

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
May 13, 2019**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on May 13, 2019, at 7 :01pm by Mayor Casipit. There are eleven (11) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Casipit
Vice Mayor Warner
Council Member Cook
Council Member Jake Ohlson
Council Member Brittney Cannamore-unexcused absent
Council Member Erin Ohlson
Council Member Taylor-arrived at 7:18pm

There are 5 (6 at 7:18pm) members present, and a quorum exists

3. APPROVAL OF MINUTES:

A. 04-08-2019 General Meeting

MOTION: Council Member Warner moved to approve the General Meeting Minutes from General Meeting 04-08-2019

SECONDED BY: Council Member E. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

Hearing no objections, motion passed by unanimous consent

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

Hearing no objections, Mayor Casipit announced the agenda as set

5. COMMITTEE REPORTS/STAFF REPORTS:

- A. Gustavus Visitor Association (GVA)**-GVA Administrator, Noel Farevaag provided a written report and GVA Member, Deb Woodruff provided a summary
- B. The Rookery at Gustavus: Preschool and Child Care Programs**-CEO, Erin Ohlson provided and written report and oral summary
- C. Disposal and Recycling Center**-DRC Manager, Paul Berry provided a written report and an oral summary
- D. City Clerk**-City Clerk, Karen Platt provided a written report and an oral summary
- E. Gustavus Water Action Committee**-Committee Chair, Cheryl Cook provided a written report and an oral summary
- F. Financial**-City Treasurer, Phoebe Vanselow provided a written report and oral summary
- G. City Administrator**-City Administrator, Tom Williams provided a written report and oral summary

6. PUBLIC COMMENT ON NON-AGENDA ITEMS:

- 1) Amanda Williams- Gustavus School Teacher update on the Endowment Grant funding for the school science program.
- 2) Judy Hollander-Public Health Nurse representing Juneau Public Health Center provided an update on programs available to the community of Gustavus

7. **CONSENT AGENDA:**

A. Approval of Certificate of Records Destruction

B. FY19-27NCO Introduction Providing for the Amendment of Department Budgets for FY19
(Public Hearing 06-10-19)

C. FY19-28NCO Introduction Providing for the Roadside Brusher Sale (Public Hearing 06-10-19)

D. FY19-29NCO Introduction Providing for the Amendment of Road Maintenance Budget for FY19 (Public Hearing 06-10-19)

MOTION: Council Member Cook moved to approve the Consent Agenda

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

Hearing no objections, the Consent Agenda is passed by unanimous consent

8. **ORDINANCE FOR PUBLIC HEARING:**

A. FY19-22NCO Capital Project Funding (Introduced 04-08-2019)

MOTION: Council Member Taylor moves to approve FY19-22NCO Capital Project Funding

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: E. Ohlson, Warner, J. Ohlson, Cook, Taylor, Casipit

NO: 0

MOTION **PASSES**/FAILS 6/0

B. FY19-24NCO AMLIP FY19 R&R from Library (Introduced 04-08-2019)

MOTION: Council Member E. Ohlson moves to approve FY19-24NCO AMLIP FY19 R&R from Library (Introduced 04-08-2019)

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: E. Ohlson, J. Ohlson, Taylor, Casipit, Warner, Cook

NO: 0

MOTION **PASSES**/FAILS 6/0

C. FY19-25 Ordinance Introduction Providing for the Addition of City Ordinance Title 1

Chapter 1.05 City Code Enforcement, Fines and Fees, Sections 1.05.010, 020, 030, 040, 050, 060, 070, 080, 090, 100, 110, 120, 130, 140 (Introduced 04-08-2019)

MOTION: Mayor Casipit moves to approve FY19-25 Ordinance Introduction

Providing for the Addition of City Ordinance Title 1 Chapter 1.05 City Code Enforcement, Fines and Fees, Sections 1.05.010, 020, 030, 040, 050, 060, 070, 080, 090, 100, 110, 120, 130, 140 (Introduced 04-08-2019)

SECONDED BY: Vice Mayor Warner

PUBLIC COMMENT:

- 1) Thomas Imboden
- 2) Sam
- 3) Trisha Dawson
- 4) Ella Kunat

COUNCIL COMMENT:

- 1) Casipit
- 2) Warner
- 3) E. Ohlson
- 4) Taylor
- 5) J. Ohlson

ROLL CALL VOTE ON MOTION

YES: 0

NO: Warner, E. Ohlson, Taylor, Casipit, Cook, J. Ohlson

MOTION PASSES/**FAILS** 0/6

9. UNFINISHED BUSINESS

A. FY19-23NCO FY20-Budget (Introduced 04-08-2019, Public Hearing 06-13-2019)

MOTION: Council Member Warner moved to amend FY19-23NCO FY20-Budget (Introduced 04-08-2019, Public Hearing 06-13-2019) to fully fund the Gustavus Visitor Association 2020 budget request of \$30, 000

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT:

- 1) Janusz Kunat
- 2) Deb Woodruff

COUNCIL COMMENT:

- 1) Warner
- 2) Taylor
- 3) E. Ohlson
- 4) J. Ohlson
- 5) Cook
- 6) Casipit

ROLL CALL VOTE ON AMENDMENT TO FY20-23NCO BUDGET MOTION:

YES: J. Ohlson, Warner, E. Ohlson

NO: Casipit, Taylor, Cook

MOTION PASSES/**FAILS** 3/3

MOTION: Council Member Warner moves to amend FY19-23NCO FY20-Budget (Introduced 04-08-2019, Public Hearing 06-13-2019) to not fund the increase in City Administrator hours put forward in the 2020 draft budget

SECONDED BY: Council Member Cook

PUBLIC COMMENT:

