



**City of Gustavus**  
P.O. Box 1  
Gustavus, AK 99826  
Phone: (907) 697-2451

**COUNCIL PACKET**  
**February 9, 2012 General Meeting**



**CITY COUNCIL MEETING AGENDA**  
**GENERAL MEETING**  
**FEBRUARY 9, 2012 - THURSDAY**  
**7:00PM @ CITY HALL**

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**Karen Taylor**

**Mayor**

**mayor@gustavus-ak.gov**

**Mayor Term Expires 2012**

**Council Seat Term Expires 2012**

**Lou Cacioppo**

**Vice Mayor**

**lou.cacioppo@gustavus-ak.gov**

**Vice Mayor Term Expires 2012**

**Council Seat Term Expires 2013**

**Roger Buttram**

**Council Member**

**roger.buttram@gustavus-ak.gov**

**Term Expires 2014**

**Noël Farevaag**

**Council Member**

**noel.farevaag@gustavus-ak.gov**

**Term Expires 2014**

**Melanie Lesh**

**Council Member**

**melanie.lesh@gustavus-ak.gov**

**Term Expires 2012**

**Jim Mackovjak**

**Council Member**

**jim.mackovjak@gustavus-ak.gov**

**Term Expires 2013**

**Tim Sunday**

**Council Member**

**tim.sunday@gustavus-ak.gov**

**Term Expires 2012**

1. Call to Order
2. Roll Call
3. Approval of Minutes:
  - A. January 5, 2012 Special Meeting
  - B. January 12, 2012 General Meeting
  - C. January 25, 2012 Special Meeting
4. Mayor's Request for Agenda Changes:
5. Committee Reports:
  - A. Library
6. Public Comment on Non-Agenda Items
7. Consent Agenda:
  - A. FY12-10NCO Amending GVFD Budget – Publish
  - B. Appoint LaRita Savage to Library Board
  - C. Resolution 2012-08 PILT
8. Ordinance for Public Hearing:
  - A. FY12-11NCO Amending Road Budget
9. Unfinished business:
10. New Business:
  - A. Accept Council Member Buttram's Resignation
  - B. Authorize Mayor to Accept Transfer Of Gravel Pit Fish Habitat Permits
  - C. Approval of Expenditure of over \$2,000 – City Hall Fuel Tank
  - D. Excursion Restaurant Liquor License Application
  - E. Approval of GVA Budget – Distribution of FY12 Money
  - F. PND Contract Approval – City Hall Remodel
  - G. Authorize Mayor to Sign ARFF Contract
  - H. Project Scoping & Development Form – Road Name Signs For Gustavus
  - I. Reconsideration of Motion/Vote Gustavus Broadband Plan Vendor
11. Staff Reports:
12. City Council Reports
  - A. Mayor's report
  - B. City Clerk report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

**COUNCIL MEETINGS:**

**Work Sessions:**

**1st & 3rd Thursdays**

**General Meeting:**

**2nd Thursday**

**NOT YET APPROVED**  
**City Council Minutes**  
**City of Gustavus, Alaska**

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**City Council Special Meeting**  
**January 5, 2012**

**1. Call to Order:** A Special Meeting of the Gustavus City Council was held on January 5, 2012 at 7:00PM.

Mayor Taylor called the meeting to order at 7:00PM.

**2. Roll Call:**

Comprising a quorum of the Council the following were present:

Mayor Taylor

Vice Mayor Cacioppo

Council Member Buttram

Council Member Farevaag -Arrived during Agenda Item 10A

Council Member Lesh -Via Teleconference

Council Member Mackovjak

Council Member Sunday

**3. Approval of Minutes:** None

**4. Mayor's Request For Agenda Changes:** None

**5. Committee Reports:** None

**6. Public Comment on Non-Agenda Items:** None

**7. Consent Agenda:** None

**8. Ordinances for Public Hearing:** None

**9. Unfinished Business:** None

**10. New Business:**

**A.** Presentation of Award by State Fire Marshal

State of Alaska Fire Marshal Dave Tyler presented the Ken Akerley Fire Service Leadership Award to Fire Chief Steve Manchester.

**B.** Approval of Expenditure of Over \$2,000—GVFD

Public Comment: None

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**City Council Minutes**  
**City of Gustavus, Alaska**

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Motion:	Council Member Buttram moved to approve the expenditure of over \$2,000.00 for the Gustavus Volunteer Fire Department.
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION: Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor No: None  Motion Passes 7/0
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**C. FY12-09NCO—Amending Road Budget—Publish**

Public Comment: None

Motion:	Vice Mayor Cacioppo moved to publish FY12-09NCO amending the Road Budget.
Seconded by:	Council Member Buttram

ROLL CALL VOTE ON MOTION: Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor No: None  Motion Passes 7/0
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**11. Staff Reports:** None

**12. City Council Reports**

**A. Mayor's Report**

- DOT & Rink Creek Bridge

**B. City Clerk's Report:** None

**13. City Council Questions & Comments**

- Vice Mayor Cacioppo discussed a copy of the City & Borough Juneau marine facilities lease.

**14. Public Comment on Non-Agenda Items:** None

**15. Executive Session:** None

**16. Adjournment:**

With no further business before the Council the meeting was adjourned at 7:20PM.

**NOT YET APPROVED**  
**City Council Minutes**  
**City of Gustavus, Alaska**

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**City Council General Meeting**  
**January 12, 2012**

**1. Call to Order:** A General Meeting of the Gustavus City Council was held on January 12, 2012 at 7:00PM.

Mayor Taylor called the meeting to order at 7:00PM.

**2. Roll Call:**

Comprising a quorum of the Council the following were present:

Mayor Taylor	
Vice Mayor Cacioppo	
Council Member Farevaag	
Council Member Lesh	-Via Teleconference
Council Member Mackovjak	

Council Members not in attendance:

Council Member Buttram	-Absent
Council Member Sunday	-Absent

**3. Approval of Minutes**

**A.** December 8, 2011 General Meeting Minutes

Minutes of the December 8, 2011 meeting were approved by unanimous consent.

**4. Mayor's Request For Agenda Changes:** None

**5. Committee Reports:**

**A.** GCN Committee report given by Wayne Howell.

**6. Public Comment on Non-Agenda Items:** None

**7. Consent Agenda:**

*(Clerk's Note: The resolutions were read by Vice Mayor Cacioppo, Council Member Farevaag, and Council Member Mackovjak.)*

- A.** Resolution 2012-01 DRC CIP- Office & Bathroom Construction Project
- B.** Resolution 2012-02 DRC CIP- Improving Public Safety & DRC Efficiency Project
- C.** Resolution 2012-03 DRC CIP- Hazardous Waste Facility Project
- D.** Resolution 2012-04 DRC CIP- Skid Steer Loader Replacement Project

**NOT YET APPROVED**  
**City Council Minutes**  
**City of Gustavus, Alaska**

- E.** Resolution 2012-05 DRC CIP- Planning for a New Model of Waste Handling in Gustavus
- F.** Resolution 2012-06 GVFD CIP- Fire Station Addition
- G.** Resolution 2012-07 Road CIP- Good River Culvert

Motion:	Vice Mayor Cacioppo moved to adopt the consent Agenda as it stands.
Seconded by:	Council Member Farevaag

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 5/0

**8. Ordinances for Public Hearing:**

**A. FY12-07NCO – Amending Library Budget**

Public Hearing: With no one who wished to be heard the public hearing was closed.

