



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

COUNCIL PACKET
October 18, 2012 General Meeting



CITY COUNCIL MEETING AGENDA

GENERAL MEETING

OCTOBER 18, 2012 - THURSDAY

7:00PM @ CITY HALL

Lou Cacioppo

Mayor

lou.cacioppo@gustavus-ak.gov

Mayor Term Expires 2013

Council Seat Term Expires 2013

Noël Farevaag

Vice Mayor

noel.farevaag@gustavus-ak.gov

Term Expires 2014

Phil Hawley

Council Member

phil.hawley@gustavus-ak.gov

Term Expires 2015

Jim Mackovjak

Council Member

jim.mackovjak@gustavus-ak.gov

Term Expires 2013

Sandi Marchbanks

Council Member

sandi.marchbanks@gustavus-ak.gov

Term Expires 2014

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2015

Vacant

Council Member

@gustavus-ak.gov

Appointed Until October 2013

Term Expires October 2015

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - A. September 13, 2012 General Meeting
4. Mayor's Request for Agenda Changes:
5. Committee Reports:
 - A. Beach Committee
 - B. Library
6. Public Comment on Non-Agenda Items
7. Consent Agenda:
 - A. FY13-08NCO Amending the Library Budget
8. Ordinance for Public Hearing:
 - A. FY13-06NCO -Amending GCN Budget
 - B. FY13-07NCO –Not to exceed \$1,750 for PND Engineers for review/calculations with engineer's stamp of snow-shed roof design (from Public Works)
9. Unfinished Business:
 - A. Resolution 2012-22 Beach Committee Resolution
10. New Business:
 - A. Merrill Lynch Presentation
 - B. Clover Hitch ABC Application
 - C. Declare Council Seat F Vacant
11. Staff Reports:
12. City Council Reports
 - A. Mayor's report
 - B. City Clerk report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

**City Council General Meeting
September 13, 2012**

1. Call to Order: A General Meeting of the Gustavus City Council was held on September 13, 2012 at 7:00PM.
Mayor Taylor called the meeting to order at 7:04PM.

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Taylor
Vice Mayor Cacioppo
Council Member Lesh
Council Member Mackovjak
Council Member Marchbanks
Council Member Sunday

Council Members not in attendance:

Council Member Farevaag -Absent

3. Approval of Minutes

A. August 3, 2012 Special Meeting Minutes

Minutes of the August 3, 2012 Special Meeting were approved by unanimous consent.

B. August 9, 2012 General Meeting Minutes

Minutes of the August 9, 2012 General Meeting were approved by unanimous consent.

4. Mayor's Request For Agenda Changes: None

5. Committee Reports:

- A. GCN Committee report given by Nate Borson.
- B. Marine Facilities Committee report given by Sandi Marchbanks.

6. Public Comment On Non-Agenda Items:

- 1. Brad Rider

7. Consent Agenda:

A. Approval of Election Judges and Judge Clerks

Motion:	Council Member Mackovjak moved to accept the consent agenda as is.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lesh, Mackovjak, Marchbanks, Sunday, Taylor
No: None
Motion Passes 6/0

8. Ordinances for Public Hearing:

A. FY13-04NCO – Amending DRC Budget

Public Hearing:
Paul Berry

Motion:	Council Member Sunday moved to adopt FY13-04NCO amending the DRC budget.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lesh, Mackovjak, Marchbanks, Sunday, Taylor
No: None
Motion Passes 6/0

B. FY13-05NCO – Amending Library Budget – Snow Shed Roof

Public Hearing:
Wayne Howell

Motion:	Vice Mayor Cacioppo moved to adopt FY13-05NCO.
Seconded by:	Council Member Lesh

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City Council Minutes
City of Gustavus, Alaska

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Lesh, Mackovjak, Marchbanks, Sunday, Taylor

No: None

Motion Passes 6/0

9. Unfinished Business: None

10. New Business:

A. FY13-06NCO – Amending GCN Budget – Publish

Public Comment:

Nate Borson

Motion:	Vice Mayor Cacioppo moved to publish FY13-06NCO.
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Mackovjak, Marchbanks, Sunday, Taylor

No: Lesh

Motion Passes 5/1

B. Authorize Mayor to Sign Agreement – Close Out GCN Tower Project
And Authorize Payment

Public Comment: None

Motion:	Council Member Mackovjak moved to authorize the Mayor to sign the agreement to close out the GCN Tower Project.
Seconded by:	Vice Mayor Cacioppo

CONFLICT OF INTEREST: Council Member Marchbanks declared a conflict of interest due to the fact that she is an owner in the business that the agreement is with.

