

**GUSTAVUS CITY COUNCIL  
GENERAL MEETING MINUTES  
April 13, 2020**

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**1. CALL TO ORDER:**

A General Meeting of the Gustavus City Council is called to order on April 13, at 7:00 pm by Mayor Casipit. There are forty-seven (47) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Casipit  
Vice Mayor Cannamore  
Council Member Clark  
Council Member Vanderzanden  
Council Member Warner  
Council Member Taylor  
Council Member Owens

There are 7 members present, and a quorum exists

**3. APPROVAL OF MINUTES:**

- A. 03-09-2020 General Meeting**
- B. 03-24-2020 Special Meeting**
- C. 03-30-2020 Emergency Meeting**

MOTION: Vice Mayor Cannamore moved to approve by unanimous consent the General Meeting Minutes from 03-09-2020, Special Meeting minutes from 03-24-2020 and Emergency Meeting Minutes from 03-30-2020.

SECONDED BY: Mayor Casipit

PUBLIC COMMENT: None

COUNCIL COMMENT: None

*Hearing no objections, Mayor Casipit announced the General Meeting Minutes from 03-09-2020, Special Meeting minutes from 03-24-2020 and Emergency Meeting Minutes from 03-30-2020. approved by unanimous consent*

**4. MAYOR'S REQUEST FOR AGENDA CHANGES:**

*Hearing no objections, Mayor Casipit announced the agenda as set*

**5. COMMITTEE REPORTS/STAFF REPORTS:**

- A. Library-**Library Administrative Director, Bre Ohlson provided a written report and oral summary
- B. Gustavus Volunteer Fire Dept.** Fire Chief, Travis Miller provided an oral report
  - **COVID-19 update**
- C. Treasurer/Financial** City Treasurer, Phoebe Vanselow provided monthly financials
- D. City Administrator-**City Administrator, Tom Williams provided a written report and oral summary

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None

7. **CONSENT AGENDA:**

A. **Certificate of Records Destruction**

B. **City of Gustavus waives the right to file a protest of the Excursion Restaurant, LLC Liquor License Renewal**

C. **City of Gustavus waives the right to file a protest of the Annie Mae Lodge, LLC Liquor License Renewal**

MOTION: Council Member Warner moved to adopt the consent agenda as presented by unanimous Consent

SECONDED BY: Vice Mayor Cannamore

PUBLIC COMMENT: None

COUNCIL COMMENT: None

*Hearing no objections, the Consent Agenda is passed by unanimous consent*

8. **ORDINANCE FOR PUBLIC HEARING:** (Introduction 03-09-20)

A. **FY20-12 Title 8 Marine Facilities Revisions**

(Introduction 03-09-20)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING: None

MOTION: Vice Mayor Cannamore moved to approve adoption of FY20-12 Title 8 Marine Facilities Revisions Introduced on 03-09-2020

SECONDED BY: Council Member Vanderzanden

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Warner, Owens, Taylor, Vanderzanden, Casipit, Cannamore, Clark

NO: 0

MOTION **PASSES**/FAILS 7/0

B. **FY20-13NCO – Providing for the Amendment of Department Budgets for FY20**

(Introduction 03-09-20)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING: None

MOTION: Council Member Clark moved to approve adoption of FY20-13NCO Providing for the Amendment of Department Budgets for FY20 Introduced on 03-09-2020

SECONDED BY: Mayor Casipit

COUNCIL COMMENT:

1) Warner

ROLL CALL VOTE ON MOTION:

YES: Cannamore, Casipit, Vanderzanden, Warner, Taylor, Clark, Owens

NO: 0

MOTION **PASSES**/FAILS 7/0

**C. FY20-14 Title 4 Revenue and Finance Revisions** (Introduction 03-09-20)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING:

- 1) Paul Berry
- 2) Jane Sheahan
- 3) Jen Landry
- 4) Erin Ohlson
- 5) David Olney
- 6) Kimber Owen

MOTION: Council Member Vanderzanden moved to approve adoption of FY20-14 Title 4 Revenue and Finance Revisions Introduced on 03-09-2020

SECONDED BY: Vice Mayor Cannamore

COUNCIL COMMENT:

- 1) Vanderzanden
- 2) Taylor
- 3) Clark
- 4) Warner
- 5) Cannamore

MOTION TO POSTPONE: Council Member Warner moved to postpone the Public Hearing of FY20-14 Title 4 Revenue and Finance Revisions until the June 8th General meeting so that we can focus our attention on our current crisis.