Motion:	Council Member Mackovjak moved that we adopt FY12-07NCO.
Seconded by:	Council Member Farevaag

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 5/0

**B. FY12-08NCO – Revenue Sharing**

Public Hearing: With no one who wished to be heard the public hearing was closed.

Motion:	Vice Mayor Cacioppo moved to adopt FY12-08NCO.
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None

**NOT YET APPROVED  
City Council Minutes  
City of Gustavus, Alaska**

Motion Passes 5/0
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**C. FY12-09NCO – Amending Road Budget**

Public Hearing: With no one who wished to be heard the public hearing was closed.

Motion:	Vice Mayor Cacioppo moved to adopt ordinance FY12-09NCO.
Seconded by:	Council Member Farevaag

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor No: None  Motion Passes 5/0
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**9. Unfinished Business:** None

**10. New Business:**

**A. State FY13 CIP Project List Ranking**

Public Comment: With no one who wished to be heard the public hearing was closed.

Motion:	Council Member Farevaag moved that we rank the CIP Projects as follows: 1. DRC – Office & Bathroom Construction Project 2. Road – Good River Culvert 3. GVFD – Fire Station Addition 4. DRC – Hazardous Waste Facility Project 5. DRC – Improving Public Safety & DRC 6. DRC – Skid Steer Loader Replacement Project 7. DRC – Planning for a New Model of Waste
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor No: None  Motion Passes 5/0
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**B. State FY13 CIP Project List Submission**

Public Comment: With no one who wished to be heard the public hearing was closed.

Motion:	Council Member Mackovjak moved that the Mayor Moved to submit to the State Legislature as ranked.
Seconded by:	Vice Mayor Cacioppo

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 5/0

**C. Recommendation From GCN Board On Selection Of A Vendor For The Gustavus Broadband Plan**

Public Comment:

1. Wayne Howell

Motion:	Council Member Farevaag moved to postpone this item for the discussion at the January 19th work session.
Seconded by:	Vice Mayor Cacioppo

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 5/0

**11. Staff Reports:** None

**12. City Council Reports**

**A. Mayor's Report**

- January 19th Work Session will address:  
GCN  
Fish Permits  
DCCED Mapping Project  
Title 8 Harbor Ordinances & Facilities

**B. City Clerk's Report:**

- City Council January 19th Work Session

**13. City Council Questions & Comments**

- Council Member Mackovjak has been in discussion concerning grants for a bikeway along the main road.

**14. Public Comment on Non-Agenda Items:**

1. Wayne Howell

**15. Executive Session:** None

**16. Adjournment:**

With no further business before the Council the meeting was adjourned at 7:40PM.

**NOT YET APPROVED  
City Council Minutes  
City of Gustavus, Alaska**

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**City Council Special Meeting  
January 25, 2012**

**1. Call to Order:** A Special Meeting of the Gustavus City Council was held on January 25, 2012 at 1:00PM.

Mayor Taylor called the meeting to order at 1:01PM.

**2. Roll Call:**

Comprising a quorum of the Council the following were present:

Mayor Taylor  
Vice Mayor Cacioppo  
Council Member Buttram  
Council Member Farevaag  
Council Member Mackovjak  
Council Member Sunday

Council Members not in attendance:

Council Member Lesh                      -Absent

**3. Approval of Minutes:** None

**4. Mayor's Request For Agenda Changes:** None

**5. Committee Reports:** None

**6. Public Comment On Non-Agenda Items:**

1. Mike Taylor

**7. Consent Agenda:** None

**8. Ordinances for Public Hearing:** None

**9. Unfinished Business:** None

**10. New Business:**

**A.** Authorize Mayor to Sign Trout Unlimited/NOAA Restoration Center Grant Application for Good River Culver Project.

Public Comment:

1. Mike Taylor

**NOT YET APPROVED**  
**City Council Minutes**  
**City of Gustavus, Alaska**

Motion:	Council Member Mackovjak moved to authorize Mayor to sign Trout Unlimited/NOAA Restoration Center Grant application for Good River. Culvert Project.
Seconded by:	Council Member Sunday

**ROLL CALL VOTE ON MOTION:**

Yes: Buttram, Cacioppo, Farevaag, Mackovjak, Sunday, Taylor

No: None

Motion Passes 6/0

**11. Staff Reports:** None

**12. City Council Reports**

**A. Mayor's Report**

- Special Work Session Friday 2:00PM to work on Title 8 and Marine Facilities.

**B. City Clerk's Report:** None

**13. City Council Questions & Comments**

- Council Member Sunday discussed price of fuel.
- Vice Mayor Cacioppo also commented on fuel prices.

**14. Public Comment on Non-Agenda Items:** None

**15. Executive Session:** None

**16. Adjournment:**

With no further business before the Council the meeting was adjourned at 1:10PM.

Gustavus Public Library  
Tri-Annual Report  
October, November, December 2011 and January 2012

Technology Update: Through our OWL grant we have received two new computers. One is being used exclusively for patron searches of Library resources. The other one is for general use. We have also received a back up monitor from them which gives us a spare in case one goes out. On Jan 13<sup>th</sup> GCI was on site to establish our high speed internet (at 1.5 Mbps). OWL will be sending us a 46 inch video screen which will be installed in the meeting room and used for videoconferencing, classes etc. (see Annual Work Plan Goal #1.6)

A community member has expressed interest in filling our long vacant seat so we hope to have a full committee sometime this spring.

We would like to thank the City Council for offering to provide a snow shed roof for the book drop/back entrance. We are looking forward to having it in place next winter.

As soon as weather permits, the Road Committee will be improving our parking lot by means of a deep grading process to eliminate problem holes. (see Annual Work Plan Goal #2.4)

We have begun the process of finding funding for our Summer Reading and Reading Buddies programs. The school district will no longer provide this funding. Neither have we been able to find an appropriate grant to meet this need. Our next step is to request partial funding from the Gustavus School Fund. We will turn to the City to help fund this program. Special thanks to Holly Servin for her support in approaching the Gustavus School Fund Board.