RULING: Mayor Taylor declared a conflict and Council Member Marchbanks is recused from voting.

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City Council Minutes
City of Gustavus, Alaska

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Lesh, Mackovjak, Sunday, Taylor

No: None

Recused: Marchbanks

Motion Passes 5/0 With 1 Recused

C. Authorize GCN Change Order – Extend Corvid Contract For Project
Management for Gustavus Broadband Project

Public Comment:

Wayne Howell

Motion:	Council Member Sunday moved to authorize a GCN change order to extend Corvid Contract for project management for Gustavus Broadband Project.
Seconded by:	Council Member Mackovjak

(Clerk's Note: A recess occurred from 7:59PM to 8:04PM.)

CONFLICT OF INTEREST: There is a perceived conflict of interest for Corvid due to the fact that they could position themselves for future work with GCN.

RULING: Mayor Taylor ruled that there was not a conflict of interest.

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Lesh, Mackovjak, Marchbanks, Sunday, Taylor

No: None

Motion Passes 6/0

D. Accept Final Broadband Plan Submitted By ICF

Public Comment:

Wayne Howell

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

Motion:	Council Member Marchbanks moved to postpone acceptance of the final broadband plan until a special meeting can be held on this subject.
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Seconded by:	Council Member Lesh
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ROLL CALL VOTE ON MOTION TO POSTPONE:
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Yes: Cacioppo, Lesh, Mackovjak, Marchbanks, Sunday, Taylor
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No: None

Motion Passes 6/0

E. Approval of RFQ# RM-FY13-01 Snow Plowing And Sanding

Public Comment: None

Motion:	Council Member Sunday moved to approve RFQ RMFY13-01 Snow Plowing.
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Seconded by:	Council Member Lesh
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CONFLICT OF INTEREST: Council Member Marchbanks declared a conflict of interest due to the fact that she is an owner in Glacier Bay Contruction.

RULING: Mayor Taylor ruled that there was a conflict.

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Lesh, Mackovjak, Sunday, Taylor
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No: None

Recused: Marchbanks

Motion Passes 5/0 With 1 Recused

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report:

- Gave end of Council year report

B. City Clerk's Report:

- October 5, 2012 City Council acts as Election Review Committee at 6:00PM meeting.

13. City Council Questions & Comments

- Council Member Mackovjak discussed the grant for the design of the bike path.
- Council Member Marchbanks thanked Mayor Taylor for her work as Mayor.

14. Public Comment on Non-Agenda Items:

1. Nate Borson

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 8:33PM.

**Gustavus Public Library's
Tri-annual Report
July – September, 2012
Presented October, 2012**

The Gustavus Public Library has successfully completed another busy summer season. For the months of July, August and September our statistics include:

- 3416 library visits
- 2117 items checked out (books/magazines/videos/Interlibrary Loan requests)
- 50 Gustavus residents volunteered at the Library in the last three months
- 35 children participated in the Summer Reading Program
- 50 residents participated in regularly scheduled meetings/groups
- 205 residents participated in special programs offered at the Library
- 1125 number of times the Internet was accessed from the Library or library computers or personal laptops
- 300 approximate times the Internet was accessed outside of the Library building. It is currently impossible to track the number of Internet uses outside of the building. 300 is a conservative number based on staff/Library Board observations of three users a day during the busy summer months.

VOLUNTEERS MAKE OUR LIBRARY WORK!

In addition to the two half-time City employees, Lori Ortega and Sylvia Martinez, many Gustavus residents volunteer their time to ensure our library is open 6 days a week – something virtually unheard for a community our size in the state of Alaska.

