

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
April 8, 2019**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on March 11, 2019, at 7:00pm by Mayor Casipit. There are twenty-three (23) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Casipit
Vice Mayor Warner
Council Member Cook
Council Member Jake Ohlson
Council Member Brittney Cannamore
Council Member Erin Ohlson
Council Member Taylor

There are 7 members present, and a quorum exists

3. APPROVAL OF MINUTES:

A. 03-11-2019 General Meeting

B. 03-13-2019 Special Meeting

MOTION: Council Member Cook moves to approve the General Meeting Minutes from General Meeting 03-11-2019 and Special Meeting 03-13-2019

SECONDED BY: Council Member Taylor

PUBLIC COMMENT:

COUNCIL COMMENT:

ROLL CALL VOTE ON MOTION

YES: Cannamore, Warner, E. Ohlson, Taylor, Casipit, Cook, J. Ohlson

NO: 0

MOTION **PASSES**/FAILS **7/0**

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

Hearing no objections, Mayor Casipit announced the agenda as set

5. COMMITTEE REPORTS/STAFF REPORTS:

A. Gustavus Public Library-Public Relations Librarian, Jen Gardner and Administrative Librarian Bre Ohlson provided and written and oral report

B. Gustavus Volunteer Fire Dept.-Fire Chief, Travis Miller provided a written and oral report

C. City Treasurer-Treasurer Phoebe Vanselow provided a written and oral report

D. Gustavus Water Action Committee-Committee Chair, Cheryl Cook provided a written and oral report

E. City Administrator-City Administrator, Tom Williams provided a written and oral report

6. PUBLIC COMMENT ON NON-AGENDA ITEMS:

1) Sara Doyle, Outdoor Recreational Planner-GLBA Front Country Plan

7. CONSENT AGENDA:

A. Approval of Certificate of Records Destruction

B. Scoping Document-Gustavus Public Library Roof Repair

C. FY19-22NCO Capital Project Funding Introduction-DRC Inflow Storage & Household Hazardous Waste, Composting Facility (Public Hearing 05-13-2019)

**D. FY19-24NCO AMLIP FY19 R&R from Library Introduction-Repair & Maintenance
(Public Hearing 05-13-2019)**

MOTION: Council Member J. Ohlson moves to approve by unanimous consent the Consent Agenda

SECONDED BY: Council Member Cook

PUBLIC COMMENT:

COUNCIL COMMENT:

Hearing no objections, the Consent Agenda is passed by unanimous consent

8. ORDINANCE FOR PUBLIC HEARING:

A. FY19-18 Ordinance Providing for the Replacement of City Ordinance Title 6 Chapter 6.06-Social Services, Sections 6.06.010, 6.06.020, 6.06.030, 6.06.040, 6.06.50 and 6.06.060 (Introduced 03-11-2019)

MOTION: Council Member Taylor moves to adopt FY19-18 Ordinance Providing for the Replacement of City Ordinance Title 6 Chapter 6.06-Social Services, Sections 6.06.010, 6.06.020, 6.06.030, 6.06.040, 6.06.50 and 6.06.060 (Introduced 03-11-2019)

SECONDED BY: Council Member Cannimore

Council Member E. Ohlson stepped down as a council member due to a declared conflict of interest to provide public testimony as a member of the public.

PUBLIC COMMENT:

- 1) Jon Howell
- 2) Karen Taylor
- 3) Janene Driscoll
- 4) Thomas Imboden
- 5) Kate Boesser
- 6) Aimee Youmans
- 7) Ellie Sharman
- 8) Stacey Proctor
- 9) Megan Bishop
- 10) Caroline Casipit
- 11) Erin Ohlson

COUNCIL COMMENT:

- 1) Taylor
- 2) Ohlson
- 3) Cook
- 4) Cannamore
- 5) Warner

SUBSIDIARY MOTION: Vice Mayor Warner moved to refer FY19-18 replacement of City Ordinance Title 6 to a Special Committee the that would create a new Early Childhood Development Education Department, for a period of seven months, in order to review and address Citizen concerns regarding:

- 1) Establishing a reliable source of ongoing revenue to help fund a successful new department
- 2) Considering some basic cost control strategies for constraining potentially escalating expenses over time
- 3) Identifying and resolving any conflict of interest issues that may arise from converting the preschool from a City subsidized service to a City funded department

The special committee would be created by Resolution at the May 13th General meeting and return a recommendation to the Council to reconsider Title 6 replacement, with possible amendments, no later than December 9th, 2019.

SECONDED BY: Taylor

COUNCIL COMMENT:

- 1) Taylor
- 2) Cook

- 3) J. Ohlson
- 4) Warner
- 5) Casipit

SUBSIDIARY MOTION AMENDMENT: Council Member J. Ohlson moved to amend subsidiary motion by striking the word “regarding” in the first paragraph and striking the 3 bullet points.

