



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

COUNCIL PACKET
June 9, 2011 General Meeting



CITY COUNCIL MEETING AGENDA
GENERAL MEETING
JUNE 9, 2011
7:00PM @ CITY HALL

Jim Mackovjak

Mayor

mayor@gustavus-ak.gov

Mayor Term Expires 2011

Council Seat Term Expires 2013

Lou Cacioppo

Vice Mayor

lou.cacioppo@gustavus-ak.gov

Vice Mayor Term Expires 2011

Council Seat Term Expires 2013

Joe Lassiter

Council Member

joe.lassiter@gustavus-ak.gov

Term Expires 2011

Melanie Lesh

Council Member

melanie.lesh@gustavus-ak.gov

Term Expires 2012

John Nixon

Council Member

john.nixon@gustavus-ak.gov

Term Expires 2011

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2012

Karen Taylor

Council Member

karen.taylor@gustavus-ak.gov

Term Expires 2012

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - A. April 14, 2011 General Meeting
 - B. May 2, 2011 Special Meeting
 - C. May 5, 2011 Special Meeting
 - D. May 12, 2011 General Meeting
 - E. May 16, 2011 Special Meeting
4. Mayor's Request for Agenda Changes
5. Committee Reports:
 - A. Library
 - B. Planning
6. Public Comment on Non-Agenda Items
7. Consent Agenda: None
8. Ordinance for Public Hearing:
 - A. FY11-30 Amending 6.05
 - B. FY11-31NCO Amending FY11 Library Budget
 - C. FY11-32NCO FY12 Budget
9. Unfinished business: None
10. New Business
 - A. Fire Chief Position—Full Time
 - B. Fire Chief Hiring of Steve Manchester
 - C. DRC—Wage Increase Brandon Mullis
 - D. GCN Administrator— Temporary
 - E. GCN Administrator—Approval of Notice
 - F. GCN Maintenance & Operations—Temporary
 - G. GCN Maintenance & Operations—Award Contract
 - H. Resolution 2011-18—Charter Fishing
 - I. Tower—Approval of Contract Amendment & Payment
 - J. Council Member Nixon—Conflict of Interest Tank Farm
11. Staff Reports: None
12. City Council Reports
 - A. Mayor's report
 - B. City Clerk report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

City Council General Meeting
April 14, 2011

1. Call to Order: A General Meeting of the Gustavus City Council was held on April 14, 2011 at 7:00PM.
Acting Mayor Cacioppo called the meeting to order at 7:00PM.

2. Roll Call:

Comprising a quorum of the Council the following were present:

Vice Mayor Cacioppo
Council Member Lassiter
Council Member Lesh
Council Member Nixon -Via Teleconference
Council Member Sunday
Council Member Taylor

Council Members not in attendance:

Mayor Mackovjak -Absent

3. Approval of Minutes

- A. Minutes of the March 10, 2011 General Meeting were approved by unanimous consent.
- B. Minutes of the March 17 Special Meeting were approved by unanimous consent.
- C. Minutes of the March 21, 2011 meeting were approved by unanimous consent.

4. Mayor's Request for Agenda Changes:

Acting Mayor Cacioppo requested Consent Agenda item 7J FY11-29NCO amendment of Road Budget be removed from the agenda.

5. Committee Reports:

- A. GVFD Committee no report given.
- B. Land Committee report given by Melanie Lesh.
- C. Borough Committee no report given.
- D. GVA report given by Joann Lesh

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City Council Minutes
City of Gustavus, Alaska

6. Public Comment On Non-Agenda Items:

1. Lois Nixon

7. Consent Agenda:

- ~~A. Appointment of Joe Lassiter to Planning Committee~~
- B. Approval of Expenditure of Over \$2,000.00 for GVFD
- C. Resolution 2011-14 Bypass Competitive Bid Process - Tanker
- D. FY11-23NCO – Amendment of GVFD Budget- Publish
- E. FY11-24 – Amendment to Title 6.02 - Publish
- G. Approval of GCN RFQ for Internet Provider
- H. FY11-28NCO – Amendment of GCN Budget
- I. Award Salmon Habitat Mitigation Project to DOWL HKM
- ~~J. FY11-29NCO Amendment of Road Budget-SHM Project Publish~~
- K. Community Garden Annual Permit Renewal
- L. Approval of Fish Box Tax Sticker
- M. Salmon River Park Cooperative Agreement
- ~~N. FY11-26 Amendment to Title 10.06.02—Publish~~
- P. FY11-27NCO – Amendment to Library Budget – Publish
- Q. Resolution 2011-12 Payment In Lieu of Taxes
- R. Resolution 2011-13 Certified Financial Statement

(Clerk's Note: Consent Agenda Item J was removed during the Mayor's Request for Agenda Changes. Items A and N were requested to be removed from the Consent Agenda and are now New Business items C and D.)