Volunteers who staff the Library's Circulation Desk include: Allison Banks, Heather Sellards, Stephanie Shor, Karie Taaau, Kate Boesser, Fran Kelso, Lynne Jensen, Rita Savage, Emma Johnson, Dianne Sullivan, and Christina Shook.

Several summer residents also volunteer at the Library: Ann Daniels, Beth Hovind, Julie Howell, and Penny Woodall

Special Projects Volunteers:

- Carolyn Elder mowed the lawn
- Harvey Van Patten filled pot holes in the parking lot
- Carl McIntosh helped with our faulty front doorknob
- Artemis BonaDea repaired damaged wall flashing, transported the trash to the DRC and installed a new display system in the Library entry porch
- Rita Savage and Liz Vanderzanden cleaned the library from top to bottom, vacuuming, dusting and cleaning the bathroom
- Gus Martinez often cleaned the bathroom

Our volunteer Library Board members are: Karen Sargent, Rita Savage, Lynne Jensen, Eileen Clark and Artemis BonaDea.

SUMMER READING AND READING BUDDY PROGRAMS

The Summer Reading Program is one of the most important programs we offer to the children of Gustavus as it provides a safe, enjoyable space for kids to spend some of their summer hours, supports their educational goals and helps keep our children at their school-grade reading levels over the summer months.

Many community members and businesses supported the Summer Reading Program. Special thanks to Steve Manchester, Holly Cervin, Annie Mackovjack, Lynne Jensen, Melanie Lesh, Tim Sunday, Eileen Clark, Tracy Lowell, Bre Ohlson, Angela Hazen, the Neilsons, Mary Weaver, Lacie Lester, Kezia Graham, Eileen Clark and the great folks at the Sunnyside Market.

Many Gustavus businesses actively support the Reading Buddy Program. Pep's Packing, Bear Track Mercantile, Air Excursions, Gustavus Gardens, Fireweed Gallery, Wings of Alaska, Gustavus Dray, Sunnyside Market, Gustavus Fire Department, Black Dog, Toshco and U.S. Post Office.

ONGOING COMMUNITY USE OF THE GUSTAVUS PUBLIC LIBRARY

- Best Beginning Infant Group (children to 3 years old and their parents).
- Twice weekly Yoga Classes
- Adult Beginner Band

- Writer's Group
- Gustavus Visitor's Association
- Gustavus Clinic Board Meeting
- **NEW:** You Can Uke, Ukulele Music Group, meets Tuesday nights

SPECIAL COMMUNITY PROGRAMS OFFERED AT THE LIBRARY

- **Faye and Steve Schaller:** encore presentation of Karismatic Kenya & Tantalizing Tanzania travel programs.
- **Pre-school Parent's Planning Meeting**
- **Stephen Lias,** Composer in the Park Program, NPS
- **Kerri Seger,** Scripps Institute: Impact of Motorized Vehicle Noise on Whales
- **Glacier Bay NPS End of Season Slide Show**
- **Music lessons**
- **6 OWL(Online with Libraries) Video Conferencing Programs**
- **Educational tutoring**
- **Proctoring tests**

LIBRARY BOARD ACTIVITIES

In addition to actively supporting the Library staff as needed, Board members also worked on special projects:

Entry/Sun Porch Clean-up: The Library Board began a general overhaul of the sun porch/entry way. Several spent or overgrown plants were removed and a new window display system was designed and installed in the sun porch windows. The porch looks a great deal better and we are still working on better options for patron shoe storage and some low maintenance plants to liven the place up.

Whale Skeleton: Kelly Vandenberg, NPS, approached the Library Board with a possible proposal to display a small killer whale skeleton in the Library. We discussed logistics and safety concerns and expressed our interest to the NPS. We are awaiting a final decision from the Park Service but we are excited and hopeful about housing the skeleton.

Building Maintenance/Clean Work Parties: Board members cleaned and organized the Conference Room storage closet and the Library storage area. One member repaired flashing damage on the east wall caused by the snow plow.