SECONDED BY: Vice Mayor Warner

COUNCIL COMMENT:

- 1) Cannamore
- 2) Cook
- 3) J. Ohlson
- 4) Warner

SUBSIDIARY MOTION AMENDMENT: Council Member Cook moved to amend subsidiary motion further by inserting the words “not more than” in the first paragraph before the words “a period seven months

SECONDED BY: Mayor Casipit

COUNCIL COMMENT: None

ROLL CALL VOTE ON SUBSIDIARY MOTION AS AMENDED:

YES: Warner, J. Ohlson, Cook, Taylor

NO: Casipit, Cannamore

RECUSED: E. Ohlson

MOTION **PASSES**/FAILS 4/2

Mayor Casipit called for break at 8:43pm. Meeting was called back to order 8:52pm

B. FY19-19NCO Ordinance Providing for the Amendment of City Held Accounts in FY19

Capital Project Funding (Introduced 03-11-2019)

MOTION: Council Member E. Ohlson moves to approve FY19-19NCO Ordinance Providing for the Amendment of City Held Accounts in FY19 Capital Project Funding (Introduced 03-11-2019)

SECONDED BY: Council Member Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: E. Ohlson, J. Ohlson, Taylor, Casipit, Cannamore, Warner, Cook

NO: 0

MOTION **PASSES**/FAILS 7/0

C. FY19-20 Ordinance Providing for the Revisions of City Ordinance Title 10 Property Acquisition, Disposal, Management, and Use, Sections 10.01.010, 10.07.010,

10.08.020 (Introduced 03-11-2019)

MOTION: Council Member Cannamore moves to approve FY19-20 Ordinance Providing for the Revisions of City Ordinance Title 10 Property Acquisition, Disposal, Management, and Use, Sections 10.01.010, 10.07.010, 10.08.020 (Introduced 03-11-2019)

SECONDED BY: Council Member E. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Taylor

MOTION TO AMEND MAIN MOTION:

Council Member Taylor moved to amend main motion Section 10.08.010 (c) by striking the words “Class C Misdemeanors” and substitute with “minor offences”

SECONDED BY: Cook

COUNCIL COMMENT: None

ROLL CALL VOTE ON AMENDMENT TO THE MAIN MOTION:

YES: E. Ohlson, J. Ohlson, Taylor, Casipit, Cannamore, Warner, Cook

NO: 0

MOTION **PASSES**/FAILS 7/0

MOTION TO AMEND MAIN MOTION:

Council Member Cook moved to amend the main motion by inserting all the chapters and sections listed in Ordinance.

SECONDED BY: J. Ohlson

COUNCIL COMMENT: None

ROLL CALL VOTE ON AMENDMENT TO THE MAIN MOTION:

YES: E. Ohlson, J. Ohlson, Taylor, Casipit, Cannamore, Warner, Cook

NO: 0

MOTION **PASSES**/FAILS 7/0

MOTION TO AMEND MAIN MOTION:

Vice Mayor Warner moved to amend main motion Section 10.08.020 (c) last line by inserting the words "up to" following the word "by"

SECONDED BY: Cannamore

COUNCIL COMMENT:

- 1) Taylor
- 2) Cook
- 3) J. Ohlson

ROLL CALL VOTE ON AMENDMENT TO THE MAIN MOTION:

YES: J. Ohlson, Cook, Casipit, Taylor, E. Ohlson, Warner, Cannamore

NO: 0

MOTION **PASSES**/FAILS 7/0

MOTION TO AMEND MAIN MOTION:

Council Member Ohlson moved to amend main motion Section 10.08.020 (d) by adding the words "with a maximum amount of \$200" at the end of the last sentence.

SECONDED BY: Taylor

COUNCIL COMMENT:

- 4) Taylor
- 5) Cook
- 6) Casipit

ROLL CALL VOTE ON AMENDMENT TO THE MAIN MOTION:

YES: Cannamore, Warner, E. Ohlson, Taylor, Casipit, Cook, J. Ohlson

NO: 0

MOTION **PASSES**/FAILS 7/0

ROLL CALL VOTE ON MAIN MOTION AS AMENDED:

YES: Cannamore, Warner, E. Ohlson, Taylor, Casipit, J. Ohlson

NO: Cook

MOTION **PASSES**/FAILS 6/1

D. FY19-21 Ordinance Providing for the Revisions of City Ordinance Title 6 Environmental Services Chapter 6.08, Sections 6.08.010, 6.08.020, 6.08.030, 6.08.050, 6.08.060

(Introduced 03-11-2019)

MOTION: Vice Mayor Warner moves to approve FY19-21 Ordinance Providing for the Revisions of City Ordinance Title 6 Environmental Services Chapter 6.08, Sections 6.08.010, 6.08.020, 6.08.030, 6.08.050, 6.08.060 (Introduced 03-11-2019)

SECONDED BY: Council Member Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Cook, Warner, J. Ohlson, E. Ohlson, Casipit, Taylor, Cannamore

NO: 0

MOTION **PASSES**/FAILS 7/0

9. UNFINISHED BUSINESS

10. NEW BUSINESS:

A. Gustavus Visitors Association (GVA) Marketing Plan and Budget Request Review

Council review took place regarding the marketing plan and budget request of the GVA. Mayor Casipit and or City Administrator along with the City Treasurer will determine how much to include in the FY20 budget to be approved at the June 10, 2019 General Meeting. GVA President, Jim Kearns provided a summary and was available for questions via conference call.

