



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

COUNCIL PACKET

November 10, 2011 General Meeting



CITY COUNCIL MEETING AGENDA
GENERAL MEETING
NOVEMBER 10, 2011
7:00PM @ CITY HALL

Karen Taylor

Mayor

mayor@gustavus-ak.gov

Mayor Term Expires 2012

Council Seat Term Expires 2012

Lou Cacioppo

Vice Mayor

lou.cacioppo@gustavus-ak.gov

Vice Mayor Term Expires 2012

Council Seat Term Expires 2013

Roger Buttram

Council Member

roger.buttram@gustavus-ak.gov

Term Expires 2014

Noël Farevaag

Council Member

noel.farevaag@gustavus-ak.gov

Term Expires 2014

Melanie Lesh

Council Member

melanie.lesh@gustavus-ak.gov

Term Expires 2012

Jim Mackovjak

Council Member

jim.mackovjak@gustavus-ak.gov

Term Expires 2013

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2012

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - A. October 20, 2011 General Meeting
 - B. October 21, 2011 Special Meeting
4. Mayor's Request for Agenda Changes
5. Committee Reports:
 - A. DRC
 - B. Road
6. Public Comment on Non-Agenda Items
7. Consent Agenda:
 - A. Resolution 2011-22 – Shared Fisheries Business Tax
 - B. Appoint Wayne Howell GCN Chair
 - C. FY11-07 NCO Amending Library Budget – OWL Grant
 - D. Resolution 2011-23– Cost of Living Adjustment
 - E. Salmon River Park – Public & Charitable Application
8. Ordinance for Public Hearing: None
9. Unfinished business:
10. New Business: None
11. Staff Reports:
 - A. Paul Berry - DRC
12. City Council Reports
 - A. Mayor's report
 - B. City Clerk report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

**City Council General Meeting
October 20, 2011**

Mayor Taylor called the meeting to order at 7:00PM.

Mayor Taylor
Vice Mayor Cacioppo
Council Member Buttram
Council Member Farevaag
Council Member Lesh
Council Member Mackovjak

Council Member Sunday -Absent

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October 20, 2011 City Council General Meeting
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NOT YET APPROVED
City Council Minutes
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Motion:	Vice Mayor Cacioppo moved to adopt the consent agenda as it.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 6/0

8. Ordinances for Public Hearing:

A. FY06NCO Amend Marine Facilities Budget

Public Hearing:

1. Paul Berry

Motion:	Council Member Buttram moved to adopt the ordinance FY12-06NCO.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 6/0

9. Unfinished Business: None

10. New Business:

A. RFP-FY12-01GCN

Public Comment:

1. Nate Borson
2. Wayne Howell

Motion:	Council Member Lesh moved the Council adopt RFP FY12-01GCN.
Seconded by:	Council Member Mackovjak

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City Council Minutes
City of Gustavus, Alaska

Motion to Amend: Council Member Mackovjak moved that we amend the previous motion to remove the statement Exhibit A & B on page 28. Seconded by: Council Member Farevaag

ROLL CALL VOTE ON MOTION TO AMEND: Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Taylor No: None Motion Passes 6/0

Motion to Amend: Council Member Lesh moved we delete the words after “design” in the last bullet on page 17, section 7.3. Seconded by: Council Member Mackovjak

ROLL CALL VOTE ON MOTION TO AMEND: Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Taylor No: None Motion Passes 6/0

ROLL CALL VOTE ON AMENDED MAIN MOTION: Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Taylor No: None Motion Passes 6/0

B. Annie Mae Liquor License Application

Public Comment: None

Motion: None

11. Staff Reports: None

12. City Council Reports

A. Mayor’s Report

- Gave comments on the responsibilities of the Council.
- The need to update ordinance and policies & procedures.
- The need to complete unfinished projects.
- Special Meeting Friday at 9:00AM.

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City Council Minutes
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- Commented that this has been a transitional month with the election and new Council Members.
- Will have office hours of Tuesday 9-11AM and Friday 1-3PM.
- Thanked the public for attending.

B. City Clerk's Report: None

13. City Council Questions & Comments

- Council Member Farevaag asked the population of the City of Gustavus.
- Council Member Mackovjak asked that the City Hall remodel be on the next work session.
- Vice Mayor Cacioppo stated he would be working on a design for the snow shed roof at the Library.

14. Public Comment on Non-Agenda Items:

1. Joe Lassiter

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 7:50PM.

**City Council Special Meeting
October 21, 2011**

Mayor Taylor called the meeting to order at 9:01AM.

Mayor Taylor
Vice Mayor Cacioppo
Council Member Buttram
Council Member Farevaag
Council Member Lesh
Council Member Mackovjak

Council Member Sunday -Absent

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11. Staff Reports: None

12. City Council Reports

A. Mayor's Report: None

B. City Clerk's Report: None

13. City Council Questions & Comments: None

14. Public Comment on Non-Agenda Items: None

15. Executive Session

A. Discussion With Attorney Regarding Legal Matters That Could Affect The Finances Of The City.

Motion:	Council Member Mackovjak moved the City Council enter into executive session to discuss with the attorney regarding legal matters that could affect the finances of the city.
Seconded by:	Council Member Buttram

ROLL CALL VOTE ON MOTION:
Yes: Buttram, Cacioppo, Farevaag, Mackovjak, Taylor
No: Lesh
Motion Passes 5/1

Motion:	Council Member Lesh moved we adjourn executive session and return into the regular meeting.
Seconded by:	Council Member Buttram

ROLL CALL VOTE ON MOTION:
Yes: Buttram, Cacioppo, Farevaag, Lesh, Mackovjak, Taylor
No: None
Motion Passes 6/0

16. Adjournment:

With no further business before the Council the meeting was adjourned at 11:00AM.