Resolution 2011-14 was read by Council Member Taylor
Resolution 2011-12 was read by Council Member Lassiter
Resolution 2011-13 was read by Acting Mayor Cacioppo

Motion:	Council Member Lassiter moved we adopt the Consent Agenda as amended.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday, Taylor
No: None
Motion Passes 6/0

8. Ordinances for Public Hearing:

A. FY11-20NCO –Amendment of DRC Budget

Public Hearing: With no one wishing to be heard the public hearing was closed.

Motion:	Council Member Taylor moved that we pubic hearing FY11-20NCO for the DRC.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday, Taylor
No: None
Motion Passes 6/0

B. FY11-21NCO – Amendment of Road Budget

Public Hearing: With no one wishing to be heard the public hearing was closed.

Motion:	Council Member Lassiter moved that we adopt FY11-21NCO.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday, Taylor
No: None
Motion Passes 6/0

C. FY11-22 – Amendment of Title 4

Public Hearing: With no one wishing to be heard the public hearing was heard.

Motion:	Council Member Lesh moved that the Council adopt FY11-22.
Seconded by:	Council Member Lassiter

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City of Gustavus, Alaska**

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday, Taylor

No: None

Motion Passes 6/0

9. Unfinished Business: None

10. New Business:

A. Clinic Donation of \$13,500 for 2nd half of FY11.

Public Comment:

1. Eileen Clark
2. Wayne Clark
3. Lori Trummer
4. Deb Woodruff

Motion:	Council Member Sunday moved that we donate/allocate the \$13,500 to the Clinic.
Seconded by:	Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday

No: Taylor

Motion Passes 5/1

B. Approval of Contract for Gravel Pit

Public Comment: None

CONFLICT OF INTEREST: Council Member Nixon requested conflict of interest hearing concerning Lands Committee member Sandi Marchbanks on the gravel pit due to the fact that her company has requested gravel from the City's Gravel Pit.

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City Council Minutes
City of Gustavus, Alaska

RULING: Acting Mayor Cacioppo ruled that there was not a conflict of interest.

Motion:	Council Member Lesh moved that the Council adopt the draft contract as amended and price per cubic yard recommended by the Lands Committee, and authorize the Mayor and Lands Committee Chair to apportion the number of cubic yards per buyer based on total requests and to sign contracts with an immediate issuance date and December 31, 2011 expiration date.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday, Taylor No: None Motion Passes 6/0

(Clerk's Note: A recess occurred from 8:47PM to 8:50PM.)

C. Appointment of Joe Lassiter to Planning Committee
(Clerk's Note: Item C moved from Consent Agenda to New Business.)

Public Comment: None

Motion:	Council Member Lesh moved the Council approve Joe Lassiter's appointment to the Planning Committee.
Seconded by:	Council Member Sunday

Council discussion followed.

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Lassiter, Lesh, Sunday, Taylor No: Nixon Motion Passes 5/1

D. FY11-26 Amendment to Title 10.06.02 - Publish

Public Comment: Sandi Marchbanks

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City Council Minutes
City of Gustavus, Alaska

Motion:	Council Member Lesh moved that the Council publish FY11-26 with the following amendment, strike “the real property disposal ordinance”, insert 10.06.02 Sections A & B, strike “Mayor or Mayor’s designee”, insert City Council.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Nixon, Sunday, Taylor
No: None
Motion Passes 6/0

11. Staff Reports:

12. City Council Reports

A. Mayor’s Report

- It was a fine day and expressed that the Council had accomplished a lot tonight.

B. City Clerk’s Report: None

13. City Council Questions & Comments

- Council Member Lesh stated she had participated for the City and GVA in a round table discussion in Juneau concerning Southeast Alaska industries.
- Council Member Sunday stated that user fee will go out tomorrow for the Marine Facilities, and that he was looking at the policy concerning items being stored at the Boat Harbor.
- Council Member Nixon said he enjoyed the public comment on the Clinic.

14. Public Comment on Non-Agenda Items:

1. Eileen Clark
2. Sandi Marchbanks
3. Lori Trummer

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 9:39PM.

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City of Gustavus, Alaska

City Council Special Meeting
May 2, 2011

1. Call to Order: A Special Meeting of the Gustavus City Council was held on May 2, 2011 at the conclusion of the 7:00PM Work Session.

