



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

COUNCIL PACKET
January 12, 2012 General Meeting



CITY COUNCIL MEETING AGENDA
GENERAL MEETING
JANUARY 12, 2012
7:00PM @ CITY HALL

Karen Taylor

Mayor

mayor@gustavus-ak.gov

Mayor Term Expires 2012

Council Seat Term Expires 2012

Lou Cacioppo

Vice Mayor

lou.cacioppo@gustavus-ak.gov

Vice Mayor Term Expires 2012

Council Seat Term Expires 2013

Roger Buttram

Council Member

roger.buttram@gustavus-ak.gov

Term Expires 2014

Noël Farevaag

Council Member

noel.farevaag@gustavus-ak.gov

Term Expires 2014

Melanie Lesh

Council Member

melanie.lesh@gustavus-ak.gov

Term Expires 2012

Jim Mackovjak

Council Member

jim.mackovjak@gustavus-ak.gov

Term Expires 2013

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2012

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - A. December 8, 2011 General Meeting Minutes
4. Mayor's Request for Agenda Changes:
5. Committee Reports:
 - A. GCN
6. Public Comment on Non-Agenda Items
7. Consent Agenda:
 - A. Resolution 2012-01 DRC CIP- Office & Bathroom Construction Project
 - B. Resolution 2012-02 DRC CIP- Improving Public Safety & DRC Efficiency Project
 - C. Resolution 2012-03 DRC CIP- Hazardous Waste Facility Project
 - D. Resolution 2012-04 DRC CIP- Skid Steer Loader Replacement Project
 - E. Resolution 2012-05 DRC CIP- Planning for a New Model of Waste Handling in Gustavus
 - F. Resolution 2012-06 GVFD CIP- Fire Station Addition
 - G. Resolution 2012-07 Road CIP- Good River Culvert
8. Ordinance for Public Hearing:
 - A. FY12-07NCO – Amending Library Budget
 - B. FY12-08NCO – Revenue Sharing
 - C. FY12-09NCO – Amending Road Budget
9. Unfinished business:
10. New Business:
 - A. State FY13 CIP Project List Ranking
 - B. State FY13 CIP Project List Submission
 - C. Recommendation From GCN Board On Selection Of A Vendor For The Gustavus Broadband Plan
11. Staff Reports:
12. City Council Reports
 - A. Mayor's report
 - B. City Clerk report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

City Council General Meeting
December 8, 2011

1. Call to Order: A General Meeting of the Gustavus City Council was held on December 8, 2011 at 7:00PM.

Mayor Taylor called the meeting to order at 7:04PM

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Taylor	
Vice Mayor Cacioppo	
Council Member Buttram	
Council Member Farevaag	
Council Member Lesh	-Via Teleconference
Council Member Mackovjak	
Council Member Sunday	-Via Teleconference

3. Approval of Minutes

A. October 7, 2011 Election Review Committee

Minutes of the October 7, 2011 Election Review Committee meeting were approved by unanimous consent.

B. October 10, 2011 Special Meeting

Minutes of the October 10, 2011 meeting were approved by unanimous consent.

C. November 10, 2011 General Meeting

Minutes of the November 10, 2011 meeting were approved by unanimous consent.

4. Mayor's Request For Agenda Changes: Mayor Taylor requested that item 10F be removed while we wait for additional information from ABSN. There were no objections.

5. Committee Reports:

A. Lands Committee report given by Melanie Lesh.

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

7. Consent Agenda:

- A.** John Barry – Appoint to DRC Committee
- B.** FY12-07NCO – Amending the Library Budget- Republish

Motion:	Council Member Buttram moved to approve the consent agenda.
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION:

Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor

No: None

Motion Passes 7/0

8. Ordinances for Public Hearing: None

9. Unfinished Business: None

10. New Business:

- A.** A. FY12-08NCO Revenue Sharing

Public Comment: None

Motion:	Vice Mayor Cacioppo moved to adopt FY12-08NCO Revenue Sharing.
Seconded by:	Council Member Buttram

ROLL CALL VOTE ON MOTION:

Yes: Buttram, Cacioppo, Farevaag, Mackovjak, Sunday, Taylor

No: Lesh

Motion Passes 6/1

- B.** Approval of Expenditure of Over \$2000 for Engineering of City Hall Concept Design.