SECONDED BY: Council Member Vanderzanden

ROLL CALL VOTE ON MOTION TO POSTPONE:

YES: Clark, Warner, Vanderzanden

NO: Taylor, Owens, Casipit, Cannamore

MOTION **PASSES/FAILS** 3/5

MOTION TO AMEND MAIN MOTION: Council Member Taylor moved strike Section 4.15.230 Seasonal Fuel Excise Tax

SECONDED BY: Council Member Owens

ROLL CALL VOTE ON MOTION TO POSTPONE:

YES: Owens, Casipit, Clark, Taylor, Vanderzanden, Cannamore, Warner

NO: 0

MOTION **PASSES/FAILS** 7/0

ROLL CALL VOTE ON MAIN MOTION AS AMENDED:

YES: Taylor, Owens, Casipit, Vanderzanden, Cannamore

NO: Clark, Warner

MOTION **PASSES/FAILS** 5/2

**D. FY20-15 Title 10 - Special Use of City Land** (Introduction 03-09-20)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING:

1) Janene Driscoll

MOTION: Council Member Taylor moved to adopt FY20-15 Title 10 – Section 10.07.030 Special Use of City Land Introduced on 03-09-2020

SECONDED BY: Council Member Clark

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Taylor, Vanderzanden, Clark, Casipit, Cannamore, Warner, Owens

NO: 0

MOTION **PASSES**/FAILS 7/0

**E. FY20-16 Title 11 - Sales Made by Remote Sellers** (Introduction 03-09-20)

*Mayor Casipit provided an introduction and opened the Public Hearing*

PUBLIC HEARING: None

MOTION: Council Member Warner moved to approve adoption of **FY20-16 Title 11 - Sales Made by Remote Sellers** on 03-09-2020

SECONDED BY: Council Member Clark

COUNCIL COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Clark, Warner, Taylor, Owens, Casipit, Cannamore, Vanderzanden

NO:

MOTION **PASSES**/FAILS 7/0

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

**A. Evaluation of Termination Date for COG COVID-19 CY20-12, Rule 1 and CY20-13, Rule 2**

MOTION: Vice Mayor Cannamore moved to begin discussion of Evaluation of Termination Date for COG COVID-19 Rule 1 and Rule 2 beginning with CY20-12, Rule 1 Implementing Alaska State Health Mandate 11 then CY20-13 Regarding Travel Into and Out of Gustavus

SECONDED BY: Council Member Warner

PUBLIC COMMENT:

- 1) Jane Sheahan
- 2) Tom Traibush
- 3) Colleen Stansbury
- 4) Danaye Northrup
- 5) Kimber Owen
- 6) Whitney Rapp
- 7) Travis Miller

COUNCIL COMMENT:

1) Taylor

MOTION TO AMEND CY20-12, RULE 1: Council Member Taylor moved to amend the expiration date to Resolution CY20-12 to read July 1, 2020

SECONDED BY: Vice Mayor Cannamore

COUNCIL COMMENT:



- 1) Warner
- 2) Owens
- 3) Casipit
- 4) Clark
- 5) Cannamore
- 6) Vanderzanden

**ROLL CALL VOTE ON AMENDMENT TO CY20-12, RULE 1:**

YES: Owens, Casipit, Clark, Taylor, Vanderzanden, Cannamore, Warner

NO: 0

MOTION **PASSES**/FAILS 7/0

*Mayor Casipit started discussion of CY20-13, Rule 2 Regarding Travel Into and Out of Gustavus*

**PUBLIC COMMENT:**

- 1) Travis Miller
- 2) Kimber Owen
- 3) Whitney Rapp
- 4) Megan Bishop
- 5) Tom Traibush

*10:03pm Mayor requested unanimous consent to extend the rules in order to continue the meeting past 10:00pm. Unanimous consent was not received. Mayor Casipit called a recess at 10:14 until 7:00pm on April 14, 2020.*

**1. CALL TO ORDER:**

Mayor Casipit reconvened the General Meeting of the Gustavus City Council on April 14, at 7:00. There are thirty-five (35) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Casipit  
Vice Mayor Cannamore  
Council Member Clark  
Council Member Vanderzanden  
Council Member Warner  
Council Member Taylor  
Council Member Owens

There are 7 members present, and a quorum exists

*Mayor Casipit began by amending his Frontline Workforce recognition to include Beverly McGee and Toshua Parker of Toshco and Trisha Dawson of Seaplanes.*

