

**GUSTAVUS CITY COUNCIL  
GENERAL MEETING MINUTES  
August 12, 2019**

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**1. CALL TO ORDER:**

A General Meeting of the Gustavus City Council is called to order on August 12, 2019, at 7:00pm by Mayor Casipit. There are forty-six (46) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Casipit  
Vice Mayor Warner  
Council Member Cook  
Council Member Jake Ohlson  
Council Member Taylor  
Council Member Owens

There are 6 members present, and a quorum exists

**3. APPROVAL OF MINUTES:**

**A. 07-08-2019 General Meeting**

**B. 07-22-2019 Special Meeting**

**MOTION:** Council Member Ohlson moved to approve by unanimous consent the General Meeting Minutes from 07-08-2019 and Special Meeting Minutes from 07-22-2019

**SECONDED BY:** Vice Mayor Warner

**PUBLIC COMMENT:** None

**COUNCIL COMMENT:** None

*Hearing no objections, Mayor Casipit announced the General Meeting Minutes from 07-08-2019 and Special Meeting Minutes from 07-22-2019 approved by unanimous consent*

**4. MAYOR'S REQUEST FOR AGENDA CHANGES:**

*Hearing no objections, Mayor Casipit announced the agenda as set*

**5. COMMITTEE REPORTS/STAFF REPORTS:**

**A. The Rookery at Gustavus: Preschool and Child Care Programs-CEO, Erin Ohlson** provided and written report

**B. Disposal and Recycling Center-DRC Manager, Paul Berry** provided a written report and an oral summary. Mayor Casipit recognized Paul Berry for his 25 years of service and presented Paul with a Certificate of Appreciation.

**C. City Clerk-City Clerk, Karen Platt** provided a written report and an oral summary

**D. Financial-City Treasurer, Phoebe Vanselow** provided a written report

**E. City Administrator-City Administrator, Tom Williams** provided a written report and oral summary

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- 1) Linda Parker
- 2) Karen Milligan
- 3) Wayne Howell
- 4) Harvey Wheaton
- 5) Karen Sargent
- 6) Lesli Sirstad

7) Elizabeth Kunat

**7. CONSENT AGENDA:**

**A. Certificate of Records Destruction**

**B. FY20-06NCO FY20 Repair & Replacement Contribution to AMLIP Acct. (Public Hearing 9-16-2019)**

MOTION: Council Member Cook moves to approve by unanimous consent the Consent Agenda

SECONDED BY: Vice Mayor Warner

PUBLIC COMMENT: Lesli Sirstad

COUNCIL COMMENT: None

Hearing no objections, the Consent Agenda is passed by unanimous consent

*Mayor Casipit called for a recess at 8:18 pm, the meeting reconvened at 8:28 pm*

**8. ORDINANCE FOR PUBLIC HEARING:**

**A. FY20-01NCO for Road Maintenance Funds FY19 (Introduced 07-08-2019)**

PUBLIC HEARING:

1) Joe Lassiter

MOTION: Council Member Taylor moved to approve FY20-01NCO for Road Maintenance Funds FY19 (Introduced 07-08-2019)

SECONDED BY: Council Member Ohlson

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Owens, Warner, Ohlson, Cook, Taylor, Casipit

NO: 0

MOTION **PASSES**/FAILS 6/0

**B. FY20-02NCO for Road Maintenance Funds FY20 (Introduced 07-08-2019)**

PUBLIC HEARING: None

MOTION: Council Member Ohlson moved to approve FY20-02NCO for Road Maintenance Funds FY20 (Introduced 07-08-2019)

SECONDED BY: Vice Mayor Warner

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Cook, Warner, Ohlson, Owens, Casipit, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

**C. FY20-04NCO – CP19-08 Gustavus Public Library Roof Repair (Introduced 07-22-2019)**

PUBLIC HEARING: None

MOTION: Council Member Cook moved to approve FY20-04NCO – CP19-08 Gustavus Public Library Roof Repair (Introduced 07-22-2019)

SECONDED BY: Vice Mayor Warner

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Cook, Casipit, Owens, Warner, Taylor, Ohlson

NO: 0

MOTION **PASSES**/FAILS 6/0

**D. FY20-05NCO – Providing for the Amendment of Department Budgets for FY20**

(Introduced 07-22-2019)

PUBLIC HEARING: None

MOTION: Vice Mayor Warner moved to approve FY20-05NCO – Providing for the Amendment of Department Budgets for FY20 (Introduced 07-22-2019)

SECONDED BY: Council Member Cook

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Ohlson, Warner, Taylor, Casipit, Owens, Cook

NO:

MOTION **PASSES**/FAILS 6/0

9. UNFINISHED BUSINESS

10. NEW BUSINESS:

**A. CY19 16 To Assure the Sustainable Practice of Matching the Expansion of City Services to The Growth of The Population and Subsequent Increase in Economic Activity as Reflected in Local Tax and Fee Revenues**

MOTION: Council Member Cook moved to approve CY19 16 To Assure the Sustainable Practice of Matching the Expansion of City Services to The Growth of The Population and Subsequent Increase in Economic Activity as Reflected in Local Tax and Fee Revenues