City of Gustavus, Alaska
Ordinance No. : M& !\$, B7C

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
LIBRARY BUDGET FOR FISCAL YEAR 2013**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2013, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		Change
	Original Budget	Amended Budget	
INCOME			
<i>Grant (PLA)</i>	\$6,300.00	\$6,500.00	+\$200.00
EXPENSE			
<i>Maintenance & Repairs</i>	\$1,500.00	\$1,760.00	+\$260.00
<i>Equipment</i>	\$ 250.00	\$ 190.00	-\$60.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED:

DATE OF PUBLIC HEARING:

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2012.

Lou Cacioppo
Mayor

Attest: Kapryce Manchester, MMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY13-06NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
AMENDMENT OF THE GUSTAVUS COMMUNITY NETWORK (GCN) BUDGET FOR
FISCAL YEAR 2013**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2013, estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
State CIP Grant	\$119,147	\$203,678	+\$84,531
TOTAL INCOME	\$162,638	\$247,169	+\$84,531
EXPENSE			
Advertising	\$240	\$0	-\$240
Capital Expense	\$3,700	\$202,999	+\$199,299
Contractual Services	\$129,740	\$18,733	-\$111,007
Payroll Expenses	\$2,500	\$679	-\$1,821
Postage & Shipping	\$500	\$0	-\$500
Professional Services	\$1,200	\$0	-\$1,200
TOTAL EXPENSE	\$162,638	\$247,169	+\$84,531

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: September 13, 2012

DATE OF PUBLIC HEARING: October 18, 2012

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2012.

Lou Cacioppo
Mayor

Attest: Kapryce Manchester, MMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY13-07NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
LIBRARY BUDGET FOR FISCAL YEAR 2013**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2013, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		Change
	Original Budget	Amended Budget	
INCOME			
Encumbered-Public Works	\$ 7,000.00	\$ 8,750.00	+\$ 1,750.00
EXPENSE			
Professional Services	\$ 0.00	\$ 1,750.00	+\$ 1,750.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: October 4, 2012

DATE OF PUBLIC HEARING: October 18, 2012

PASSED and APPROVED by the Gustavus City Council this 18th day of October, 2012.

Lou Cacioppo
Mayor

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION No. 2012-22**

**A RESOLUTION BY THE CITY OF GUSTAVUS TO REORGANIZE
THE GUSTAVUS BEACH COMMITTEE**

WHEREAS, City of Gustavus Resolution No. 2010-12 was adopted April 8, 2010, to address the issue of motorized access to the Gustavus beach area; and,

WHEREAS, a special committee called the Gustavus Beach Committee was formed to address said issue of motorized access to the Gustavus beach area but was unable to resolve the issue with the State of Alaska Department of Natural Resources, the manager of said beach area; and,

WHEREAS, certain committee members have resigned through the process used by the City Council and the remaining members have met in a public meeting and voted to nominate a new chairman; and,

WHEREAS, the remaining members have also voted in a public meeting and submitted to the City Council a Committee Request for an Agenda Item to expand the Beach Committee duties to include litter control, restrooms, signage and improvements connected with the beach and continue to work towards resolving the issue of motorized access; and,

WHEREAS, the Gustavus Beach Committee will continue to communicate with the City Council and must have approval from the City Council before any physical change, removal or addition to the beach area begins;

NOW THEREFORE BE IT RESOLVED, that the special committee known as the Gustavus Beach Committee shall reorganize with the expanded duties listed above and serve in an advisory capacity to the Gustavus City Council.

PASSED and APPROVED BY THE GUSTAVUS CITY COUNCIL this _____ day of _____, 20_____.

Lou Cacioppo, Mayor

Noel Farevaag, Vice Mayor

Jim Mackovjak, Council Member

Sandi Marchbanks, Council Member

Tim Sunday, Council Member

Phil Hawley, Council Member

Vacant, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

STATE OF ALASKA
ALCOHOLIC BEVERAGE CONTROL BOARD
APPLICATION FOR RESTAURANT DESIGNATION PERMIT - AS 04.16.049 & 13 AAC 104.715-794
FEE: \$50.00

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons under the age of 20 for employment. If for employment, please state in detail, how the person will be employed, duties, etc.