Public Comment: None

Motion:	Council Member Mackovjak moved that we approve an expenditure of over \$2000 for engineering of City Hall concept design.
Seconded by:	Council Member Farevaag

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City Council Minutes
City of Gustavus, Alaska

ROLL CALL VOTE ON MOTION:

Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor

No: None

Motion Passes 7/0

C. Approval of Expenditure of \$2000 to Glacier Bay Const. for Sanding.

Public Comment: None

Motion:

Vice Mayor Cacioppo moved to approve the expenditure of \$2,000 within the existing Road Budget to sand roads.

Seconded by:

Council Member Buttram

ROLL CALL VOTE ON MOTION:

Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor

No: None

Motion Passes 7/0

D. Approval of Expenditure for "T" and Larger Drain Field at GVFD for City Hall Septic.

Public Comment:

1. Jim Martell

Motion:

Council Member Farevaag moved to approve the expenditures of \$3000 for "T" and drain field at the GVFD for the City Hall septic.

Seconded by:

Council Member Buttram

ROLL CALL VOTE ON MOTION:

Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor

No: None

Motion Passes 7/0

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

E. Approval of Expenditure for City Hall Siding

Public Comment: None

Motion:	Council Member Mackovjak moved the City Council approve the amount of \$3600 for approximately 1200 square feet of siding for City Hall.
Seconded by:	Council Member Farevaag

ROLL CALL VOTE ON MOTION:

Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Sunday, Taylor

No: None

Motion Passes 7/0

F. Energy Grant Plan & Distribution

(Clerk's Note: Item 10F was removed from the agenda during the Mayor's Request for Agenda Changes.)

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report

- City Council serving Saturday night at the Fireman's Ball.
- Rink Creek Bridge issues during recent heavy rains and STIP.
- Marine Facilities Ordinance will be worked on at work session.

B. City Clerk's Report:

- CIP deadline is December 30th.

13. City Council Questions & Comments

- Council Member Sunday asked about the Fireman's Ball.
- Council Member Lesh in favor of moving ahead with City Hall.
- Council Member Buttram asked about the CIP deadline and addressed the recent damage to the ramp at the State Dock.
- Vice Mayor Cacioppo commented on the Dock damage.
- Council Member Farevaag stated she was happy about the Revenue Sharing.

14. Public Comment on Non-Agenda Items:

1. Jim Martell

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 7:42PM.

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-01**

**A Resolution Approving Submission of a Capital Improvement Funding
Request for the DRC Office and Bathroom Construction Project**

WHEREAS, the City of Gustavus Disposal and Recycling Center (DRC) serves Gustavus as a model Integrated Resource Recovery and Waste Disposal Facility, and

WHEREAS, the City of Gustavus intends to provide a safe and healthy workplace for all its employees, and

WHEREAS, it is the policy of the City of Gustavus to comply with all environmental, health, and safety regulatory requirements applicable to its operations, and

WHEREAS, our dedicated DRC employees have struggled to offer excellent service to our community, even in the worst of weather, in an unheated facility that lacked bathroom and washing amenities, and

WHEREAS, the DRC Advisory Committee and DRC Manager have developed a plan to rectify the current unacceptable working conditions for DRC employees through the construction of an office module would provide a heated area for conducting office work, a bathroom and changing area, and a sink, and

WHEREAS, these very basic amenities, which should be standard for any working environment, will not only greatly improve the health and safety of employees, but also aid customers needing clean facilities after handling waste.

NOW THEREFORE BE IT RESOLVED, that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$55,000 for the DRC Office and Bathroom Construction Project, and urges the Legislature and Governor to consider it favorably.

PASSED AND APPROVED by the Gustavus City Council this 12th day of January, 2012.

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-02**

**A Resolution Approving the Submission of a Capital Improvement Funding
Request for the Improving Public Safety and DRC Efficiency Project**

WHEREAS, the City of Gustavus Disposal and Recycling Center serves Gustavus as a model Integrated Resource Recovery and Waste Disposal Facility, and

WHEREAS, the DRC baler facility is undersized, unheated, lacks a scale house, and mixes customer traffic with facility industrial operations, and

WHEREAS, the DRC Advisory Committee and DRC Manager/Operator have designed improvements to customer service, safety, and efficiency of operations by rerouting and separating customer and process flows, and

WHEREAS, the new customer flow will provide for one-way traffic flow through the facility, eliminating congestion and vehicle backing, and

WHEREAS, the plan includes a small addition for a heated scale house and operator computer station separate from the process floor, and

WHEREAS, the new layout will include a fenced area and purchase of functional and attractive containers for pre- and post-processing of recyclables.