B. Gustavus Community Enhancement Program (GCEP) Marketing Plan and Budget Request Review

Council review took place regarding the marketing plan and budget request of the GCEP. Mayor Casipit and or City Administrator along with the City Treasurer will determine how much to include in the FY20 budget to be approved at the June 10, 2019 General Meeting. GCEP Facility Supervisor, Rose Williams provided a summary and was available for questions.

MOTION: Council Member Cook moved to extend the time for adjournment.

SECONDED BY: Council Member J. Ohlson

Hearing no objections, motion passed by unanimous consent

C. CY19-08 Resolution Establishing Policy and Procedure for Operations of the Early Childhood Development Department (ECDD)

Mayor Casipit stated that CY19-08 will go to the Special Committee that will be created at the May 13, 2019 General Meeting with Agenda Item 8. Ordinance for Public Hearing A. FY19-18 Ordinance Providing for the Replacement of City Ordinance Title 6 Chapter 6.06-Social Services, Sections 6.06.010, 6.06.020, 6.06.030, 6.06.040, 6.06.50 and 6.06.060 (Introduced 03-11-2019)

D. CY19-09 A Resolution Certifying the Annual Certified Financial Statement for FY18

MOTION: Council Member J. Ohlson moves to approve D. CY19-09 A Resolution Certifying the Annual Certified Financial Statement for FY18

SECONDED BY: Council Member Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT:

1) E. Ohlson

ROLL CALL VOTE ON MOTION:

YES: Cook, Cannamore, Warner, Taylor, J. Ohlson, Casipit, E. Ohlson

NO: 0

MOTION **PASSES**/FAILS 7/0

E. FY19-23NCO FY20-Budget Introduction (Public Hearing 06-13-2019)

MOTION: Council Member Taylor moves to approve FY19-23NCO FY20-Budget Introduction (Public Hearing 06-13-2019)

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Taylor, Casipit, J. Ohlson, Warner, Cannamore, E. Ohlson, Cook

NO: 0

MOTION **PASSES**/FAILS 7/0

F. FY19-25 Introduction to City Ordinance Title 1 General Provisions Providing for the addition of Chapter 1.05 City Code Enforcement, Fines and Fees, Sections 1.05.010, 020, 030, 040, 050, 060, 070, 080, 090, 100, 110, 120, 130, 140 (Public Hearing 05-13-2019)

MOTION: Council Member E. Ohlson moves to approve FY19-25 Introduction to City Ordinance Title 1 General Provisions Providing for the addition of Chapter 1.05 City Code Enforcement, Fines and Fees, Sections 1.05.010, 020, 030, 040, 050, 060, 070, 080, 090, 100, 110, 120, 130, 140 (Public Hearing 05-13-2019)

SECONDED BY: Council Member Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) E. Ohlson
- 2) J. Ohlson
- 3) Casipit
- 4) Cook
- 5) Taylor

ROLL CALL VOTE ON MOTION:

YES: Casipit, Taylor, J. Ohlson, Cook, Warner, Cannamore

NO: E. Ohlson

MOTION **PASSES**/FAILS 6/1

G. Approve Revised Marine Facilities Coordinator Position Description

MOTION: Council Member Cannamore moves to approve Revised Marine Facilities Coordinator Position Description

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT:

- 1) Karen Taylor

COUNCIL COMMENT:

- 1) E. Ohlson
- 2) Taylor

ROLL CALL VOTE ON MOTION:

YES: Cook, Taylor, Cannamore, Casipit, E. Ohlson, J. Ohlson

NO: Warner

MOTION **PASSES**/FAILS 6/1

11. CITY COUNCIL REPORTS:

- 1) Cannamore-2020 Census
- 2) Cook-Library Roof Repair
- 3) Warner-Internet Service
- 4) Taylor-Road Maintenance

12. CITY COUNCIL QUESTIONS AND COMMENTS:

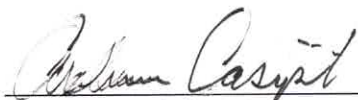
- 1) J. Ohlson-Thank you to Council and Staff

13. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

14. EXECUTIVE SESSION

15. ADJOURNMENT:

Hearing no objections, Mayor Casipit adjourns the meeting at 10:28 pm.



Calvin Casipit, Mayor



Attest: Karen Platt, City Clerk

5/14/2019

Date

5/13/2019

Date