The Libraries original MOU with the Chatham School District for use of school property for the Library was done before Gustavus was a city and needs to be updated and clarified. We are just starting this process and will be asking for assistance from the City's attorney at some point. Once this has been established we will consider applying for a future CIP grant to expand and improve our parking lot. (see Annual Work Plan Goal #2.4)

On Saturday, January 28<sup>th</sup> the Library hosted an open house to celebrate National Book Month in February. The displays will remain up through the month. Through this venue we would like to make a good start on community outreach, education, and interaction and also recognize the many dedicated volunteers that make our Library possible. (see Annual Work Plan Goal #5)

See budget update and statistics attached.

Respectfully submitted,  
Gustavus Library Committee

<b>Library</b>				
	<b>Amount</b>	<b>July</b>	<b>totals</b>	
<b>Income-</b>				
City Funds	\$36,400.00	#	36,400.00	
Donations	\$500.00		\$564.00	NCO needed
Fundraising-	\$2,000.00	#	25.00	Hope to lower with donation funds
-Book Sales				
-Forth of July event				
-Brick sales				
-Socials				
-Other events				
Grants-				
OK'd -Continuing Education	\$1,000.00		0.00	applied,
ok/d -Public Library Assistance	\$6,300.00		\$6,500.00	
-Summer Reading Program	\$3,000.00	last summer		paid and spent

Library Income				
-E-Rate				
-General Revenue	\$1,350.00			
Municipal Energy Grant Reserve	\$10,000.00			
incomberred committee funds				
<b>Total Income Amount</b>	\$60,550.00	#	43,947.25	
<b>Library</b>				
<b>Expenses-</b>				
Contractual Services	\$3,783.00		\$3,415.50	
Dues/Fees	\$125.00			
Equipment-	\$500.00			
-Equipment Maint. & Repair				
-Equipment Rental				
Freight	\$200.00			
Fundraising Expenses	\$500.00		\$50.25	
Insurance-	\$2,400.00			
-Building				
-Liability				
-Workman's Compensation				
Library Materials	\$5,378.00	#	4,425.23	
Maintance & Repairs Building	\$1,000.00		\$575.36	
Payroll Expenses-				
-Payroll Taxes	\$3,075.00	#	1,392.01	
-Wages	\$27,749.00	#	13,809.60	
SR- Payroll Taxes		#	99.79	
SR- Wages		#	990.00	
Postage & Shipping	\$650.00		22.25	
Professional Services	\$0.00			
Summer Reading				
Supplies - General	\$2,000.00		581.10	
Supplies - Office	\$0.00			
Telephone	\$1,500.00		1,727.62	REIMBURSEMENT EXPECTED FROM OWL
Training	\$320.00		\$197.00	
Travel	\$1,370.00		\$1,775.30	
Utilities-	\$10,000.00		869.32	need to fix wrong line
-Electric			\$573.63	
-Fuel Oil			\$2,031.17	
<b>Total Expense</b>	<b>\$60,550.00</b>	<b>#</b>		



**City of Gustavus, Alaska  
Ordinance No. FY12-10NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
GVFD BUDGET FOR FISCAL YEAR 2012**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2012 estimated expenditures have changed from the estimates in the approved budget.

**Section 3.** For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Forest Service Receipt Title III	\$ 0.00	\$ 9,000.00	+\$9,000.00
EXPENSE			
Equipment	\$ 35,670.00	\$ 44,670.00	+\$9,000.00

**Section 4.** The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** February 9, 2012

**DATE OF PUBLIC HEARING:** March 8, 2012

PASSED and APPROVED by the Gustavus City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Karen Colligan-Taylor  
Mayor

\_\_\_\_\_  
Attest: Kapryce Manchester, MMC  
City Clerk





Date Received:

1-24-2012

APPLICATION FOR APPOINTMENT/REAPPOINTMENT TO BOARDS & COMMITTEES  
CITY OF GUSTAVUS

Board/Committee Name: Library Position: \_\_\_\_\_

Name: Savage Lakita LL  
Last First MI

Residence Address: 7 Snow Street

Mailing Address: P.O. Box 283

Home Phone: (907) 697-2151

E-Mail Address: jsvge@live.com

Can you regularly attend meetings? ☒ YES ☐ NO

(Committee and Board by-laws may have attendance requirements)

Are you currently affiliated with the City in any way? (For example emergency responder, employee)

YES ☒ NO ☐

If yes, please list positions: \_\_\_\_\_

Have you been a member of this board/committee before? NO

Reason for interest in committee/board membership: I believe the library is an important aspect of this community and enjoy being a part of it.

Brief background of experience that would qualify you for the position: Have had much experience in office work and worked in the High School library when younger.

Lakita Savage Lakita Savage 1-24-2012  
Signature Printed Name Date

**CITY OF GUSTAVUS, ALASKA**

**RESOLUTION 2012-08**

**A RESOLUTION REQUESTING FY13 PAYMENT IN LIEU OF TAXES  
FUNDING FROM THE DEPARTMENT OF COMMERCE, COMMUNITY,  
AND ECONOMIC DEVELOPMENT**

**WHEREAS**, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Commerce, Community, and Economic Development; and

**WHEREAS**, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

**WHEREAS**, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

**WHEREAS**, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

**NOW THEREFORE BE IT RESOLVED THAT:** The City Council by this resolution hereby requests distribution from the FY13 Payment in Lieu of Taxes Program by the Department of Commerce, Community, and Economic Development on the date required by law.

**PASSED AND APPROVED** by a duly constituted quorum of the city council this 9th day of February 2012.

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Karen Colligan-Taylor, Mayor

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Lou Cacioppo, Vice Mayor

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Jim Mackovjak, Council Member

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Tim Sunday, Council Member

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Melanie Lesh, Council Member

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Noël Farevaag, Council Member

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Roger Buttram, Council Member

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Attest: Kapryce Manchester, MMC  
City Clerk

**City of Gustavus, Alaska  
Ordinance No. FY12-11NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
ROAD BUDGET FOR FISCAL YEAR 2012**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2012 estimated expenditures have changed from the estimates in the approved budget.

**Section 3.** For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Forest Service Receipt Money	\$ 0.00	\$ 126,835.03	+\$123,835.03
Encumbered Comm. Funds	\$ 170,650.00	\$ 190,650.00	+\$ 20,000.00
EXPENSE			
Encumbered Comm. Funds	\$ 0.00	\$ 126,835.03	+\$123,835.03
Snow Plowing	\$ 65,000.00	\$ 85,000.00	+\$ 20,000.00

**Section 4.** The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** February 2, 2012

**DATE OF PUBLIC HEARING:** February 9, 2012

PASSED and APPROVED by the Gustavus City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Karen Colligan-Taylor  
Mayor

\_\_\_\_\_  
Attest: Kapryce Manchester, MMC  
City Clerk

ROGER D BUTTRAM  
PO Box 242  
GUSTAVUS, AK 99826

MAYOR/CITY COUNCIL  
CITY HALL  
GUSTAVUS, AK

SUBJECT: RESIGNATION

MAYOR/COUNCIL MEMBERS;

DUE TO MY ONGOING JOBS AND OBLIGATIONS,  
I FIND THAT I DO NOT HAVE THE TIME REQUIRED  
TO EFFECTIVELY ATTEND THE DUTIES OF THE  
OFFICE TO WHICH I WAS ELECTED.