**A. Continuation of Evaluation of Termination Date for COG COVID-19 CY20-12, Rule 1 and CY20-13, Rule 2**

**PUBLIC COMMENT:**

- 1) Tom Traibush
- 2) Travis Miller
- 3) Colleen Stansbury
- 4) Leah Okin-Magowan
- 5) Januz Kunat
- 6) Janie Sheahan
- 7) Aimee Youmans
- 8) Kimber Owens
- 9) Jim Kearns
- 10) Lori Trummer

**COUNCIL COMMENT:**

- 1) Owens
- 2) Clark
- 3) Taylor
- 4) Cannamore

**MOTION TO AMEND CY20-13, RULE 2:** Council Member Owens move to amend City of Gustavus, Alaska Resolution CY20-13 as previously adopted by replacing with the following amended substitute Resolution CY20-13 (Amended)

**SECONDED BY:** Council Member Warner

**SECONDARY AMENDMENT MOTION TO AMEND CY20-13 Amended Substitution:**

Council Member Clark move to amend City of Gustavus, Alaska Resolution CY20-13 Amended Substitution by adding the sentence "The City Council will also have the latitude to immediately lift travel restrictions as conditions change and as necessary

**SECONDED BY:** Council Member Warner

**ROLL CALL VOTE ON SECONDARY AMENDMENT MOTION TO AMEND CY20-13**

**Amended Substitution:**

YES: Owens, Casipit, Clark, Taylor, Vanderzanden, Cannamore, Warner

NO: 0

**MOTION PASSES/FAILS 7/0**

**SECONDARY AMENDMENT MOTION TO AMEND CY20-13 Amended Substitution:** Mayor Casipit moved to amend City of Gustavus, Alaska Resolution CY20-13 Amended Substitution by changing the date in the last line of the first paragraph in Section 7. To April 9, 2020.

**SECONDED BY:** Council Member Warner

**ROLL CALL VOTE ON SECONDARY AMENDMENT MOTION TO AMEND CY20-13**

**Amended Substitution:**

YES: Owens, Casipit, Warner, Cannamore, Vanderzanden, Taylor

NO: Clark

**MOTION PASSES/FAILS 6/1**

**ROLL CALL VOTE ON MOTION TO AMEND CY20-13 AMENDED SUBSTITUTION AS AMENDED:**

YES: Owens, Casipit, Taylor, Warner, Cannamore, Vanderzanden

NO: Clark

**MOTION PASSES/FAILS 6/1**

MOTION TO: Council Member Owens moved to adopt the Travel Advisory and Memorandum to Business Owners & Operators as presented and to direct the Mayor to sign and send them to all entities who engage in business or provide services to Gustavus.

SECONDED BY: Council Member Warner

PUBLIC COMMENT:

- 1) Whitney Rapp
- 2) Colleen Stansbury
- 3) Jane Shaehan

COUNCIL COMMENT:

- 1) Cannamore
- 2) Taylor
- 3) Warner
- 4) Clark

ROLL CALL VOTE ON MOTION:

YES: Owens, Warner, Taylor, Vanderzanden, Clark

NO: Cannamore, Casipit

MOTION **PASSES**/FAILS 5/2

**B. City of Gustavus Capital Improvement Plan: 2020-2025**

MOTION: Council Member Taylor moved to adopt the City of Gustavus Capital Improvement Plan for the years 2020-2025

SECONDED BY: Mayor Casipit

PUBLIC COMMENT: None

COUNCIL COMMENT:

- 1) Warner

*10:00pm Mayor requested unanimous consent to extend the rules in order to continue the meeting past 10:00pm. Unanimous consent was not received. Mayor Casipit*

MOTION: Council Member Warner moved to postpone the remainder of the agenda to the next council meeting on May 11, 2020

**B. City of Gustavus Capital Improvement Plan: 2020-2025**

**C. Motion to Write-Off Ambulance Transport Fee for Out-of-State Medicaid Enrollee**

**D. Issuance of RFQ FY20-06 Library Roof Repair**

**E. Issuance of RFQ CP19-06 DRC New Compost System Project**

**F. [CY20-14](#) Emergency Management**

SECONDED BY: Council Member Clark

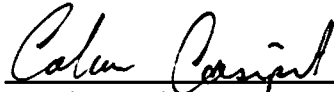
COUNCIL COMMENT:

- 1) Taylor
- 2) Casipit

*Hearing no objections, motion passed by unanimous consent*

**15. ADJOURNMENT:**

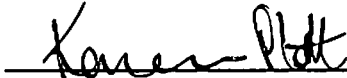
Hearing no objections, Mayor Casipit adjourns the meeting at 10:02 pm.



Calvin Casipit, Mayor

May 11, 2020

Date



Attest: Karen Platt CMC, City Clerk

05/11/2020

Date