

**GUSTAVUS CITY COUNCIL  
GENERAL MEETING MINUTES  
February 10, 2020**

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**1. CALL TO ORDER:**

A General Meeting of the Gustavus City Council is called to order on February 10, at 7:00 pm by Mayor Casipit. There are twenty-one (21) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Casipit  
Vice Mayor Cannamore  
Council Member Clark  
Council Member Vanderzanden  
Council Member Warner  
Council Member Taylor  
Council Member Owens

There are 7 members present, and a quorum exists

**3. APPROVAL OF MINUTES:**

**A. 01-13-2020 General Meeting**

MOTION: Council Member Clark moved to approve by unanimous consent the General Meeting Minutes from 01-13-2020.

SECONDED BY: Council Member Clark

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Taylor
- 2) Casipit
- 3)

*Hearing no objections, Mayor Casipit announced the General Meeting Minutes from 01-13-2020 approved by unanimous consent*

**4. MAYOR'S REQUEST FOR AGENDA CHANGES:**

*Hearing no objections, Mayor Casipit announced the agenda as set*

**5. COMMITTEE REPORTS/STAFF REPORTS:**

**A. Gustavus Visitor Association-**Mid Year Expense/Progress Report, Marketing Plan and Budget Request-GVA President, Leah Okin provided a written report and oral summary

**B. Rookery at Gustavus-**Mid Year Expense/Progress Report and Budget Request-CEO, Erin Ohlson provided and written report

**C. Disposal and Recycling Center-**DRC Manager, Paul Berry provided a written report

**D. Financial-**City Treasurer, Phoebe Vanselow provided monthly financials and an oral summary of the quarterly report.

**E. City Administrator-**City Administrator, Tom Williams provided a written and oral summary

MOTION: Mayor Casipit moved to approve the new Position Descriptions for Library Administrative Director and Library Services Director.

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Owens
- 2) Vanderzanden
- 3) Clark
- 4) Warner
- 5) Taylor
- 6) Casipit

ROLL CALL VOTE ON MOTION:

YES: Taylor, Owens, Vanderzanden, Clark, Cannamore, Casipit

NO: Warner

MOTION **PASSES**/FAILS 6/1

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None

7. **CONSENT AGENDA:**

A. **Certificate of Records Destruction**

B. **CY20-06 Tideland Conveyance**

C. **CY20-03 Certifying the Annual Certified Financial Statement of FY19**

D. **CY20-04 Providing for the Cost of Living Pay Adjustment for City of Gustavus Employees in Regular Positions in FY21**

MOTION: Council Member Warner moved to adopt the consent agenda as presented

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT: None

*Hearing no objections, the Consent Agenda is passed by unanimous consent*

8. **ORDINANCE FOR PUBLIC HEARING:**

9. **UNFINISHED BUSINESS:**

A. **FY20-12 Introduction of Title 8 Providing for the Revisions to City Ordinance Title 8** (Public Hearing 03-09-2020)

MOTION: Council Member Clark moved to approve introduction of FY20-12 Title 8 Providing for the Revisions to City Ordinance Title 8 (Public Hearing 03-09-2020)

SECONDED BY: Council Member Warner

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Owens
- 2) Warner

SUBSIDIARY MOTION: Council Member Warner moved to postpone Title 8 discussion to March 9th

SECONDED BY: Council Member Taylor

COUNCIL COMMENT:

- 1) Taylor
- 2) Warner

ROLL CALL VOTE ON SUBSIDIARY MOTION:

YES: Warner, Vanderzanden, Taylor, Cannamore, Clark, Owens, Casipit

NO: 0

MOTION **PASSES**/FAILS 7/0

10. **NEW BUSINESS:**

**A. CY20-07 A & B Implementing the Beach Lands CRMA**

MOTION: Council Member Taylor moved to adopt Resolution A Implementing the Beach Lands CRMA

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT:

- 1) Amy Youmans
- 2) Kim Heacox
- 3) Judy Cooper
- 4) Artemis Bona Dea
- 5) Sally McLaughlin
- 6) Kathy Hocker
- 7) Jake Ohlson
- 8) Annie Mackovjak
- 9) Melanie Heacox
- 10) Janet Neilson
- 11) Jen Garnder

COUNCIL COMMENT:

- 1) Taylor
- 2) Warner
- 3) Clark
- 4) Owens
- 5) Cannamore
- 6) Casipit

MOTION TO AMEND MAIN MOTION: Council Member Warner moved to delete Item 13 from Resolution CY20-07A

SECONDED BY: Council Member Taylor

COUNCIL COMMENT:

- 1) Warner
- 2) Owens
- 3) Vanderzanden
- 4) Taylor
- 5) Casipit

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Casipit, Warner, Vanderzanden, Owens, Taylor, Clark, Cannamore

NO: 0

MOTION **PASSES**/FAILS 7/0

MOTION TO AMEND MAIN MOTION: Council Member Owens moved to strike "**AND, THEREFORE BE IT FURTHER RESOLVED**" that changes to update the CRMA, once agreed and signed by both ADNR and the City of Gustavus, may be implemented as needed in the future. Such changes may include minor changes to motorized vehicle parking areas or other facilities."