THEREFORE I ASK THAT YOU ACCEPT THIS  
NOTICE OF RESIGNATION.

WHAT TIME I DID SPEND ON THE COUNCIL AND  
AT THE MEETINGS HAS BEEN EDUCATIONAL,  
CHALLENGING, INTERESTING, AND ENJOYABLE.

I'M SORRY THAT AT THIS TIME I JUST DON'T  
HAVE THE TIME TO DEVOTE TO THIS IMPORTANT  
POSITION.

RESPECTFULLY,  
Roger D Buttram  
1-23-12



# State of Alaska

Department of Public Safety

## Alcoholic Beverage Control Board

Sean Parnell, Governor

Joseph A. Masters, Commissioner

February 9, 2012

### Renewal Application Notice

City of Gustavus

Attn: City Clerk

VIA EMAIL: [clerk@gustavus-ak.gov](mailto:clerk@gustavus-ak.gov)

DBA	Lic Type	Lic #	Owner	Premise Address
Excursion Restaurant	Restaurant/Eating Place-Seasonal AS 04.11.400(d)	3794	Excursion Restaurant LLC	255 Rink Creek RD

We have received a renewal application for the above listed licenses within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the

Alcoholic Beverage Control Board

5848 E Tudor Rd - Anchorage, AK 99507 - Voice (907) 269-0350 - Fax (907) 272-9412

regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

**Note:** Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. GIFFORD  
Director

*/s/ Christine C. Lambert*  
Christine C. Lambert  
Licensing & Records Supervisor  
269-0359  
Christine.lambert@alaska.gov



December 12, 2011

Mayor Karen Taylor  
City of Gustavus  
P. O. Box 1  
Gustavus, AK 99826

Dear Mayor and City Council Members,

The Gustavus Visitors Association (GVA) Board of Directors has recently amended its 2012 Budget as outlined below. We hereby request disbursement of the GVA City bed tax revenues for 2011 pursuant to City of Gustavus Ordinance 04.14.220(b).

It has been our practice since becoming part of the City budget appropriation process to report to the City through the tri-annual reporting period. We are attaching our fiscal year Profit and Loss statement for your information. We are again grateful that our members enjoyed a busy Summer tourism season where members reported increased tourism activity which we expect will also be indicated in increased bed tax revenues for the same fiscal year.

**Income**

City Tax Revenue	16,000.00
Membership Dues	4,500.00
Total Income	20,500.00

**Expense**

Administration	
Postage	200.00
Supplies	75.00
Teleconference	250.00
Total Administration	525.00
Contractor Work	
Administrative	3,000.00
Total Contractor Work	3,000.00
Marketing	
Advertising-General	3,000.00
Marketing Director	7,000.00
Memberships	1,100.00
Online Advertising	700.00

Print Media	3,500.00	
Supplies	1,300.00	
Travel	200.00	
Travel Shows	2,500.00	
Web Page	150.00	
Total Marketing		19,450.00
Utilities		
local internet	525.00	
Phone - 2454	300.00	
Total Utilities		825.00
Total Expense	22,300.00	
Reserve Account Funds		(3,300.00)
Net Expense		20,500.00

Thank you for your consideration and support!

With Best Regards,



JoAnn Lesh  
President  
Gustavus Visitors Association



THIS AGREEMENT is made and entered into the 20<sup>th</sup> day of January 2012, by and between the **City of Gustavus, Alaska** and the **State of Alaska, and Department of Transportation and Public Facilities**, which is the operator of the Gustavus Airport.

The State and the City agree as follows:

## **ARTICLE I**

### **Services to be Provided by the City**

A. The City will furnish the State with at least three (3) annually trained firefighter personnel at the Gustavus Airport (“Airport”) to perform the following Airport Rescue & Fire Fighting (ARFF) services as required by Part 139 of the Federal Aviation Regulations and the Federal Aviation Administration approved Airport Certification Manual (ACM).

1. At least one (1) trained City firefighter shall be present at the Airport to operate the ARFF from 15 minutes before landing to 15 minutes after takeoff for scheduled air carrier aircraft operations. The firefighter must hold a current qualification as an Emergency Trauma Technician (ETT). Air carrier operations mean the takeoff or landing of an air carrier aircraft. An air carrier aircraft means an aircraft with a seating capacity of more than 30 passengers (even if the actual number of passengers is less than 30) being operated by an air carrier.

2. City firefighter(s) present at the Airport for air carrier operations must be able to move the ARFF unit from its assigned post to the midpoint of runway 11/29, which is the designated air carrier runway, within three (3) minutes, from the time of an alarm, to the time of initial agent application.

3. The City shall conduct and record Airport condition inspections and wildlife patrols daily before air carrier operations. The Airport condition inspection and wildlife patrols shall be completed at least 30 minutes prior to the arrival of the air carrier aircraft. The City shall also conduct additional wildlife patrols during air carrier operations whenever birds or wildlife of a size and/or in numbers capable of causing a strike or engine ingestion exist on the Airport. Inspections and patrols will be conducted and recorded in accord with the Gustavus ACM, Exhibit 10 (Airport Inspection Report) and the Gustavus WHMP Appendix G (Daily Wildlife Hazard Log). The City will issue a Notice to Airman (NOTAM) if any condition upon movement areas exists that may effect the safe operation of an air carrier aircraft. The City will demonstrate proficiency for airport condition inspections and wildlife patrols at least two days prior to the commencement of the air carrier summer schedule.

4. The City shall perform and record required ARFF vehicle inspections in accord with the inspection checklist in the ACM, Exhibit 8, which is maintained in the Gustavus Airport Manager's Office. The City shall immediately report discrepancies to the State.

5. The City shall be responsible for all operator level maintenance and repair of the ARFF apparatus as noted on the inspection checklist, ACM Exhibit 8.

6. City ARFF members shall be available upon a mutually agreed upon advance schedule for all State/FAA testing and response drills and agree to comply with all State/FAA directives regarding such testing and drills.

7. City ARFF members will be clean-shaven while performing their duties for the State, in order to comply with OSHA regulations and to ensure proper respirator fit. Moustaches that are contained within the respirator and do not interfere with proper sealing are acceptable.

8. City ARFF members will not smoke in the ARFF truck, or any other State vehicle.

9. City ARFF members are required to don their ARFF gear, including SCBAs, at a level of proficiency from street clothes to full ARFF gear in two minutes or less. This level of proficiency will be demonstrated at the first FAA Airport inspection, which is usually in April or May.

10. The City shall train ARFF members to a level of proficiency to where they can reach the midfield of the runway, with full gear and ready to provide rescue assistance, within three minutes. The City will also train ARFF members to meet the standards spelled out in FAA Advisory Circular 150/5201-17B.