2. Roll Call:

The following Council Members were present:

Council Member Lassiter
Council Member Lesh
Council Member Nixon

Council Members not in attendance:

Mayor Mackovjak
Vice Mayor Cacioppo
Council Member Sunday
Council Member Taylor

(Clerk's Note: A quorum of the Council was not established therefore the Special Meeting did not occur.)

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City Council Minutes
City of Gustavus, Alaska**

**City Council Special Meeting
May 5, 2011**

1. Call to Order: A Special Meeting of the Gustavus City Council was held on May 5, 2011 at 6:00PM.
Mayor Mackovjak called the meeting to order at 6:00PM.

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Mackovjak
Vice Mayor Cacioppo
Council Member Lassiter
Council Member Lesh
Council Member Nixon
Council Member Sunday
Council Member Taylor

3. Approval of Minutes: None

4. Mayor's Request For Agenda Changes: None

5. Committee Reports: None

6. Public Comment On Non Agenda Items:

1. Pep Scott
2. Lois Nixon
3. Justin Smith
4. John Savage

7. Consent Agenda: None

8. Ordinances for Public Hearing: None

9. Unfinished Business: None

10. New Business:

A. FY11-29NCO – FY11 Clinic Additional Funding

Public Comment:

1. Morgan DeBoer
2. Ky Sellards
3. Pep Scott
4. Deb Woodruff

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City Council Minutes
City of Gustavus, Alaska

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- 5. Karen Sargent
 - 6. Dian Klawunder
 - 7. Tome Berner
 - 8. Colleen Stansbury
 - 9. Kris Nemeth
 - 10. Wayne Clark
 - 11. Jeff Irwin

Motion:	Council Member Lesh moved the Council approve FY11-29NCO for publication.
Seconded by:	Council Member Lassiter

Council discussion followed.

Motion:	Council Member Lesh moved to call the question
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION TO CALL THE QUESTION: Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Sunday No: Taylor Motion Passes 6/1

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Sunday No: Taylor Motion Passes 6/1

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report:

B. City Clerk's Report:

13. City Council Questions & Comments

14. Public Comment on Non-Agenda Items: None

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 7:29PM.

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City Council Minutes
City of Gustavus, Alaska

City Council General Meeting
May 12, 2011

1. Call to Order: A General Meeting of the Gustavus City Council was held on May 12, 2011 at 7:00PM.

Mayor Mackovjak called the meeting to order at 7:00AM.

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Mackovjak
Vice Mayor Cacioppo
Council Member Lassiter
Council Member Lesh
Council Member Nixon -Via Teleconference
Council Member Sunday
Council Member Taylor

3. Approval of Minutes: None

4. Mayor's Request For Agenda Changes:

Mayor Mackovjak requested that Consent Agenda Item 7G be removed from the agenda.

5. Committee Reports:

- A. GCN Committee report given by Diane Klawunder.
- B. Marine Facilities Committee no report given.

6. Public Comment On Non-Agenda Items:

- 1. Pep Scott
- 2. Forest Braden
- 3. Josh Graves
- 4. Cheryl Brown

7. Consent Agenda:

- A. FY11-30NCO – Amend 6.05.040 GCN Administrator – For Pub.
- B. Approve GCN Notice Soliciting Maint. & Operations Manager
- C. Approve GCN Maint. & Operations Manager Contract
- ~~D. Resolution 2011-15 – Update of Resolution 2010-20~~
- E. FY11-31NCO Library – For Publication
- F. Approve Road MOA City/State of Alaska
- ~~G. Approval of Expenditure of over \$2,000.00 – Boat Harbor~~
- ~~I. DRC Summer Hire – Steve Van Epps~~
- J. Road Committee Grant Proposal

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City Council Minutes
City of Gustavus, Alaska

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- K. FY12 Road Maintenance RFQ
M. Approve GCI as GCN Internet Provider

Resolution 2011-15 was read by Mayor Mackovjak.

*(Clerk's Note: Consent Agenda Item 7G was removed from the Agenda.
Consent Agenda Item 7I was moved to New Business 10D and Item 7D
was moved to New Business 10E.)*

Motion:	Council Member Lesh moved to approved the Consent Agenda as presented removing D, G and I.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

8. Ordinances for Public Hearing:

- A. FY11-23NCO – Amendment of GVFD Budget Public Hearing:

Public Hearing: With no one wishing to be heard the public hearing was closed.

Motion:	Council Member Taylor moved that we adopt FY11-23NCO.
Seconded by:	Vice Mayor Cacioppo

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

- B. FY11-24 – Amendment of Title 6.02

Public Hearing:

1. Eileen Clark

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City Council Minutes
City of Gustavus, Alaska

Motion:	Council Member Taylor moved we adopt FY11-24 an amendment of 6.02.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor No: None Motion Passes 6/0

C. FY11-26 – Amendment of Title 10.06.02

Public Hearing: With no one wishing to be heard the public hearing was closed.