This application is for designation of premises where : (please mark desired items).

- 1 ☒ Under 13 AAC 104.305 Bona fide restaurant/eating place.
2 ☒ Persons age 16 to 20 may dine unaccompanied.
3 ☒ Persons under 16 may dine accompanied by a person 21 years or older.
4 ☒ Persons between 16 and 17 years may be employed. *(See note below).

License Number 5192

LICENSEE: Clove Hitch Cafe, LLC

D/B/A: Clove Hitch Cafe

ADDRESS: 1250 Gustavus Rd., P.O. Box 297, Gustavus, AK 99826

1. Hours of Operation: (winter hours) 7 a.m.-7 p.m. to (summer hours) 6 a.m.-9 p.m. Telephone # temporary # 1-907-697-2338

2. Have police ever been called to your premises by you or anyone else for any reason: [] Yes ☒ No
If yes, date(s) and explanation(s).

3. * Duties of employment: Dishwashing & food service

4. Are video games available to the public on your premises? No

5. Do you provide entertainment: ☒ Yes [] No If yes, describe. Upon opening we will have live music twice a month.

6. How is food served? ☒ Table Service ☐ Buffet Service ☐ Counter Service ☐ Other*

7. Is the owner, manager, or assistant manager always present during business hours? ☒ Yes [] No

*** A MENU AND A DETAILED LICENSED PREMISE DIAGRAM MUST ACCOMPANY THIS APPLICATION ***

I have read and am familiar with Title 4 of the Alaska statutes and its regulations.

Danielle E. Retnek
Applicant signature

Local Governing Body Approval

Subscribed and sworn to before me this

16th day of August 2012

[Signature]
Notary Public in and for Alaska

My Commission expires N/A

Date: _____

Director, ABC Board

Date: _____

** If more space is required, to explain food service, entertainment, etc., please add on back or attach additional page(s).

Update: 11/18/11

ABC Board
5848 E Tudor Rd
Anchorage AK 99507

PH: (907)269-0350
FX: (907)272-9412

Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA:

PREMISES LOCATION:

Indicate scale by x after appropriate statement or show length and width of premises.

SCALE A:

1 SO. = 4 FT.

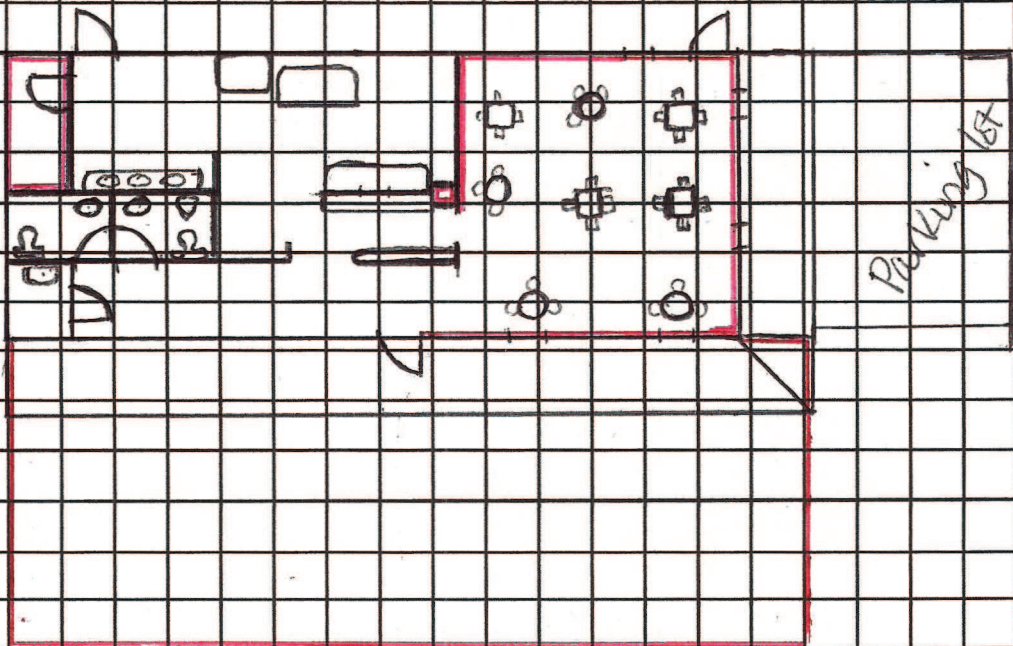
SCALE B:

1 SQ. = 1 FT.

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.

DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.



claw hitch cafe

Our Family Favorites

Captain's Choice - 2 pancakes, 2 pcs meat (bacon, sausage links/patties or ham), 2 eggs and hash browns. \$10.50

Chicken Fried Steak - comes with 2 eggs, hash browns and toast \$13.95

Eggs Benedict - 2 poached eggs and ham atop an English muffin, smothered in hollandaise sauce served with hash browns \$9.95

Ultimate Biscuits and Gravy - 2 biscuits smothered in a creamy homemade gravy served w/sausage and 2 eggs \$9.95

Biscuits and Gravy - \$6.95

Pleasant Breakfast - 2 eggs, hash browns and toast \$5.95

Fairweather Breakfast - 2 eggs, choice of meat, hash browns and toast \$7.50

Breakfast Sandwich - hard fried egg, choice of meat on an English muffin \$5.95

From the Griddle

Pancakes -

One Buttermilk \$2.95

Stack of 2 Buttermilk \$5.95

Stack of 3 Buttermilk \$6.95

French Toast - 3 pieces of Golden French toast sprinkled with powdered sugar \$6.95

Side orders

Ham, bacon or sausage \$3.75

Hash browns \$2.95

1 egg \$1.50

Toast \$2.50

Beverages

Coffee \$1.50

Hot Tea \$1.50

Milk \$2.50

Hot Chocolate \$2.00

Juice - OJ, Apple or Cran \$2.25

Ask about our daily baked goods

"We're required by law to inform you that consuming raw or uncooked food can increase your chances of acquiring a foodborne illness."

clove hitch cafe

Soup of the day

Bowl - \$

Cup - \$

Comes w/daily bread

Salads

Wedge salad - $\frac{1}{4}$ head of iceberg lettuce topped with tomatoes, gorgonzola, green onions - \$

Cole slaw - \$

Pasta Salad -

Sandwiches

Whole - \$. Half - \$

Choice of bread- white, wheat, rye or sourdough

Choice of meat- turkey, beef, ham, tuna, corned beef

Choice of cheese- cheddar, pepper jack or swiss

Choose- mayo, mustard, lettuce, tomato, onion

Hot Sandwiches

Classic Reuben - corned beef, sauerkraut, swiss cheese with thousand island dressing on rye

Grilled Cheese

Pulled Pork - slow roasted pork on a homemade Kaiser bun topped w/a slice of cheese and a scoop of cole slaw - \$

Burgers

Clove Hitch Burger - 2, $\frac{1}{4}$ lb patties

$\frac{1}{2}$ hitch Burger

Knotty Burger-

Mushroom Burger

Garden Burger - the good ol' back up veggie burger for those healthier moments.

Chicken Burger

From the knotty fryer

Fish n Chips - local beer battered halibut deep fried to perfection served with fries

Halibut Burger - Grilled or beer battered halibut served burger style.

Chicken Strips

New Liquor License

License is:

☒ Full Year

OR

☐ Seasonal List Dates of Operation: _____

SECTION A - LICENSE INFORMATION			FEES
Office Use: License Year: <u>2012/2013</u>	License Type: <u>Restaurant or eating place Public Convenience License</u>	Statute Reference Sec. 04.11.400g	License Fee: <u>\$600</u>
Office Use: License #: <u>5192</u>			Filing Fee: \$100.00 Rest. Desig. Permit Fee: \$50 Fingerprint: <u>\$36.50</u> (<u>\$51.50 per person</u>) TOTAL <u>1110.50</u>
Local Governing Body: (City, Borough or Unorganized) <u>Gustavus</u>		Community Council Name(s) & Mailing Address:	
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): <u>Clove Hitch Cafe, LLC</u>		Doing Business As (Business Name): <u>Clove Hitch Cafe</u>	Business Telephone Number: <u>1-907-697-2182</u> Fax Number: <u>1-907-697-2182</u>
Mailing Address: <u>PO Box 297</u>		Street Address or Location of Premise: <u>1250 Gustavus rd.</u>	Email Address: <u>Clovehitchcafe@gmail.com</u>
City, State, Zip: <u>Gustavus AK 99826</u>			
SECTION B - PREMISES TO BE LICENSED			
Distance to closest school grounds: <u>7/8 mile</u>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: <u>1/4 mile</u>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached	