11. The City shall inspect the Airport ARFF building daily during the term of this agreement. Discrepancies to condition or security of the building shall be reported to the State.

B. The City shall conduct ARFF training as specified in the ACM. Annual ARFF training shall be provided at the State's expense for three (3) City employees, including travel, lodging and fees, at the training facility in Kenai, Alaska. The City will be responsible to reimburse the State any cost incurred for a City employee who does not complete the training.

C. In the absence of the State airport manager or designee, ARFF and airport structural firefighting shall be under the direct jurisdiction of the City when

occurring within the bounds of the Airport lands.

D. In the event of a water rescue, the City will assume the role of incident commander until the Coast Guard or other qualified party assumes command. This role is undertaken as the result of recent FAA requirements, with the understanding that the role of incident commander in this paragraph is only to manage available resources until a more qualified party arrives. No specific expertise or training is required. Instead, the role is to act as an interim manager. This paragraph does not obligate the City to purchase additional resources, and does not require additional training. However, the parties agree to continue to work together in good faith to clarify and modify the role as necessary as the incident commander role is further clarified and defined by the parties and the FAA. In the event the City is required to undertake obligations beyond those listed herein, for example, the obligations may be modified or deleted as necessary or appropriate.

E. The City shall be responsible for establishing the work schedule of the City firefighters, in order to fully meet the requirements of Article I.A.1 above.

F. The City shall notify the State in writing of employees with currently assigned airport duties, and provide updates when any change in airport duty personnel occurs.

G. ARFF crews are required to pass a Criminal History Records Check (CHRC) in accordance with 49 CFR 1542.209.

H. ARFF crews shall pass a criminal check for State employees who possess a firearm and/or ammunition in the performance of duties.

## **ARTICLE II**

### **Facilities and Services to be Provided by the State**

A. The State shall supply an ARFF vehicle of sufficient size, design and capability to meet applicable Federal Aviation Administration Regulations.

B. The State shall be responsible for all maintenance and repair of the ARFF apparatus except for operator level inspections, maintenance and repair noted in ACM Exhibit 8.

C. The State shall maintain and supply the existing airport ARFF building so as to provide warm cover for the ARFF vehicle.

D. The State shall advertise the Airport as closed to air carrier operations unless prior permission is requested in writing and granted. Advertisements will be published as Notice to Airmen (NOTAM) through Federal Aviation Administration (FAA), Juneau Automated Flight Service Station, or in the United States Government Flight Information Publication, Alaska Supplement.

E. The State shall grant the City access to the Airport, including the ARFF building, 24-hours per day during the summer air carrier schedule to accommodate any City-owned emergency response equipment that may be used for assistance in an Airport emergency.

F. The State shall prohibit parking in the immediate area of the Airport ARFF Station by prominently posting this area with "NO PARKING" signs.

G. The State shall include City firefighters having assigned duties at the airport in its ARFF training programs. The State shall determine minimum/maximum ARFF staffing levels and provide firefighter training to assist the City in meeting training requirements specified in Section 3 and Section 10 of the ACM.

H. The State shall furnish, repair and replace as necessary, protective clothing, communications equipment, firefighting agents, fuel and other supplies deemed necessary for the operation of the Airport ARFF program.

I. The State shall perform preventative maintenance tasks as required annually on the ARFF vehicle.

J. The State shall provide to the Flight Service Station (FSS) a list of City employees who are authorized to issue a NOTAM.

K. The State will provide CHRC's, firearm possession background checks, and airport badges.

L. The State will provide wildlife control training in accordance with the state and federal wildlife depredation permits.

### **ARTICLE III**

#### **Joint Responsibilities**

A. The State shall develop jointly with the City the guidelines for access and travel of City-controlled vehicles and emergency response equipment on Airport movement areas.

B. The State and the City agree that the State-owned ARFF vehicle is available for response to fire emergencies in Gustavus in accord with the FAA approved ACM. Operation of the vehicle shall be restricted to City members trained to operate the vehicle and who perform ARFF duties under the terms and conditions of the Agreement. Response to the ARFF vehicle is restricted to travel on roads maintained by the State, National Park Service or private road maintenance contractors. The vehicle shall not be operated on unimproved roads, trails or off-road. The City shall return the ARFF vehicle to full service following each emergency use. The City shall provide a written report to the State giving the details of each emergency response within 48 hours after the emergency.

C. The State and the City agree the State owned ARFF apparatus is available for training. The City shall return the vehicle to full service following each training session.

D. The State and the City shall coordinate efforts in reviewing and revising the Airport Emergency Plan, the Airport Certification Manual, and with respect to operations under the various provisions of this agreement.

E. In cooperation with the City, the State shall coordinate the Airport Emergency Plan with the following agencies associated with the Airport:

Air Excursions	Glacier Bay Lodge	U.S. Postal Service
Alaska Airlines	Wings of Alaska	Fjord Flying Service
DOT&PF, Gustavus	National Park Service	

## **ARTICLE IV**

### **Period of Performance**

This Agreement shall be in effect May 15 through September 15, 2012. Either party may cancel this agreement by mailing or delivering a written notice to the other party at least ninety (90) days prior to the date of cancellation. If this agreement is cancelled by either party, compensation will be prorated as of the effective date of cancellation.

## **ARTICLE V**

### **Consideration**

Compensation to be paid by the State to the City for performance of this agreement shall not exceed \$22,400.00. Agreed compensation shall be two equal payments of \$11,200 each on May 15 and September 30, 2012. The City will prompt the State to pay by sending a bill ten days before each payment is due. Bills to the State should be addressed as outlined in Article VI of this contract.

Should the City be unable to provide the services outlined in Article I of this Agreement, an amount of \$190.00 per day will be deducted from the stated compensation. An additional \$1500.00 will be added to the above compensation, paid on September 30, 2012, if the City of Gustavus furnishes and retains the same individual firefighters who served under this contract in year 2011.

## **ARTICLE VI**

### **Notice**

Any notice given by the City with respect to this agreement must be mailed to: Department of Transportation and Public Facilities, Aviation Safety/Security, Attn: Paul Khera, P.O. Box 112506, Juneau, Alaska 99811-2506.

Any notice given by the State with respect to this agreement must be mailed to: City of Gustavus, PO Box 1, Gustavus, AK 99826

The Gustavus Volunteer Fire Department (GVFD) employees operate under the supervision of the City of Gustavus Fire Chief. Unresolved concerns regarding GVFD employees must be directed in writing to the GVFD Fire Chief.

## **ARTICLE VII**

### **Legal Relations**

#### **Claims Between State and City**

The State and City agree to waive all right of claim or legal action against each other for any loss, damage, personal injury or death that might arise out of performance of this Agreement. This Agreement also extends to specifically waive all rights of subrogation by any insurance carrier or self insurer that provides insurance coverage or self insurance to either party.