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$93,200 for the Improving Public Safety and DRC Efficiency Project, and urges the Legislature and Governor to consider it favorably.

PASSED AND APPROVED by the Gustavus City Council this 12th day of January, 2012.

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-03**

**A Resolution Approving the Submission of a Capital Improvement Funding
Request for a DRC Hazardous Waste Facility**

WHEREAS, the City of Gustavus Disposal and Recycling Center (DRC) serves Gustavus as a model Integrated Resource Recovery and Waste Disposal Facility, and

WHEREAS, the City of Gustavus intends to provide a safe and healthy workplace for all its employees and a healthy environment for all its citizens, and

WHEREAS, it is the policy of the City of Gustavus to comply with all environmental, health, and safety regulatory requirements applicable to its operations, and

WHEREAS, the current DRC facility lacks a proper facility for the receiving, collection, processing, and shipping of household hazardous and universal waste, and has been unable to accept hazardous wastes, and

WHEREAS, U.S.-manufactured, portable modules specifically designed for these purposes are available and

WHEREAS, the DRC seeks to enable community disposal of hazardous and universal wastes in an environmentally-responsible manner.

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$39,150, for the purchase, shipping, and installation of a modular hazardous waste storage and processing facility and urges the Legislature and Governor to consider it favorably.

**PASSED AND APPROVED by the Gustavus City Council this 12th day of
January, 2012.**

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-04**

**A Resolution Approving the Submission of a Capital Improvement Funding
Request for Replacement of the DRC's Skid-Steer Loader**

WHEREAS the City of Gustavus Disposal and Recycling Center (DRC) serves Gustavus as a model Integrated Resource Recovery and Waste Disposal Facility, and

WHEREAS, the DRC is totally dependant on our skid-steer loader, which we use to handle baled recyclables, baled trash, palletized materials, compost, and wood chips, and to move snow, and;

WHEREAS, the existing skid-steer loader is now 16 years old and requires ever more frequent repairs, and;

WHEREAS, a skid-steer loader figures centrally in our planning for efficient and effective service to our community for the next several decades;

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$55,800 for the purchase of a replacement skid-steer loader, and urges the Legislature and Governor to consider it favorably.

**PASSED AND APPROVED by the Gustavus City Council this 12th day of
January, 2012.**

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-05**

**A Resolution Approving the Submission of a Capital Improvement Funding
Request for Planning for a new Model of Waste Handling in Gustavus**

WHEREAS, the City of Gustavus Disposal and Recycling Center serves Gustavus as a model Integrated Resource Recovery and Waste Disposal Facility, and

WHEREAS, the existing permitted landfill space will be filled within fifteen years, and

WHEREAS, the City of Gustavus is planning for the long term efficient and environmentally responsible handling of its waste stream, and

WHEREAS, the City of Gustavus anticipates participating in the South East Alaska Solid Waste Authority, and

WHEREAS, The City of Gustavus must plan now for the eventual conversion to a new model comprising recycling, composting, and waste transfer station, and

WHEREAS, The City of Gustavus seeks to use a professional consultant to create a model facility that will serve long into the future.

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$30,000 for planning for a new model of waste handling in Gustavus, and urges the Legislature and Governor to consider it favorably.

PASSED AND APPROVED by the Gustavus City Council this 12th day of January, 2012.

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-06**

**A Resolution Approving the Submission of a Capital Improvement Funding
Request for GVFD Station 1 Expansion Project**

WHEREAS, the Gustavus Volunteer Fire Department has in the last 14 months been reorganized under the direction of a new professional fire chief, and

WHEREAS, the Department volunteer roster has grown with volunteers who are building new emergency response skills and certifications, and

WHEREAS, the GVFD Fire Station 1 has been remodeled within its existing footprint to optimize space for fire and EMS apparatus storage and for volunteer training, and

WHEREAS, the Department has recently acquired a replacement tanker and a second pumper truck, through excess equipment sales, and

WHEREAS, two key pieces of fire apparatus are currently stored off site due to limited space in Fire Station 1, and

WHEREAS, GVFD plans to expand Station 1 adding four apparatus bays with drive-through access at the back of the station to house trucks where they can be properly maintained and be immediately accessible for emergency response.

