

**GUSTAVUS CITY COUNCIL  
GENERAL MEETING MINUTES  
October 14, 2019**

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**1. CALL TO ORDER:**

A General Meeting of the Gustavus City Council is called to order on October 14, 2019, at 7:00pm by Mayor Casipit. There are twenty-one (21) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Casipit  
Vice Mayor Cannamore  
Council Member Clark  
Council Member Vanderzanden  
Council Member Warner  
Council Member Taylor  
Council Member Owens

There are 7 members present, and a quorum exists

**3. APPROVAL OF MINUTES:**

**A. 09-16-2019 General Meeting**

**B. 10-04-2019 Special Meeting**

**C. 10-07-2019 Special Meeting**

MOTION: Council Member Warner moved to approve by unanimous consent the General Meeting Minutes from 09-16-2019 and Special Meeting Minutes from 10-04-2019 and 10-07-2019.

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT: None

*Hearing no objections, Mayor Casipit announced the General Meeting Minutes from 09-16-2019 and Special Meeting Minutes from 10-04-2019 and 10-07-2019 approved by unanimous consent*

**4. MAYOR'S REQUEST FOR AGENDA CHANGES:**

*Hearing no objections, Mayor Casipit announced the agenda as set*

**5. COMMITTEE REPORTS/STAFF REPORTS:**

**A. Gustavus Visitor Association End of Year Report**

**B. Rookery at Gustavus Preschool and Child Care Programs End of Year Report-**The written End of Year report was submitted July 31<sup>st</sup>. Executive Director, Erin Ohlson provided an oral summary

**C. Gustavus Public Library-**Public Relations Librarian, Jen Gardner and Administrative Librarian, Bre Ohlson provided a written and oral summary

**D. Gustavus Volunteer Fire Dept-**Fire Chief, Travis Miller provided a written and oral summary

**E. City Treasurer-**City Treasurer, Phoebe Vanselow provided a written and oral summary

**F. City Administrator-**City Administrator, Tom Williams provided a written and oral summary

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- 1) Glacier Bay National Park Facility Management & Safety, Jake Ohlson provided a brief history and update on the Falls Creek Intertie Project

7. CONSENT AGENDA:

8. **ORDINANCE FOR PUBLIC HEARING:**

**A. FY20-07NCO for departmental budgets FY20** (Introduced 09-16-2019)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING:

1) Janet Neilson

MOTION: Vice Mayor Cannamore moved to approve **FY20-07NCO for departmental budgets FY20** (Introduced 09-16-2019)

SECONDED BY: Council Member Taylor

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Cannamore, Owens, Warner, Clark, Vanderzanden, Taylor, Casipit

NO: 0

MOTION **PASSES**/FAILS **7/0**

**B. FY20-08NCO to closeout capital project and return unused funds** (Introduced 09-16-2019)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING: None

MOTION: Council Member Vanderzanden moved to approve FY20-08NCO to closeout capital project and return unused funds (Introduced 09-16-2019)

SECONDED BY: Council Member Warner

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Casipit, Owens, Clark Vanderzanden, Warner, Taylor, Cannamore

NO: 0

MOTION **PASSES**/FAILS **7/0**

9. UNFINISHED BUSINESS:

10. **NEW BUSINESS:**

**A. RFQ CP18-05DRC Inflow Storage Area Project motion to approve issuance**

MOTION: Council Member Taylor moved to approve issuance of RFQ CP18-05DRC Inflow Storage Area Project

SECONDED BY: Mayor Casipit

PUBLIC COMMENT: None

COUNCIL COMMENT:

1) Taylor

2) Casipit

ROLL CALL VOTE ON MOTION:

YES: Cannamore, Vanderzanden, Casipit, Owens, Clark, Warner, Taylor

NO: 0

MOTION **PASSES**/FAILS **7/0**

**B. CY19-20 A Resolution of The City of Gustavus Establishing Policy and Procedure for City Advisory Committees and Repealing Resolution 2011-07 A Resolution to Adopt Policy on Annual Work Plan for City Committees**

MOTION: Vice Mayor Cannamore moved to adopt CY19-20 A Resolution of The City of Gustavus Establishing Policy and Procedure for City Advisory Committees and Repealing Resolution 2011-07 A Resolution to Adopt Policy on Annual Work Plan for City Committees

SECONDED BY: Mayor Casipit

PUBLIC COMMENT: None

COUNCIL COMMENT:

1) Taylor

ROLL CALL VOTE ON MOTION AS AMENDED:

YES: Cannamore, Owens, Clark, Casipit, Vanderzanden, Taylor, Warner

NO: 0

MOTION **PASSES**/FAILS        **7/0**

**C. Motion to hold the November General Meeting on November 12 instead of November 11<sup>th</sup> due to Veterans Day holiday and Alaska Municipal League conference date conflict.**

MOTION: Council Member Clark moved to hold the November General Meeting on November 12 instead of November 11<sup>th</sup> due to Veterans Day holiday and Alaska Municipal League conference date conflict.

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Taylor, Owens, Vanderzanden, Clark, Warner, Cannamore, Casipit

NO: 0

MOTION **PASSES**/FAILS        **7/0**

**D. Award RFQ FY20-03RM to denude the city gravel pit area.**

MOTION: Council Member Taylor moved to award the contract for denuding a portion of the City Gravel Pit as described in RFQ 20-03RM to Fairweather construction in accordance with their quotation dated 10/2/19 in the amount of \$7000.

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None

COUNCIL COMMENT:

1) Taylor

2) Warner

ROLL CALL VOTE ON MOTION:

YES: Casipit, Owens, Clark, Vanderzanden, Warner, Taylor, Cannamore

NO: 0

MOTION **PASSES**/FAILS        **7/0**

**E. Award RFQ FY20-04RM for FY20 snowplowing**

MOTION: Council Member Taylor moved to award the contract for Snowplowing, as described in RFQ 20-04RM for the winter of 2019-2020, to Glacier Bay Construction in accordance with their quotation of unit prices dated 10/1/2019.

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT:

1) Clark

2) Taylor

ROLL CALL VOTE ON MOTION:

YES: Owens, Casipit, Vanderzanden, Warner, Clark, Taylor, Cannamore

NO: 0

MOTION **PASSES**/FAILS      **7/0**

**11. CITY COUNCIL REPORTS:**

**12. CITY COUNCIL QUESTIONS AND COMMENTS:**

1) Warner

2) Vanderzanden

3) Taylor

**13. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

1) Linda Parker

**14. EXECUTIVE SESSION**

**15. ADJOURNMENT:**

Hearing no objections, Mayor Casipit adjourns the meeting at 8:28pm.