### Claims by Others

In the event a third-party claim for damages is made or a lawsuit is filed against either the State or the City arising out of their performance under this agreement, it is agreed either party may assert comparative allocation of fault as permitted by law, however, neither State or City will assert a claim against the other for recovery of attorney fees or costs arising from such third-party claim. Each party agrees it will not assign any rights to other third parties.

## **ARTICLE VIII**

### **Waiver**

The waiver by either party by default in the performance of any term or provision of this agreement will not be construed as a waiver of any subsequent default in the performance of any term or provision of this agreement.

## **ARTICLE IX**

### **Airport Certification Manual, Airport Emergency Plan**

This agreement in no way deletes, supersedes, or nullifies any State responsibilities outlined in the Gustavus Airport Certification Manual or the Airport Emergency Plan, as approved by the Federal Aviation Administration (FAA).

## **Article X**

### **Amendment, Review and Renewal**

This agreement may be amended or renewed by written agreement in the form of a separately executed amendment signed by both parties. The agreement will be reviewed annually.

## **ARTICLE XI**

### **Entire Agreement**

This document replaces and supersedes any prior written or oral negotiations or

agreements jointly drafted by the parties and represents the full and entire agreement between the parties.

**State of Alaska**

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Greg Patz  
Superintendent, Maintenance & Operations

STATE OF ALASKA            )  
  ) ss  
FIRST JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn as such, personally appeared Greg Patz, known to me and known to be the Superintendent of Maintenance and Operations, Southeast Alaska Region, Department of Transportation and Public Facilities, and he acknowledges to me that he executed the foregoing instrument freely and voluntarily on behalf of the State of Alaska, Department of Transportation and Public Facilities, for the uses and purposes therein set forth and that he is authorized by said State of Alaska to so do.

In WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first written above.

---

Notary Public in and for Alaska  
My commission expires \_\_\_\_\_

**City of Gustavus**

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Karen Colligan-Taylor  
Mayor

STATE OF ALASKA            )  
  ) ss  
FIRST JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn as such, personally appeared Karen Colligan-Taylor, known to me and known to be the City Mayor of Gustavus, and she acknowledges to me that she executed the foregoing instrument freely and



voluntarily on behalf of the City of Gustavus , for the uses and purposes therein set forth and that she is authorized by said State of Alaska to so do.

In WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first written above.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires \_\_\_\_\_

**Committee Request for Agenda Item  
City of Gustavus**

**Committee Name:** Road Maintenance

**Motion from Committee Meeting :**      **Meeting Date:**\_\_\_\_\_

**We will be doing a new motion on this on Wednesday, Feb 1, 2012. We have been working this project at our meetings for the last 6 months.**

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**Request for council work session attention: Month \_February\_\_\_\_\_**  
**1<sup>st</sup> Thursday work session x or 3<sup>rd</sup> Thursday work session\_\_**

**City council action requested by the Committee:**\_\_\_\_\_

**Please place approval of our scoping document for the Road Name Signs for Gustavus project on the agenda for approval in February.**

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**Date of City Council General Meeting at which Committee requests action to be taken: Feb 9, 2012**

**Supporting Documents attached:**                      **YES**

**If supporting documents are not attached, supply date documents will be supplied. (Deadline is Monday before General Meetings)**

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**Contact Person: Mike Taylor**

**Policy on Project Planning**  
**PROJECT SCOPING and DEVELOPMENT FORM**  
**Road Name Signs for Gustavus**

**Part 1. Project Identification**

Name of project: Road Name Signs for Gustavus

Committee: Road Maintenance Committee Contact: Mike Taylor

E-mail: [mikeandkaren@shizendou.net](mailto:mikeandkaren@shizendou.net) Phone: 907-697-2273

**Part 2. Project Scope** refers to a project's size, goals, and requirements. It identifies what the project is supposed to accomplish and the estimated budget (of time and money) necessary to achieve these goals. Changes in scope will need Council approval.

1. What is the project?

This project will install road name signs at every City road intersection. The purpose is to aid residents, emergency responders, and visitors in finding their way around our community. The presence of standard, properly installed and maintained road name signs gives a favorable impression of an orderly and functioning city. The signs will be standard metal signs on metal posts constructed and installed to Alaska DOT&PF design standards. The committee project manager has surveyed intersections to identify where signs need to be placed.

2. Why is the project needed?

There is uncertainty among residents as to the names of roads. In emergency responses, the directions to the scene have not always been clear to responders because road names are not posted. Proper signs will enhance emergency response and make it easier especially for visitors to find their way to local businesses and recreational locations. Improved visitor impressions of the community may have economic benefits over time.

3. Where did the idea for this project originate?

The idea originated within the Road Committee.

4. Is this project part of a larger plan? (For example, the Gustavus Community Strategic Plan, or committee Annual Work Plan?)

No.

5. What is your timeline for project planning?

Spring 2012: City purchase signs and posts

Spring 2012: Post RFQ for installation of signs

Summer 2012: Contractor installs signs and posts

6. What is your budget for the planning process? Will you be using a consultant?

Signs and posts: \$15,000

Labor to install: \$6,500

Freight \$1,600

Total: \$22,100

7. What is your rough estimate of the total cost of the planning and final product? At the least, please list cost categories. See Part 4. (Ques. 4-8) and Part 5 (Budget) for guidance.

Planning cost is \$0. Planning is done by committee volunteers.

**Parts 3., 4., 5., 6. Project Investigation and Development**

Parts 3.—6. refer to social, environmental, and financial impacts of various options. These questions will help you document your consideration of alternatives and your choice of the option providing the best value for the community. Your goal is to generate alternatives and make a recommendation from among them. Return to Part 3., “Summary” after applying Parts 4.—6.

**Summary:**

1. What alternative approaches or solutions were considered? Make a business case for your top two or three options by discussing how effectively each would fulfill the project goals, and by comparing the economic, social, and environmental costs vs. benefits of each one.

**Alternative 1: No Action:** This alternative doesn’t address the needs for making it easier to identify roads when traveling around the community.

**Alternative 2.** Manufacture wooden signs and posts and install. This alternative could provide for installation of distinctive attractive signs, but experience with such signs and posts in the “fishville” subdivision indicates they weather badly, do not hold up, and become both unattractive and unreadable. Wooden signs are not as easy to read in dark or snowy weather. The initial cost would probably be very high as each would have to be fashioned entirely by hand. There would be high maintenance costs for wooden signs.

**Alternative 3.** Install standard manufactured metal signs with standard lettering. This alternative was chosen due to lower initial cost, Alaska DOT&PF construction and installation standards, excellent appearance and lower long term maintenance costs.

Funding for this project will be the Road Maintenance funds, received from the USFS Forest Receipts program.