Motion:	Council Member Lesh moved that the Council adopt FY11-26.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor No: None Motion Passes 6/0

D. FY11-27NCO – Amendment to Library Budget

Public Hearing: With no one wishing to be heard the public hearing was closed.

Motion:	Council Member Lassiter moved the City Council adopt FY11-27NCO.
Seconded by:	Council Member Taylor

ROLL CALL VOTE ON MOTION: Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor No: None Motion Passes 6/0

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City Council Minutes
City of Gustavus, Alaska

E. FY11-28NCO – Amendment of GCN Budget

Public Comment: With no one wishing to be heard the public hearing was closed.

Motion:	Vice Mayor Cacioppo moved we adopt FY11-28NCO.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

9. Unfinished Business: None

10. New Business:

A. Resolution 2011-16 – Redistricting

Public Comment:

1. Paul Berry
2. Mike Taylor
3. Diane Klawunder
4. Lori Trummer
5. Ken Klawunder
6. Hayden Kayden

Resolution 2011-16 was read by Vice Mayor Cacioppo.

Motion:	Council Member Lassiter moved that the City Council adopt Resolution 2011-16.
Seconded by:	Vice Mayor Cacioppo

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

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City Council Minutes
City of Gustavus, Alaska

B. Resolution 2011-17 GVFD Fire Hall Remodel

Public Comment:

1. Kim Ney
2. Ken Klawunder
3. Eileen Clark
4. JoAnn Lesh

Resolution 2011-17 was read by Mayor Mackovjak.

Motion:	Council Member Lassiter moved to table this resolution until the first week from this meeting.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

C. FY11-32NCO – FY12 Budget – For Publication

Public Comment:

1. Paul Berry
2. Ken Klawunder
3. Diane Klawunder
4. Cheryl Brown
5. Forest Braden
6. Ken Klawunder

Motion:	Council Member Taylor moved that we adopt and publish FY11-32NCO.
Seconded by:	Vice Mayor Cacioppo

Motion to Amend:	Council Member Taylor moved to amend with the provisions that we add \$714.00 to DRC Payroll by moving \$714.00 out of Administration Expense Reserve Line.
Seconded by:	Council Member Lesh

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City Council Minutes
City of Gustavus, Alaska

(Clerk's Note: A recess occurred from 8:52PM to 9:00PM.)

ROLL CALL VOTE ON MOTION TO AMEND:

Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor

No: None

Motion Passes 6/0

Motion to Amend: Council Member Nixon moved to add \$25,000 as an expense line Clinic donation with funding coming from expense line Reserve \$25,000.00.

Seconded by: Council Member Lassiter

Secondary Motion: Council Member Taylor moved to strike Clinic.

Seconded by: Vice Mayor Cacioppo

ROLL CALL VOTE ON SECONDARY MOTION:

Yes: Cacioppo, Mackovjak, Taylor

No: Lassiter, Lesh, Nixon

Secondary Motion Defeated 3/3

ROLL CALL VOTE ON MOTION TO AMEND:

Yes: Lassiter, Lesh, Mackovjak, Nixon

No: Cacioppo, Taylor

Motion To Amend Passes 4/2

ROLL CALL VOTE ON AMENDED MAIN MOTION:

Yes: Lassiter, Lesh, Mackovjak, Nixon

No: Cacioppo, Taylor

Amended Main Motion Passes 4/2

D. DRC Summer Hire – Steve Van Epps

Public Comment:

1. Paul Berry

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City Council Minutes
City of Gustavus, Alaska

Motion:	Council Member Taylor moved that we hire Steve VanEpps as summer hire at \$16.50.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

(Clerk Note: At 9:59PM the following motion was made in order to comply with COG 2.30.030(c).)

Motion:	Council Member Lesh moved to go past 10:00PM.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

E. Resolution 2011-15 Update of Resolution 2010-20

Public Comment:

1. Cheryl Brown

Motion:	Council Member Lesh moved to postpone until next work session.
Seconded by:	Vice Mayor Cacioppo

ROLL CALL VOTE ON MOTION:
Yes: Cacioppo, Lassiter, Lesh, Mackovjak, Nixon, Taylor
No: None
Motion Passes 6/0

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report

B. City Clerk's Report:

13. City Council Questions & Comments

14. Public Comment on Non-Agenda Items:

1. Kris Nemeth
2. Greg Streveler
3. Diane Klawunder
4. Wayne Clark
5. Cheryl Brown

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 10:27PM.