New Liquor License

SECTION C - LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

☐ Yes ☒ No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

☐ Yes ☒ No If Yes, attach written explanation.

SECTION D - OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an Individual ownership): Clove Hitch Cafe LLC		Telephone Number:	Fax Number:
Corporate Mailing Address: PO Box 297	City: Gustavus	State: Alaska	Zip Code: 99826
Name, Mailing Address and Telephone Number of Registered Agent: Renee Patrick, PO Box 287, Gustavus AK 99826, 907-697-2338		Date of Incorporation OR Certification with DCED: 4/3/2012	State of Incorporation: Alaska
Is the Entity in "Good Standing" with the Alaska Division of Corporations? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If no, attach written explanation. Your entity <i>must</i> be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.			

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)

Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth
Darren Patrick	member	10%	23 Owen Rd 907 697 2452		05/08/65
Brenda Patrick	member	10%	23 Owen Rd 907 697 2452		8/30/1974
Sean Patrick	member	10%	210 Coho drive 907 697 2338	907 957 2172	4/15/1982
Renee Patrick	member	10%	210 Coho drive 907 697 2338	907 209 9416	2/8/1981
Shane Patrick	member	10%	210 Coho drive 907 697 2182	907 738 1457	12/6/1983
Danielle Patrick	member	10%	210 Coho drive 907 697 2182		11/7/1986
Aaron Patrick	member	10%	#7 Truly ST 907 723 3401	907 723 3401	8/13/1990

NOTE: If you need additional space, please attach a separate sheet.

New Liquor License

SECTION E – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:
Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Licensee(s) Signature <i>Darren Patrick</i>	Signature of Licensee(s) Signature <i>Danielle E Patrick</i>
Signature <i>[Signature]</i>	Signature <i>Darren Patrick by Darren Patrick attorney in fact</i>
Name & Title (Please Print) members	Name & Title (Please Print) members
Subscribed and sworn to before me this 25 day of July 2012	Subscribed and sworn to before me this 25 day of July 2012
Notary Public in and for the State of Alaska <i>Will Zuhl</i>	Notary Public in and for the State of Alaska <i>Will Zuhl</i>
My commission expires: 06/03/2013	My commission expires: 06/03/2013

New Liquor License

SECTION E - OWNERSHIP INFORMATION - SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:
Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
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- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Licensee(s) <i>[Signature]</i>	Signature of Licensee(s) <i>[Signature]</i>
Signature <i>[Signature]</i>	Signature <i>[Signature]</i>
Name & Title (Please Print) members	Name & Title (Please Print) members
Subscribed and sworn to before me this 25 th day of July 2012	Subscribed and sworn to before me this 25 th day of July 2012
Notary Public in and for the State of Alaska <i>[Signature]</i> 06/03/2012	Notary Public in and for the State of Alaska <i>[Signature]</i> 06/03/2012
My commission expires: 06/03/2017	My commission expires: 06/03/2012

Name	Title	%	Home address and phone #	Work Phone #	Date of Birth
Darren Patrick	Member	13.75%	23 Owen rd. 907-697-2452	907-738-6904	5/08/1965
Brenda Patrick	Member	15%	23 Owen rd. 907-723-1472	907-723-1472	8/30/1974
Sean Patrick	Member	13.75%	210 Coho dr. 907-697-2338	907-957-2172	4/15/1982
Renee Patrick	Member/ Organizer	15%	210 Coho dr. 907-697-2338	907-209-9416	2/08/1981
Shane Patrick	Member	13.75%	210 Coho dr. 907-697-2182	907-738-1457	12/06/1983
Danielle Patrick	Member	15%	210 Coho dr. 907-697-2182	907-321-9469	11/07/1986
Aaron Patrick	Member	13.75%	#7 Trudy St. 907-723-3401	907-723-3401	8/13/1990