**Part 4. Environmental, Social, Financial Impacts**1. Project Impacts Checklist

Will this project affect:	No	Yes (+/-)	Maybe
<b>Environmental quality?</b> (+ = impact is beneficial; - = harmful)			
• Climate change	X		
• Streams/groundwater quality	X		
• Air quality	X		
• Soils/land quality	X		
• Fish/wildlife habitat, populations	X		
• Plant Resources (timber, firewood, berries, etc)	X		
• Invasive or pest species	X		
• Natural beauty of landscape or neighborhoods		+	
• Neighborhood character		+	
• Noise or other environmental impacts	X		
• Environmental sustainability	X		

• Hazardous substances use	X		
• Community waste stream	X		
• Light pollution at night	X		
<b>Recreational opportunities?</b>			
• Public land use and access			X
• Trails/waterways	X		
• Parks	X		
• Public assembly/activities		+	
<b>Education/training/knowledge &amp; skill development?</b>	X		
<b>Public safety?</b>			X
<b>Public health?</b>			X
<b>Medical services?</b>			X
<b>Emergency response?</b>		+	
<b>Economic performance &amp; sustainability?</b>			
• Employment of residents			
o Short-term (i.e. construction)		+	
o Long-term (operating and maintenance)		+	
• Cost of living reduction	X		
• Return on investment	X		
• Visitor opportunities/impressions/stays/purchases		+	
• Competitive business environment	X		
• Support for existing businesses		+	
• New business opportunities	X		
• Economic sustainability		+	
• Attractiveness of City to new residents/businesses		+	
<b>City government performance?</b>			
• Infrastructure quality/effectiveness/reach (more people)		+	
• Existing services		+	
• New services	X		
• Cost of City services	X		
• Tax income to City	X		
<b>Transportation?</b>			
• Air	X		
• Water	X		
• Roads		+	
<b>Communications?</b>			
• Internet	X		
• Phone	X		
• TV/radio	X		
<b>Other? (type in)</b>			

2. How does this project provide benefits or add value in multiple areas? (E.g., benefits both to the environment and to business performance.)

The project contributes to ease of travel, more efficient emergency response, and to visitor use and appreciation of our community.

3. Are other projects related to or dependent on this project?

No.

4. Will the project require additional infrastructure, activity, or staffing outside the immediate department or activity? (E.g., will the construction of a new facility require additional roads or road maintenance or more internal City staffing?)

No.

5. What regulatory permits will be required and how will they be obtained?

None

6. What are the estimated initial (e.g., construction or purchase) and continuing operational costs of the project?

Initial construction cost is estimated to be

7. Is an engineering design or construction estimate necessary?

No.

8. Will operation of the project generate any revenue for the City such as sales, user fees, or new taxes? If so, how will the new revenue be collected?

No

## Part 5. Project Budget

### Proposed Budget Line Items

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$0	Personnel	\$0
Project management	\$0	Benefits	\$0
Land, structures, ROW, easements	\$0	Training	\$0
Engineering work	\$0	Travel	\$0
Permitting, inspection		Equipment	\$0
Site work	\$0	Contractual	\$0
Demolition and construction	\$	Supplies	\$0
Waste disposal	\$0	Utilities	\$0
Equipment	\$0	Insurance	\$0
Freight	\$1,600	Repair & maintenance	\$
Contingencies	\$	Other (list)	\$0
Sign purchase	\$14,000	Other (list)	\$0
Contracted installation	\$6,500	Total direct costs	\$0
		Indirect costs	\$0
<b>Total</b>	<b>\$22,100</b>	Income (fees, taxes)	\$00
		Balance: costs-income	\$0

Updated Latest Estimate Budget Line Items if Changed Date:\_\_\_\_\_

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$	Personnel	\$
Project management	\$	Benefits	\$
Land, structures, ROW, easements	\$	Training	\$
Engineering work	\$	Travel	\$
Permitting; inspection		Equipment	\$
Site work	\$	Contractual	\$
Demolition and construction	\$	Supplies	\$
Waste disposal	\$	Utilities	\$
Equipment	\$	Insurance	\$
Freight	\$	Repair & maintenance	\$
Contingencies	\$	Other (list)	\$
Other (list)	\$	Total direct costs	
		Indirect costs	
		Income (fees, taxes))	\$
		Balance: costs-income	\$

#### **Part 6. Jobs and Training (required by some granting agencies)**

1. What service jobs will be needed for operation and maintenance?
2. How many full-time, permanent jobs will this project create or retain?  
0 Create/retain in 1-3 years  
0 Create/retain in 3-5 years
3. What training is necessary to prepare local residents for jobs on this project?  
None
4. How many local businesses will be affected by this project and how?  
All local businesses may benefit to some degree, but the most benefited will be those who do business with visitors.

#### **Part 7. Business Plan (Upon Council request)**

Upon Council request, please prepare a business plan for the operating phase of your leading option(s). Plans will differ according to the nature of the project.

None required.

#### **Part 8. Record of Project Planning and Development Meetings**

1. Please document the manner in which public input was received.
  - Public comment on agenda item at committee or Council meeting
  - Special public hearing
  - Dates and attendance for the above.
  - Written comment from the public (please attach)

2. Please use the following chart to document committee meetings, Council reports, and so on. Did the committee make recommendations or requests? Did the Council make requests of the committee?

**Meeting Record**

Event (Meeting of committee, Council report, public hearing, etc.	Date	Agenda Posted (date)	Minutes or record Attached? (yes/no)	Outcome Rec to Council, requested action of Council, etc.	No. of atten- dees



