also. The Council will set aside 1 to 1.5 hours for discussion purposes.

It was expressed that the Fire Department is now in compliance and current with the fire extinguishers.

The City only received one applicant for the Interim Fire Chief position.

The Sales Tax Collection is moving right along.

Council Member DeBoer suggested giving a thank you to Delegation regarding the application for restroom construction. Update on trash can lids – painted neutral colors.

There will be a work session with DCCED representatives, Lawrence Blood and Lynn Kenealy, on August 15th, regarding various issues in Gustavus.

Marchbanks gave a brief report on a proposed records retention schedule, and requested that this item be placed on the September agenda for some decisions on implementation.

14. Public Comment on Non-Agenda Items:

Karen Taylor, creator of the City's Personnel Policy, said there was a need for a Fire Chief's job description. Mrs. Taylor said presently there is no approved job description. Everyone agreed that a work session is

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needed to discuss a job description. A work session for August 15th was set at 7:00 pm.

15. Executive Session: None

16. Adjournment: With no further business before the Council the meeting was adjourned.