CITY OF GUSTAVUS, ALASKA
Resolution 2011-22

**A RESOLUTION CERTIFYING THAT THE MUNICIPALITY DID SUFFER
SIGNIFICANT EFFECTS DURING THE PROGRAM BASE YEAR FROM
FISHERIES BUSINESS ACTIVITIES THAT OCCURRED WITHIN THE
NORTHERN SOUTHEAST FISHERIES MANAGEMENT AREA**

WHEREAS, as 29.60.450 requires that for a municipality to participate in the FY12 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2010 from fisheries business activities; and,

WHEREAS, 3AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, the City of Gustavus is located within a fisheries management area with an allocation less than the long-form threshold value, and

WHEREAS, 3 AAC 134.120 provides that this resolution satisfies the Short-Form Application resolution requirements under the FY12 Shared Fisheries Business Tax Program, and

NOW THEREFORE BE IT RESOLVED that the City of Gustavus City Council by this resolution certifies that the City of Gustavus did suffer significant effects during calendar year 2010 from fisheries business activities that occurred within the Northern Southeast Fisheries Management Area and wishes to apply for funding under the FY12 Shared Fisheries Business Tax Program.

Passed and approved by the Gustavus City Council this 10th day of November, 2011.

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY12-07NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
LIBRARY BUDGET FOR FISCAL YEAR 2012**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2012, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		Change
	Original Budget	Amended Budget	
INCOME			
GRANTS- ASL OWL	\$ 0.00	\$ 666.00	+\$666.00
EXPENSE			
TRAVEL EXPENSE	\$ 1,370.00	\$ 2,036.00	+\$666.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 10, 2011

DATE OF PUBLIC HEARING: December 8, 2011

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2011.

Karen Colligan-Taylor
Mayor

Attest: Kapryce Manchester, CMC
City Clerk

CITY OF GUSTAVUS, ALASKA
Resolution 2011-23

**A Resolution Providing for a Cost-of-Living Pay Adjustment for City of
Gustavus Employees in Regular Positions**

WHEREAS, the City Council of the City of Gustavus adopted an “Employee Payment and Earnings Policy” on June 8, 2006, and

WHEREAS, the section of that “Employee Payment and Earnings Policy” entitled “Pay Raises” requires the City to make annual pay adjustments irrespective of ongoing changes in the local, state or national economy, without recognition of the City’s ability to afford the annual adjustments, and without any other consideration of the best interest of the City, its citizens or the City’s employees, and

WHEREAS, the section of that “Employee Payment and Earnings Policy” entitled “Pay Raises” specifies a range of adjustments that may or may not be relevant to any given situation or without providing any mechanism or guidelines for applying the specified increments, and

WHEREAS, the City Council of the City of Gustavus therefore desires to amend the section of the City’s “Employee Payment and Earnings Policy” entitled “Pay Raises” to address those issues, and

WHEREAS, the City Council of the City of Gustavus desires to grant pay adjustments to all employees in a Regular Position, defined, for the purposes of this pay adjustment, as: a full-time or a part-time year-around position in which the employee generally works the same schedule every week, although actual hours each week may vary with season or with work load, and

WHEREAS, the City Council of the City of Gustavus has determined that adjusting the pay of its Regular Position employees in an amount equal to the change in the consumer price index (CPI) for Anchorage is appropriate at this time, and

WHEREAS, the consumer price index (CPI) for Anchorage, the standard measure of CPI for Alaska, rose 2.8% during FY2011.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Gustavus as follows:

(1) The section of the City’s “Employee Payment and Earnings Policy” entitled “Pay Raises” is hereby amended to read as follows:

Periodic Pay Adjustments

The City Council may grant, from time to time, by resolution, periodic adjustments to the City’s pay schedule. The City Council will consider the cumulative change in the Consumer Price Index (Anchorage) since the last such pay adjustment in formulating such adjustments. Such periodic pay adjustments, if any, will apply to all Regular Position employees of the City of Gustavus. A Regular Position is a full-time or part-time year-around position in which the employee generally works the same schedule every week, although actual hours each week may vary with season or with work load.

(2) The following are Regular Position employees of the City of Gustavus: Fire Chief, City Clerk, DRC Manager/Operator, and Librarians.

(3) The Gustavus City Council grants a 2.8% cost-of-living pay adjustment to current hourly rates (nonexempt) and base salary (exempt) for employees identified in section 2 of this Resolution effective November 1, 2011.

Passed and approved by the Gustavus City Council this 10th day of November, 2011.

Karen Colligan-Taylor, Mayor

Lou Cacioppo, Vice Mayor

Jim Mackovjak, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Noël Farevaag, Council Member

Roger Buttram, Council Member

Attest: Kapryce Manchester, CMC
City Clerk