Gustavus Street Sign Project											
Intersection		All new signs double sided									
Road	Cross Road	Sign Reading	Sign Reading	# posts	Post cost	# signs	Sign Cost	Cross brkt	Brkt cost	Mats Total	Comments
Mountain View Rd	Owen	Mountain View Rd	N/A	0	0	1		1		\$0.00	Owen sign in place
Owen Rd	Porcupine	Owen St	Porcupine St	1	1	2		1		\$0.00	
Mountain View Rd	Veneta	Mountain View Rd	N/A	1	N/A	1		1		\$0.00	Veneta sign in place
Veneta	Lynn	Veneta St	N/A	1	N/A	1		1		\$0.00	Lynn sign in place on wood post
Lynn	Snow	Lynn St	N/A	1	N/A	1		1		\$0.00	Snow sign in place on wood post
Veneta	Trudy	Veneta St	N/A	1	N/A	1		1		\$0.00	Trudy sign in place on wood post
Mountain View Rd	Tong	Mountain View Rd	N/A	0	N/A	1		1		\$0.00	Tong sign in place
Tong	Extra Tuff	Extra Tuff Rd	N/A	1	N/A	1		0		\$0.00	
Mountain View Rd	Spruce	Mountain View Rd	N/A	0	N/A	1		1		\$0.00	
Mountain View Rd	Bartlett Rd	Mountain View Rd	Bartlett Rd	1	N/A	2		1		\$0.00	Not yet City maintained
Mountain View Rd	Good River	N/A	N/A	0	N/A	0		0		\$0.00	Both road signs in place
Good River Rd	Mary's Road	Good River Rd	Mary's Rd	1		2		1		\$0.00	
Good River Rd	Grandpa's Farm Rd	Good River Rd	Grandpa's Farm Rd	1		2		1		\$0.00	
Good River Rd	Meadow Lane	Good River Rd	Meadow Ln	1		2		1		\$0.00	
Good River Rd	Dickey Drive	Good River Rd	Dickey Dr	1		2		1		\$0.00	
Mountain View Rd	Halibut Rd	Mountain View Rd	Halibut Rd	1		2		1		\$0.00	
Mountain View Rd	Chinook	Mountain View Rd	Chinook	1		2		1		\$0.00	
Chinook	King Salmon	Chinook	King Salmon	1		2		1		\$0.00	
Chinook	Chum	Chinook	Chum	1		2		1		\$0.00	
Gustavus Rd	King Salmon	Gustavus Rd	King Salmon	1		2		1		\$0.00	
Gustavus Rd	Chum	Gustavus Rd	Chum	0		1		1		\$0.00	
Gustavus Rd	Dolly Varden	Gustavus Rd	N/A	0	N/A	1		1		\$0.00	
Dolly Varden	Chinook	Dolly Varden	Chinook	1		2		1		\$0.00	
Dolly Varden	Smelt	Dolly Varden	Smelt	1		2		1		\$0.00	
Dolly Varden	Greenling	Dolly Varden	Greenling	1		2		1		\$0.00	
Dolly Varden	Halibut Rd	Dolly Varden	Halibut Rd	0		0		1		\$0.00	
Dolly Varden	Sandlance	Dolly Varden	Sandlance	0		0		1		\$0.00	
Dolly Varden	Humpy	N/A	N/A	0		0		0		\$0.00	Nice wood Humpy sign, wood post
Dolly Varden	Sockeye	N/A	N/A	0		0		0		\$0.00	Nice wood Sockeye sign, wood post
Dolly Varden	Capelin	Dolly Varden	Capelin	1		2		1		\$0.00	
Dolly Varden	Needlefish	Dolly Varden	Needlefish	1		2		1		\$0.00	
Dolly Varden	Herring Lane	Dolly Varden	Herring Ln	1		2		1		\$0.00	
Dolly Varden	Coho	Dolly Varden	Coho	1		2		1		\$0.00	
Dolly Varden	Candlefish	Dolly Varden	Candlefish	1		2		1		\$0.00	
Dolly Varden	Steelhead	Dolly Varden	Steelhead	1		2		1		\$0.00	
Gustavus Rd	Yerville Road	Gustavus Rd	Yerville Rd	1		2		1		\$0.00	
Gustavus Rd	Shootingstar Rd	Gustavus Rd	Shootingstar Rd	0		2		1		\$0.00	Stop sign in place on metal post
Shootingstar Rd	Lupine Rd	Shootingstar Rd	Lupine Rd	1		2		1		\$0.00	
Gustavus Rd	City Hall	Gustavus Rd	City Hall	0		2		1		\$0.00	Stop sign in place on metal post
Dock Road	Bill's Drive	Dock Road	Bill's Dr	1		2		1		\$0.00	
Dock Road	Meadowbrook Ln	Dock Road	Meadowbrook Ln	1		2		1		\$0.00	

Gustavus Street Sign Project											
Intersection		All new signs double sided									
Road	Cross Road	Sign Reading	Sign Reading	# posts	Post cost	# signs	Sign Cost	Cross brkt	Brkt cost	Mats Total	Comments
Dock Road	Boat Harbor Rd	Dock Road	Boat Harbor Rd	0		0		0		\$0.00	Boat Harbor road sign in place, Dock Rd sign not needed as Fairweather will have one
Dock Road	Fairweather Rd	Dock Road	Fairweather Rd	1		2		1		\$0.00	
Fairweather Rd	Pleasant Ave	Fairweather Rd	Pleasant Ave	1		2		1		\$0.00	
Fairweather Rd	Jacob Rd	Fairweather Rd	Jacob Rd	1		2		1		\$0.00	
Jacob	Gustav	Jacob	Gustav	1		2		1		\$0.00	
Jacob	Travis	Jacob	Travis	1		2		1		\$0.00	
Jacob	Benjamin	Jacob	Benjamin	1		2		1		\$0.00	
Gustavus Rd	Glen's Ditch Rd	Gustavus Rd	N/A	0		1		1		\$0.00	Glen's Ditch sign in place on metal
Glen's Ditch Rd	Same Old Rd	Glen's Ditch Rd	N/A	0		1		1		\$0.00	Same Old Road sign on metal post
Same Old Rd	Dungeness Way	Same Old Rd	Dungeness Way	1		2		1		\$0.00	
Same Old Rd	End of Trail Rd	Same Old Rd	End of Trail Rd	1		2		1		\$0.00	
Same Old Rd	Un-named state rd	Same Old Road	N/A	1		1		0		\$0.00	
Gustavus Rd	Wilson Rd	Gustavus Rd	N/A	0		1		1		\$0.00	Wilson Road sign on metal post
Wilson Rd	Faraway Rd	Wilson Rd	Faraway	1		2		1		\$0.00	
Wilson Rd	White Rd	Wilson Rd	White Rd	1		2		1		\$0.00	
Wilson Rd	Parker Rd	Wilson Rd	Parker Rd	1		2		1		\$0.00	
Wilson Rd	Harry Hall Rd	Wilson Rd	Harry Hall Rd	1		2		1		\$0.00	
Harry Hall Rd	River Bend Rd	Harry Hall Rd	River Bend Rd	1		2		1		\$0.00	
River Bend Rd	Chase Rd	River Bend Rd	Chase Rd	1		2		1		\$0.00	
Wilson Rd	Chase Rd	Wilson Rd	Chase Rd	1		2		1		\$0.00	
Wilson Rd	Jensen Rd	Wilson Rd	Jensen Rd	1		2		1		\$0.00	
Wilson Rd	Mackovjak	Wilson Rd	Mackovjak Rd	1		2		1		\$0.00	Asked Jim M what road name should be
Wilson Rd	Rink Creek Rd	Wilson Rd	Rink Creek Rd	1		2		1		\$0.00	
Rink Creek Rd	Bouy Dr	Rink Creek Rd	Bouy Dr	1		2		1		\$0.00	
Rink Creek Rd	Island View	Rink Creek Rd	Island View	1		2		1		\$0.00	

Motion:	Council Member Mackovjak moved to award the RFP# FY12-01GCN contract to ICF International in the amount of \$159,846, and authorize the Mayor to sign the contract.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:
Yes: Mackovjak, Sunday, Taylor
No: Cacioppo, Farevaag

Motion Defeated 3/2
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