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

City Council Special Meeting
May 16, 2011

1. Call to Order: A Special Meeting of the Gustavus City Council was held on May 16, 2011 at 7:00PM.

Acting Mayor Lassiter called the meeting to order at 7:00PM

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Mackovjak	-Via Teleconference
Council Member Lassiter	
Council Member Lesh	
Council Member Nixon	-Via Teleconference
Council Member Taylor	

Council Members not in attendance:

Vice Mayor Cacioppo
Council Member Sunday

3. Approval of Minutes: None

4. Mayor's Request For Agenda Changes: None

5. Committee Reports: None

6. Public Comment On Non-Agenda Items:

1. Eileen Clark

7. Consent Agenda: None

8. Ordinances for Public Hearing:

A. FY11-29NCO – Clinic FY11 Additional Funds

Public Hearing:

1. Lori Trummer
2. Eileen Clark
3. Julie Klaker
4. Hayden Kaden
5. Deb Woodruff
6. JoAnn Lesh
7. Bruce Tedtsen

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

Motion:	Council Member Lesh moved that the Council approve FY11-29NCO.
Seconded by:	Council Member Nixon

ROLL CALL VOTE ON MOTION: Yes: Lassiter, Lesh, Mackovjak, Nixon No: Taylor Motion Passes 4/1

9. Unfinished Business: None

10. New Business:

- A. Approval of MOU Between Gustavus Community Clinic and Gustavus Fire Department.

Public Comment:

1. Lori Trummer
2. Junasz Kunat
3. Hayden Kaden
4. Kris Nemeth
5. Julie Klaker
6. Deb Woodruff
7. Eileen Clark
8. JoAnn Lesh
9. Dawn Walker
10. Karla Tedtsen

Motion:	Council Member Lesh moved the City Council approve the MOU between Gustavus Community Clinic and Gustavus Fire Department. Purpose of which is to coordinate the continuity of care and enhance the quality of emergency service to the individual served and request to authorize the Mayor to sign.
Seconded by:	Council Member Nixon

Council discussion followed.

ROLL CALL VOTE ON MOTION: Yes: Lassiter, Lesh, Nixon No: Mackovjak, Taylor Motion Defeated 3/2

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report: None

B. City Clerk's Report: None

13. City Council Questions & Comments

- Council Member Lassiter stated that he feels that as a Council the charter boat issue needs to be addressed.
- Council Member Lesh reminded everyone that the teleconference for the Ferry Winter schedule is May 18th.
- Council Member Nixon would like the 37" halibut rule on the third work session in May.
- Council Member Taylor thanked Gloria Chase for her service to the community by picking up the trash along the roads.

14. Public Comment on Non-Agenda Items:

1. Eileen Clark

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 8:54PM.

Library Board Tri-Annual Report
June 1st, 2011

The Library suffered a huge loss in February with the loss of long time supporter and volunteer Rita Wilson. An open house is planned for June 4th to honor Rita and present to her family a Legislative Memoriam from the Alaska 2011 Legislature.

Sylvia, Lynne, and Artemis attended the annual Alaska Library Conference in Juneau last Feb.

Marieka Slovin resigned from the board due to time constraints so we are in need of a new board member.

The Gustavus Early Childhood Coalition (funded by the state "Best Beginnings" grant) has begun their project to provide storage for equipment and initiate a group for mothers with children in the birth to 2 years age group.

The Library participated in the Annual Health Fair at the school, with Sylvia hosting a table with relevant books and tapes.

We now have a new color printer/copier/fax/scanner in use at the Library.

We have completed "Job Description Reviews" for our Librarians to help them assess their performance while we await the official city evaluation forms.

The Summer Reading Program will start June 1st. Heather Sellards has started work as the Summer Reading Aide for the program.

Sylvia is working with Kapryce on end of year purchasing and with Nate Borson on a response to the Program Integrity Assurance team (e-rate) challenge and review.

QUARTERLY STATISTICS

February 1, 2011 to May 30, 2011

2943	Visits to the library
1577	Library materials checked out
1418	Computer users (counted wireless too)
488	Copies made
466	Library Open hours
553	Gustavus Residents attended Programs
28	Gustavus Residents attended meetings in conference room.

Respectfully submitted, Karen Sargent, Library Board member.

**City of Gustavus, Alaska
Ordinance No. FY11-30**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
CITY ORDINANCE SECTION 6.05.040 GCN ADMINISTRATOR**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.

Section 2. Severability If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.

Section 3. Enactment Now therefore, be it enacted by the Gustavus City Council that Title 6 Section 06.05.040 be amended, as follows. **Bolded and underlined** items are additions, and ~~strikethroughs~~ are deletions.