- 1) Phoebe Vanselow

COUNCIL COMMENT:

- 1) Warner
- 2) J. Ohlson
- 3) Taylor
- 4) J. Ohlson
- 5) Cook

ROLL CALL VOTE ON MOTION:

YES: Warner

NO: Casipit, J. Ohlson, Taylor, Cook, E. Ohlson

MOTION PASSES/**FAILS** 1/5

B. CY19-10 A Resolution Establishing an Advisory Committee to Address the Long-Term Sustainability of the Gustavus Preschool and Child Care Services

MOTION: Council Member Cook moves to approve CY19-10 A Resolution Establishing an Advisory Committee to Address the Long-Term Sustainability of the Gustavus Preschool and Child Care Services

SECONDED BY: Vice Mayor Warner

PUBLIC COMMENT:

- 1) Thomas Imboden

COUNCIL COMMENT:

- 1) Cook
- 2) J. Ohlson

- 3) Casipit
- 4) Taylor
- 5) Warner

MOTION TO AMEND: Council Member J. Ohlson moved to amend CY19-10 A Resolution Establishing an Advisory Committee to Address the Long-Term Sustainability of the Gustavus Preschool and Child Care Services beginning on the last line of the NOW THEREFORE, BE IT RESOLVED by striking everything from the word "should" to the end of the section and replacing with, The Committee shall advise the Council on the following:

- a) Forecasted operational plan(s) with costs
- b) Capital Improvement plan with associated costs
- c) Long term (5 and 10 year) funding strategies to support operational and capital improvement costs
- d) Proposed ordinance/code revisions
- e) Means of outreach to gauge public support of funding strategies

SECONDED BY: Mayor Casipit

ROLL CALL VOTE ON MAIN MOTION AS AMENDED:

YES: Cook, Taylor, J. Ohlson, Casipit

NO: Warner

RECUSED: E. Ohlson

MOTION **PASSES**/FAILS 4/1

Mayor called for a recess at 9:16. The meeting reconvened at 9:20

MOTION TO POSTPONE: Council Member Cook moved to postpone CY19-10 A Resolution Establishing an Advisory Committee to Address the Long-Term Sustainability of the Gustavus Preschool and Child Care Services as amended to the June 10, 2019 General Meeting

SECONDED BY: Council Member J. Ohlson

ROLL CALL VOTE ON MOTION TO POSTPONE:

YES: Cook, Warner, Taylor, J. Ohlson, Casipit

NO: 0

RECUSED: E. Ohlson

MOTION **PASSES**/FAILS 5/0

10. **NEW BUSINESS:**

A. **CY19-11 A Resolution Updating the Benefits Policy & Procedure for Eligible Regular Position Employees**

MOTION: Council Member Taylor moved to approve CY19-11 A Resolution Updating the Benefits Policy & Procedure for Eligible Regular Position Employees

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Warner
- 2) Taylor

ROLL CALL VOTE ON MOTION:

YES: Taylor, Casipit, J. Ohlson, E. Ohlson, Cook

NO: Warner

MOTION **PASSES**/FAILS 5/1

B. **CY19-12 A Resolution Updating the Policy and Procedure for General Internal Financial Controls**

MOTION: Council Member Cook moved to approve CY19-12 A Resolution Updating the Policy and Procedure for General Internal Financial Controls

SECONDED BY: Council Member J. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Taylor
- 2) Cook

ROLL CALL VOTE ON MOTION:

YES: Casipit, Taylor, J. Ohlson, Cook, Warner, E. Ohlson

NO:

MOTION **PASSES**/FAILS 6/0

C. FY19-26 Introduction of Amendments to Title 3 – Personnel (Public Hearing June 10)

MOTION: Council Member J. Ohlson moves to approve FY19-26 Introduction of Amendments to Title 3 – Personnel (Public Hearing June 10)

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) E. Ohlson

Note: Scrivener's Error: Section 3.04.070 (h) insert at the beginning "Performance evaluations shall not be subject to the grievance procedure."

ROLL CALL VOTE ON MOTION:

YES: Cook, Warner, Taylor, Casipit, E. Ohlson, J. Ohlson

NO:

MOTION **PASSES**/FAILS 6/0

D. Scoping Document-Gustavus Gravel Extraction Improvement Project

MOTION: Council Member Taylor moves to approve Scoping Document-Gustavus Gravel Extraction Improvement Project

SECONDED BY: Council Member E. Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Casipit
- 2) Warner
- 3) J. Ohlson
- 4) Taylor

ROLL CALL VOTE ON MAIN MOTION:

YES: Casipit, Cook, Taylor, E. Ohlson, J. Ohlson

NO: Warner

MOTION **PASSES**/FAILS 5/1

MOTION TO AMEND: Council Member Warner moved to amend page 3, item 7. Of the scoping document by striking \$500,000 and inserting \$250,000 up to \$500,00.

SECONDED BY: No Second

11. CITY COUNCIL REPORTS:

- 1) Council Member Cook-Library roof repair update. Cheryl will be presenting a proposal to update Endowment Fund Grant process in June.
- 2) Vice Mayor Warner-will be providing an Internet IT/Broadband update at the Strategic Plan meeting on May 15th.

12. CITY COUNCIL QUESTIONS AND COMMENTS:

- 1) Erin postponed City Council resignation until the June 10, 2019 General Meeting.

13. **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

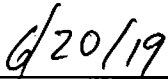
14. EXECUTIVE SESSION

15. **ADJOURNMENT:**

Hearing no objections, Mayor Casipit adjourns the meeting at 9:54pm.



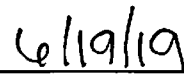
Calvin Casipit, Mayor



Date



Attest: Karen Platt, City Clerk



Date