SECONDED BY: Council Member Taylor

COUNCIL COMMENT:

- 1) Vanderzanden
- 2) Taylor
- 3) Warner

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Warner, Owens, Taylor, Clark, Cannamore

NO: Casipit, Vanderzanden

MOTION **PASSES**/FAILS 5/2

MOTION TO AMEND MAIN MOTION: Council Member Vanderzanden moved "Now THEREFORE BE IT RESOLVED: At Council's discretion the city administrator will be directed to implement the CRMA as follows:"

SECONDED BY: Vice Mayor Cannamore

COUNCIL COMMENT:

- 1) Warner
- 2) Casipit
- 3) Taylor

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Warner, Vanderzanden, Owens, Clark, Cannamore

NO: Casipit, Taylor

MOTION **PASSES**/FAILS 5/2

ROLL CALL VOTE ON MAIN MOTION AS AMENDED:

YES: Casipit, Warner, Owens, Taylor, Cannamore

NO: Vanderzanden, Clark

MOTION **PASSES**/FAILS

*CY20-07 A was adopted and therefor, there was no need to consider CY20-07 B*

MOTION: Council Member Taylor moved to suspend the rules to complete the meeting beyond 10:00 pm

SECOND: Vice Mayor Cannamore

*Mayor Casipit called for a recess at 9:53 PM. Meeting resumed at 10:02 PM*

**B. CY20-01 Benefits Policy and Procedure Sick Leave**

MOTION: Council Member Vanderzanden moved to approve CY20-01 A Resolution Updating the Benefits Policy and Procedure for Eligible Regular Position Employees

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT:

- 1) Travis Miller
- 2) Jen Gardner

COUNCIL COMMENT:

- 1) Warner
- 2) Taylor
- 3) Clark
- 4) Cannamore
- 5) Casipit
- 6) Owens

7) Vanderzanden

MOTION TO AMEND MAIN MOTION: Council Member Taylor moved to amend the sick leave policy to read "The City will grant 80 hours of paid sick leave per fiscal year" and change the table below to read "Hours of Sick Leave"

80	Full Time
70	87.5%
60	75%
40	50%

SECONDED BY: Mayor Casipit

COUNCIL COMMENT:

- 1) Warner
- 2) Taylor
- 3) Vanderzanden

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Taylor, Cannamore, Casipit

NO: Warner, Owens, Clark, Vanderzanden

MOTION **PASSES/FAILS** 3/4

MOTION TO AMEND MAIN MOTION: Council Member Taylor moved to amend motion to grant 40 hours of sick leave annually for full time employees with prorated hours for less than full time.

SECONDED BY: Vice Mayor Cannamore

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Taylor, Owens, Cannamore, Casipit, Vanderzanden

NO: Warner, Clark

MOTION **PASSES/FAILS** 5/2

ROLL CALL VOTE ON MAIN MOTION AS AMENDED:

YES: Taylor, Owens, Cannamore, Casipit, Vanderzanden

NO: Warner, Clark

MOTION **PASSES/FAILS** 5/2

### **C. Award Pit Run Gravel Contracts**

MOTION: Council Member Taylor moved to award Pit Run Gravel Contracts to Glacier Bay Construction for 3500 Cubic Yards  
Fairweather Construction for 3500 Cubic Yards  
Gustavus Landscaping for 1500 Cubic Yards at the price of \$6.00 per cubic yard

SECONDED BY: Council Member Warner

CONFLICT OF INTEREST HEARING

Council Member Vanderzanden declared a potential conflict of interest. Owner/Operator of Fairweather Construction is his son in law.

Mayor Casipit made the determination he did not find a conflict of interest in this case. It may appear that way, but the facts present themselves that everyone gets the same price. Vanderzanden is free to participate fully in the discussion and the vote.