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT:

- 1) Stephanie Chandler
- 2) Lesli Sirstad
- 3) Rhio Harper
- 4) Wayne Howell
- 5) Wayne Fleek

COUNCIL COMMENT:

- 1) Taylor
- 2) Casipit
- 3) Warner
- 4) Owens
- 5) Ohlson

MOTION TO AMEND MAIN MOTION: Council Member Ohlson moved to amend CY19 16 To Assure the Sustainable Practice of Matching the Expansion of City Services to The Growth of The Population and Subsequent Increase in Economic Activity as Reflected in Local Tax and Fee Revenues by striking the word "THE" after "MATCHING" in the first line of the title paragraph and replacing with the word "ANY" and inserting the word "ANY" after the word "AND" in the second line of the title paragraph

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Taylor
- 2) Cook

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Taylor, Cook, Owens, Casipit, Ohlson, Warner

NO:

MOTION **PASSES**/FAILS 6/0

MOTION TO POSTPONE AS AMENDED TO A CERTAIN TIME: Vice Mayor Warner moved to postpone CY19-16 as amended to the 09-16-2019 General Meeting

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION TO POSTPOTNE AS AMENDED TO A CETAIN TIME:

YES: Warner, Ohlson, Casipit, Cook, Taylor

NO: Owens

MOTION **PASSES**/FAILS 5/1



**B. CY19-17 Improve the Practice of Active Outreach by City Council Members**

MOTION: Council Member Ohlson moved to approve CY19-17 Improve the Practice of Active Outreach by City Council Members

SECONDED BY: Council Member Owens

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Warner
- 2) Ohlson
- 3) Taylor
- 4) Casipit

ROLL CALL VOTE ON MOTION:

YES: Taylor, Owens, Ohlson, Cook, Warner, Casipit

NO:

MOTION **PASSES**/FAILS 6/0

**C. Award RFP FY20-COG01 Beach Parking Lot Site Plan**

MOTION: Council Member Taylor moved to award RFP FY20-COG01 Beach Parking Lot Site Plan

SECONDED BY: Vice Mayor Warner

PUBLIC COMMENT:

- 1) Joe Vanderzanden
- 2) Stephanie Chandler
- 3) Ken Lavine

COUNCIL COMMENT:

- 1) Cook
- 2) Taylor
- 3) Owens
- 4) Ohlson

MOTION TO POSTPONE TO A CERTAIN TIME: Council Member Taylor moved to postpone awarding of RFP FY20-COG01 Beach Parking Lot Site Plan to 11-18-2019 General Meeting

SECONDED BY: Vice Mayor Warner

ROLL CALL VOTE ON MOTION TO POSTPONE TO A CERTAIN TIME:

YES: Owens, Casipit, Taylor, Warner

NO: Cook

RECUSED: Ohlson

MOTION **PASSES**/FAILS 4/1

**D. Award RFP FY20-COG02 City Gravel Pits Survey**

MOTION: Mayor Casipit moved to award RFP FY20-COG02 City Gravel Pits Survey

SECONDED BY: Vice Mayor Warner

MOTION TO TABLE: Mayor Casipit moved to table Award of RFP FY20-COG02 until the documents can distributed to council members

SECONDED BY: Council Member Owens

PUBLIC COMMENT: None

**E. Approve Calculation of Endowment Fund Grant Amount for 2020 Award Cycle**

MOTION: Mayor Casipit moved approve Calculation of Endowment Fund Grant Amount for 2020 Award Cycle

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Warner, Cook, Taylor, Casipit, Ohlson, Owens

NO:

MOTION **PASSES**/FAILS 6/0

ROLL CALL VOTE ON MOTION:

YES: Warner, Cook, Owens, Ohlson, Casipit, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

MOTION TO PICK UP FROM THE TABLE: Mayor Casipit moved to pick up from the Item 10. D. table the award RFP FY20-COG02 City Gravel Pits Survey

*Mayor Casipit called for a recess at 9:41 pm, the meeting reconvened at 9:45 pm*

**D. Award RFP FY20-COG02 City Gravel Pits Survey**

COUNCIL COMMENT:

1) Warner

2) Casipit

3) Owens

4) Taylor

ROLL CALL VOTE ON MOTION:

YES: Warner, Cook, Owens, Ohlson, Casipit, Taylor

NO: 0

MOTION **PASSES**/FAILS 6/0

11. **CITY COUNCIL REPORTS:** None

12. **CITY COUNCIL QUESTIONS AND COMMENTS:**

1) Mayor Casipit - Draft Marine Facilities Plan is out for public comment and Draft Road Plan is going to be out soon

2) Vice Mayor Warner – Town Hall Meeting Series reminder

13. **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

1) Kathy Hocker

14. EXECUTIVE SESSION


15. **ADJOURNMENT:**

Hearing no objections, Mayor Casipit adjourns the meeting at 9:55 pm.

  
\_\_\_\_\_  
Calvin Casipit, Mayor

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Attest: Karen Platt, City Clerk

  
\_\_\_\_\_  
Date