**Section 6.05.040 GCN Administrator and Maintenance and Operations
Managers**

There shall be a GCN Administrator **and Maintenance and Operations (M&O) Manager** responsible for managing GCN in accordance with resolutions and ordinances adopted by the City Council. The GCN Administrator **and M&O Manager positions may be filled by either a City employee subject to City personnel ordinances and policies or by a vendor under contract with the City subject to the provisions of the appropriate administrative or M&O contract. The GCN Administrator and M&O Manager** shall report to the Mayor or the Mayor's delegate ~~designee~~. ~~Like other city staff, the GCN Administrator shall be subject to City personnel ordinances and policies. However,~~ **The City shall seek and consider recommendations from the GCN board** in selecting the GCN Administrator **and M&O Manager**. ~~The City shall seek and consider recommendations from the GCN Board.~~

The GCN Administrator shall be responsible for day-to-day operations of including technical support, customer service, billing and collections, and management of any GCN employees, contractors, vendors, and/or volunteers. **In addition, the GCN Administrator shall serve as the staff for the GCN Board and assist the board in its duties. The M&O Manager shall maintain and operate the city owned GCN equipment.**

~~In addition, the GCN Administrator shall serve as the staff for the GCN Board and assist the board in its duties.~~

Section 4. Effective Date. This ordinance becomes effective upon its adoption by _____ the Gustavus City Council.

DATE INTRODUCED: May 12, 2011

DATE OF PUBLIC HEARING: June 9, 2011

PASSED and APPROVED by the Gustavus City Council this ____ day of _____, 2011.

Jim Mackovjak Mayor

Attest: Kapryce Manchester CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY11-31NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
LIBRARY BUDGET FOR FISCAL YEAR 2011**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2011, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		Change
	Original Budget	Amended Budget	
INCOME			
Grants	\$6000.00	\$9000.00	+\$3000.00
 EXPENSE			
Encumbered Committee Funds	\$ 0.00	\$3000.00	+\$3000.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: May 12, 2011

DATE OF PUBLIC HEARING: June 9, 2011

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2011.

Jim Mackovjak, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

City of Gustavus, Alaska
Ordinance No. FY11-32NCO

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
ESTABLISHMENT AND ADOPTION OF THE BUDGET FOR
FISCAL YEAR 2012**

BE IT ENACTED BY THE CITY OF GUSTAVUS

Section 1. Classification. This is a **Non-Code Ordinance**.

Section 2. General Provisions. The attached document is the authorized budget of revenues and expenditures for the period July 1 through June 30 and is made a matter of public record.

Section 3. Effective Date. This ordinance becomes effective upon its adoption by the City Council.

DATE OF PUBLICATION: May 12, 2011

DATE OF PUBLIC HEARING: June 9, 2011

PASSED and APPROVED by the Gustavus City Council this
_____ day of _____ 2011.

Jim Mackovjak, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

Attachment: FY12 City of Gustavus Budget

City of Gustavus Municipal Budget FY12- DRAFT

ADMINISTRATION		BOROUGH	
Income		Income	
Fisheries Business Tax Payment	\$ 400.00	City Funds	\$ 10,400.00
Payment In Lieu of Taxes	\$ 75,000.00		
Municipal Energy Grant Reserve	\$ 4,000.00		
Interest Income	\$ 300.00	TOTAL INCOME	\$ 10,400.00
Lease Income	\$ 10,289.00		
Sales Tax Income	\$ 183,500.00		
Tax Exempt Cards	\$ 80.00		
Legislative Grant	\$ 93,000.00		
State Revenue Sharing	\$ 118,000.00		
Business License Fees	\$ 2,500.00		
Fish Box Tax Sticker Income	\$ 6,000.00	Expense	
TOTAL INCOME	\$ 493,069.00	Advertising	\$ -
Expense		Contractual Services	\$ 6,000.00
Advertising	\$ 2,000.00	Postage & Shipping	\$ 400.00
Capital Expense	\$ 93,000.00	Professional Service	\$ 2,000.00
Clinic Donation	\$ 25,000.00	Supplies Office	\$ 50.00
Contractual Services	\$ 4,000.00	Telephone	\$ 100.00
Donations Expense	\$ 50.00	Travel	\$ 1,850.00
Dues/Fees	\$ 2,250.00	TOTAL EXPENSE	\$ 10,400.00
Election Pamphlets	\$ 400.00		
Equipment	\$ 1,500.00		
Fish Box Tax Sticker Refund	\$ -		
Fish Box Tax Sticker Printing	\$ 1,000.00		
Freight	\$ 500.00		
Encumbered Funds - Audit	\$ 10,000.00		
GVA	\$ 16,800.00		
Insurance	\$ 3,000.00		
Maintenance & Repair	\$ 3,600.00		
Payroll Expenses	\$ 75,200.00		
Postage & Shipping	\$ 2,000.00		
Professional Services	\$ 50,000.00		
Public Works	\$ 5,000.00		
Reserve Funds	\$ 13,286.00		
Supplies - Office	\$ 3,500.00		
Telephone	\$ 2,500.00		
Training	\$ 3,500.00		
Travel	\$ 9,000.00		
Utilities	\$ 4,000.00		
TOTAL EXPENSE	\$331,086.00		
Net Income -To City Committees	\$161,983.00		