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

5848 E. Tudor Road
Anchorage, Alaska 99507
Main: 907.269.0350
TDD: 907.465.5437
Fax: 907.272.9412

October 4, 2012

City of Gustavus
Attn: Kapryce Manchester, City Clerk
VIA Email: clerk@gustavus-ak.gov

**Clove Hitch Café, LLC: Restaurant / Eating Place – Public Convenience License #5192
DBA Clove Hitch Cafe**

- ☒ **New Application** ☐ **Transfer of Ownership** ☐ **Transfer of Location**
☒ **Restaurant Designation Permit** ☐ **DBA Name Change**

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. COTÉ

Director



Sarah D. Oates

Business Registration Examiner

sarah.oates@alaska.gov

(907)269-0356

State of Alaska
Alcoholic Beverage Control Board

Date of Notice: October 4, 2012

Application Type: **NEW** X

 TRANSFER
 Ownership
 Location
 Name Change

Governing Body: **City of Gustavus**
Community Councils: None

License #: 5192
License Type: Restaurant / Eating Place – Public Convenience
D.B.A.: Clove Hitch Café
Licensee/Applicant: Clove Hitch Café, LLC
Physical Location: 1250 Gustavus Road, Gustavus, AK 99826
Mail Address: PO Box 297, Gustavus, AK 99826
Telephone #: 907-697-2182
EIN: 45-5413027

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
Clove Hitch Café, LLC	PO Box 297 Gustavus, AK 99826	907-697-2338	04/03/2012 Alaska	Yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Aaron W. Patrick Member	08/13/1990	#7 Trudy Street Gustavus, AK 99826	907-723-3401	13.75%
Brenda M. Patrick Member	08/30/1974	23 Owen Road Gustavus, AK 99826	907-723-1472	15%
Danielle E. Patrick Member	11/07/1986	210 Coho Drive Gustavus, AK 99826	907-697-2182 907-321-9469	15%
Darren W. Patrick Member	05/08/1965	23 Owen Road Gustavus, AK 99826	907-697-2452 907-738-6904	13.75%
Renee R. Patrick Member	02/08/1981	210 Coho Drive Gustavus, AK 99826	907-697-2338 907-209-9416	15%
Sean W. Patrick Member	04/15/1982	210 Coho Drive Gustavus, AK 99826	907-697-2338 907-957-2172	13.75%
Shane B. Patrick Member	12/06/1983	210 Coho Drive Gustavus, AK 99826	907-697-2182 907-738-1457	13.75%

If **transfer** application, current license information:

License #: 3695
Current D.B.A.: No DBA
Current Licensee: 64 Thunderbird, LLC
Current Location: No Premises

Additional comments: [Restaurant Designation Permit Application](#) attached.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

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AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

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Note: Applications applied for under AS 04.11.400(g), 15 AAC 104.335(a)(3), AS 04.11.090(e), and 15 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. COTÉ
Director



Sarah D. Oates

Business Registration Examiner
sarah.oates@alaska.gov
(907)269-0356

James Martell
P.O. Box 231
Gustavus, AK 99826

October 8, 2012

Kapryce Manchester, City Clerk
City of Gustavus
P.O. Box 1
Gustavus, AK 99826

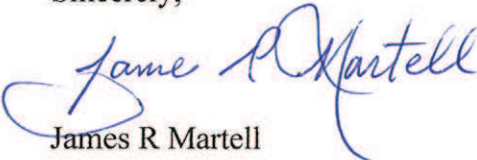
RE: October General Election Nomination

Dear Kapryce,

I am deeply appreciative that community members would consider me for the position of City Councilman. However, I am withdrawing my name from the ballot for this position. I believe there would be a conflict of interest for me being on the council and working on the community newspaper.

Thank you for your consideration.

Sincerely,



James R Martell