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$150,000 for the Expansion of Fire Station 1 adding two new apparatus bays, and urges the Legislature and Governor to consider it favorably.

**PASSED AND APPROVED by the Gustavus City Council this 12th day of
January, 2012.**

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2012-07**

**A Resolution Approving the Submission of a Capital Improvement Funding
Request for the Good River Road Culvert Replacement Project**

WHEREAS, Good River Road in Gustavus was constructed long ago as a narrow pioneer road and crosses Harry Hall Creek in a deep gully, and

WHEREAS, the road crossing has no guard rails and vehicles have on several occasions slid off the road into the stream below, fortunately without fatalities, and

WHEREAS, Harry Hall Creek, a designated salmon stream, passes under the road through two partially collapsed culverts, which obstruct fish passage, and

WHEREAS, the US Fish and Wildlife Service has funded the design phase in partnership with the City for a project to facilitate unobstructed salmonid fish passage to the nearby headwaters in Glacier Bay National Park, while providing for safe traffic flow on Good River Road over the stream, and

WHEREAS, design documents and a bid package are now complete for installation of a new 12 foot diameter culvert to allow fish passage at all stream flows, and a wider road embankment with guard rails for safe traffic flow, and

WHEREAS, the engineer's construction cost estimate is \$118,000, and

WHEREAS, The City of wishes to construct the project as soon as funding is available.

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council approves the CIP funding request to the 2012 Alaska Legislature in the amount of \$118,000 for the Good River Road Culvert Replacement Project, and urges the Legislature and Governor to consider it favorably.

PASSED AND APPROVED by the Gustavus City Council this 12th day of January, 2012.

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, MMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY12-07NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
LIBRARY BUDGET FOR FISCAL YEAR 2012**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2012, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
GRANTS- ASL OWL	\$ 0.00	\$ 788.00	+\$788.00
EXPENSE			
TRAVEL EXPENSE	\$ 1,370.00	\$ 2,158.00	+\$788.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 10, 2011

DATE AMENDED & REPUBLISHED: December 8, 2011

DATE OF PUBLIC HEARING: January 12, 2012

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2011.

Karen Colligan-Taylor
Mayor

Attest: Kapryce Manchester, MMC
City Clerk

City of Gustavus, Alaska
Ordinance No. FY12-08NCO

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE BUDGET FOR FISCAL YEAR 2012**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2012 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
<i>Administration</i>			
State Revenue Sharing	\$ 118,000.00	\$157,299.00	+\$39,299.00
Net Income–To City Committees	\$ 161,983.00	\$176,393.00	
EXPENSE			
<i>Administration</i>			
Public Works	\$ 5,000.00	\$29,289.00	+\$24,889.00
<i>Library</i>			
Payroll	\$ 30,824.00	\$31,530.00	+\$ 706.00
<i>DRC</i>			
Equipment	\$ 4,430.00	\$ 5,660.00	+\$ 1,230.00
Postage & Shipping	\$ 100.00	\$ 250.00	+\$ 150.00
<i>GVFD</i>			
Supplies-EMS	\$ 1,000.00	\$12,000.00	+\$11,000.00
Payroll	\$ 81,240.00	\$1,324.00	+\$ 1,324.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: December 8, 2011

DATE OF PUBLIC HEARING: January 12, 2012

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2012.

Karen Colligan-Taylor
Mayor

Attest: Kapryce Manchester, MMC
City Clerk

City of Gustavus, Alaska
Ordinance No. FY12-09NCO

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE ROAD BUDGET FOR FISCAL YEAR 2012**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2012 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Encumbered Comm. Funds	\$ 145,650.00	\$170,650.00	+\$25,000.00
EXPENSE			
Snow Plowing	\$ 40,000.00	\$ 65,000.00	+\$25,000.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 5, 2011

DATE OF PUBLIC HEARING: January 12, 2012

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2012.

Karen Colligan-Taylor
Mayor

Attest: Kapryce Manchester, MMC
City Clerk