City of Gustavus Municipal Budget FY12

DRC

Income

City Funds	\$ 27,514.00
DRC Income	\$ 52,000.00
Encumbered Committee Funds	\$ 1,040.00
Fundraising	\$ 500.00
Grants	
State CIP	
Interest Income	\$ 550.00
Municipal Energy Grant Reserve	\$ 1,900.00
TOTAL INCOME	\$ 83,504.00

Expense

Bank Fees	\$ -
Capital Expense	\$ -
Contractual Services	\$ 1,000.00
Dues/Fees	\$ 525.00
Equipment	\$ 4,430.00
Freight	\$ 10,000.00
Fundraising	\$ 500.00
Insurance	\$ 4,500.00
Landfill Closure Fund	\$ 530.00
Maintenance & Repair - Building	\$ 700.00
Payroll Expenses	\$ 51,039.00
Postage & Shipping	\$ 100.00
Professional Services	\$ -
Supplies - General	\$ 3,000.00
Supplies - Office	\$ 500.00
Telephone	\$ 1,330.00
Training	\$ 950.00
Travel	\$ 2,500.00
Utilities	\$ 1,900.00

TOTAL EXPENSE \$ 83,504.00

PARKS & REC

Income

City Funds	\$ -
Encumbered Committee Funds	
TOTAL INCOME	\$ -

Expense

Contractual Services	
Supplies - General	
TOTAL EXPENSE	\$ -

City of Gustavus Municipal Budget FY12

GCN

Income

City Reserve	\$ -
Encumbered Committee Funds	\$ -
Grants	\$ -
Subscriber Fees	\$ 38,911.00
Municipal Energy Grant Reserve	\$ -
TOTAL INCOME	\$ 38,911.00

Expense

Advertising	\$ 240.00
Bank Charges	\$ 1,730.00
Capital Expense- Tower Const.	\$ 5,783.00
Contractual Services	\$ 13,171.00
Equipment Maintenance & Repair	\$ 500.00
Insurance	\$ 300.00
Postage & Shipping	\$ -
Supplies - General	\$ -
Telephone/Broadband/Satellite	\$ 17,135.00
Dial-up Lines	
Backhaul Provider	
Utilities	
Encumbered Committee Funds	\$ 52.00
TOTAL EXPENSE	\$ 38,911.00

GVFD

Income

City Funds	\$ 82,660.00
Encumbered Committee Funds	\$ -
Forest Service Recpt Encumbered	\$ -
Fundraising	\$ 2,000.00
GVFD - ARFF Income	\$ 22,400.00
Grants	
SEREMS	\$ 1,000.00
CIP Grant	\$ 101,500.00
Municipal Energy Grant Reserve	\$ 7,500.00

TOTAL INCOME \$ 217,060.00

Expense

Capital Expense	\$ 101,500.00
Contractual Services	\$ 500.00
Dues/Fees	\$ 500.00
Equipment	\$ 3,000.00
Fundraising Expense	\$ 2,000.00
Freight	\$ 750.00
Insurance	\$ 8,000.00
Maintenance & Repairs Building	\$ 500.00
Payroll Expense	\$ 81,240.00
Postage & Shipping	\$ 400.00
Professional Services	\$ 300.00
Supplies - EMS	\$ 1,000.00
Supplies - General	\$ 500.00
Supplies - Office	\$ 500.00
Supplies - Fire	\$ 1,000.00
Stipend	\$ -
Telephone	\$ 2,200.00
Training	\$ 4,500.00
Travel	\$ 1,170.00
Utilities	\$ 7,500.00
TOTAL EXPENSE	\$ 217,060.00

City of Gustavus Municipal Budget FY12

LANDS COMMITTEE

Income

City Funds	\$ -
Gravel Sales Income	\$ 18,000.00
TOTAL INCOME	\$ 18,000.00

Expense

Advertising	\$ -
Contractual Services	\$ -
Encumbered Comm. Funds	\$ 16,400.00
Postage & Shipping	\$ -
Professional Services	\$ 1,500.00
Supplies - Office	\$ 100.00
Telephone	\$ -
TOTAL EXPENSE	\$ 18,000.00