PUBLIC COMMENT:

- 1) Chuck Schroth
- 2) Jake Ohlson

COUNCIL COMMENT:

1) Vanderzanden

**ROLL CALL VOTE ON MOTION:**

YES: Taylor, Owens, Warner, Cannamore, Casipit

NO: Vanderzanden, Clark

MOTION **PASSES**/FAILS 5/2

**D. Scoping Document for GVFD AED/Monitor Replacement**

**MOTION:** Council Member Warner Moved to approve Project Scoping Document for GVFD AED/Monitor Replacement

**SECONDED BY:** Vice Mayor Cannamore

**PUBLIC COMMENT:** None

**COUNCIL COMMENT:**

1) Casipit

2) Vanderzanden

3) Taylor

**ROLL CALL VOTE ON MOTION:**

YES: Clark, Vanderzanden, Casipit, Warner, Taylor, Owens, Cannamore

NO: 0

MOTION **PASSES**/FAILS 7/0

**E. Scoping Document for GVFD Quick Attack/Wildland Firefighting Truck (Engine 27 Replacement)**

**MOTION:** Vice Mayor Cannamore moved to approve Project Scoping Document for GVFD Quick Attack/Wildland Firefighting Truck (Engine 27 Replacement)

**SECONDED BY:** Council Member Taylor

**PUBLIC COMMENT:** None

**COUNCIL COMMENT:** None

**ROLL CALL VOTE ON MOTION:**

YES: Owens, Casipit, Cannamore, Warner, Clark, Taylor, Vanderzanden

NO: 0

MOTION **PASSES**/FAILS 7/0

**F. Scoping Document for DRC Main Building Replacement**

**MOTION:** Council Member Taylor moved to approve Project Scoping Document for the DRC Main Building Replacement

**SECONDED BY:** Vice Mayor Cannamore

**PUBLIC COMMENT:** None

**COUNCIL COMMENT:**

1) Vanderzanden

2) Taylor

3) Warner

**ROLL CALL VOTE ON MOTION:**

YES: Owens, Cannamore, Casipit, Taylor

NO: Vanderzanden, Clark, Warner

MOTION **PASSES**/FAILS 4/3

**G. CY20-02 Submission of Capital Improvement Funding Request to Alaska Legislature**

MOTION: Council Member Clark moved to approve Resolution CY20-02 Submission of Capital Improvement Funding Request to Alaska Legislature

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Owens, Clark, Cannamore, Casipit, Taylor

NO: Warner, Vanderzanden

MOTION **PASSES**/FAILS 5/2

**H. CY20-08 Updating Marine Facilities Fee Structure**

MOTION: Council Member Vanderzanden moved to approve CY20-08 Updating Marine Facilities User Fees

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Casipit

MOTION TO AMEND MAIN MOTION: Mayor Casipit moved to increase the private strawberry sticker to \$75.00 per year from \$60.00 per year

SECONDED BY: Vice Mayor Cannamore

COUNCIL COMMENT:

- 1) Vanderzanden
- 2) Warner

ROLL CALL VOTE ON MOTION TO AMEND MAIN MOTION:

YES: Casipit, Cannamore

NO: Warner, Owens, Taylor, Vanderzanden, Clark

MOTION **PASSES/FAILS** 2/5

ROLL CALL VOTE ON MAIN MOTION AS AMENDED:

YES: Warner, Owens, Taylor, Vanderzanden, Casipit, Cannamore, Clark

NO: 0

MOTION **PASSES**/FAILS 7/0

**I. CY20-05 Establishing a Roads Advisory Committee**

MOTION: Council Member Taylor moved to approve CY20-05 for the purpose of establishing a Roads Advisory Committee

SECONDED BY: Mayor Casipit

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Taylor
- 2) Vanderzanden
- 3) Warner
- 4) Cannamore

ROLL CALL VOTE ON MOTION:

YES:

NO:

MOTION **PASSES**/FAILS 7/0

11. **CITY COUNCIL REPORTS:** None

12. **CITY COUNCIL QUESTIONS AND COMMENTS:**

- 1) Owens reported on PFAS
- 2) Casipit shared that Alaska Airlines is starting May 21<sup>st</sup>
- 3) Strategic Plan Meeting postponed to February 26<sup>th</sup> at 5:30pm

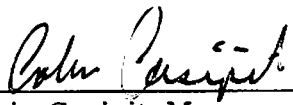
13. **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- 1) Jake Ohlson

14. EXECUTIVE SESSION

15. **ADJOURNMENT:**

Hearing no objections, Mayor Casipit adjourns the meeting at 11:07 PM.

  
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Calvin Casipit, Mayor

March 9, 2020  
Date

  
\_\_\_\_\_  
Attest: Karen Platt CMC, City Clerk

03/09/2020  
Date