LIBRARY

Income

City Funds	\$ 36,400.00
City Reserve	\$ -
Donations	\$ 500.00
Encumbered Comm. Funds	\$ 3,000.00
Fundraising	\$ 2,000.00
Grants	
Public Library Assistance	\$ 6,300.00
Summer Reading	
Continuing Ed	\$ 1,000.00
Library Income	\$ 1,350.00
E-Rate	
General Revenue	
Municipal Energy Grant Reserve	\$ 10,000.00
TOTAL INCOME	\$ 60,550.00

Expense

Contractual Services	\$ 3,783.00
Dues/Fees	\$ 125.00
Equipment Maintenance & Repair	\$ 500.00
Freight	\$ 200.00
Fundraising Expenses	\$ 500.00
Insurance	\$ 2,400.00
Library Materials	\$ 5,378.00
Maintenance & Repair Building	\$ 1,000.00
Payroll Expense	\$ 30,824.00
Postage & Shipping	\$ 650.00
Supplies - General	\$ 2,000.00
Telephone	\$ 1,500.00
Training	\$ 320.00
Travel	\$ 1,370.00
Utilities	\$ 10,000.00
TOTAL EXPENSE	\$ 60,550.00

City of Gustavus Municipal Budget FY12

MARINE FACILITIES

Income

City Funds	\$	4,609.00
Grants	\$	-
City Reserve	\$	-
Facilities Usage Fees	\$	7,700.00
TOTAL INCOME	\$	12,309.00

Expense

Contractual Services	\$	4,850.00
Encumbered Committee Funds	\$	4,609.00
Maintenance & Operation	\$	-
Payroll	\$	150.00
Professional Services	\$	2,000.00
Postage	\$	400.00
Supplies - General	\$	300.00
Supplies - Office	\$	-
Telephone	\$	-
TOTAL EXPENSE	\$	12,309.00

PLANNING

Income

City Funds		
Grant		
EDA		
TOTAL INCOME	\$	-

Expense

Supplies - General		
Contractual Services		
Postage & Shipping		
TOTAL EXPENSE	\$	-

City of Gustavus Municipal Budget FY12

ROAD MAINTENANCE

Income

City Funds

Encumbered Committee Funds \$ 116,250.00

TOTAL INCOME \$ 116,250.00

Expense

Equipment Maintenance & Repair \$ 5,000.00

Freight \$ 1,000.00

Professional Services \$ 5,000.00

Road Maintenance \$ 65,000.00

Snow Plowing \$ 40,000.00

Supplies - General \$ 150.00

Telephone \$ 100.00

TOTAL EXPENSE \$ 116,250.00

Septage

Income

City Funds

\$ 400.00

TOTAL INCOME \$ 400.00

Expense

Dues/Fees \$ -

Postage & Shipping \$ 300.00

Supplies - General \$ -

Supplies - Office \$ -

Telephone \$ 100.00

Training \$ -

Travel \$ -

TOTAL EXPENSE \$ 400.00

CITY FUNDS
TO COMMITTIES
\$ 161,983.00

TOTAL CITY INCOME	\$886,470.00
TOTAL CITY EXPENSE	\$886,470.00

**Staff Request for Agenda Item
City of Gustavus**

Staff Name: *Paul Berry*

Explanation of Request:

Request that Brandon Mullis's hourly pay be increased from \$15.00 to \$16.50. Brandon started working for the City as the DRC Assistant Operator in June of last year. He enjoys the job, is a good, reliable worker and has indicated that he would be willing to work with me on Saturday's until the City can hire a new Assistant Operator. The DRC has sufficient funds in it's Payroll Expense budget category to pay for this wage increase.

Request for council work session attention: Month *June, 2011*
*1st Thursday work session X or 3rd Thursday work session*_____

General Meeting Date: *June 9th, 2011*

Action Staff would like the City Council to take:

*Placement on the the Consent Agenda:
To increase the hourly wage of Brandon Mullis to \$16.50 per hour, effective for the June 2011 pay period.*

Supporting Documents attached: *N/A* **YES** **NO**

If supporting documents are not attached, supply date documents will be supplied. (Deadline is Monday before General Meetings)

Contact Person: *Paul Berry DRC Manager/ Operator 697-2188/ 697-2118
dumpmaster@gustavus-ak.gov*

Kapryce Manchester

From: Nathan Borson [nate@borson.net]
Sent: Thursday, June 02, 2011 6:31 PM
To: CityCouncil
Cc: CityGCN
Subject: Corvid Computing GCN service offerings

Importance: High

Dear City Council,

GCN Administration and Maintenance and operations will cease June 30 unless you act to procure those services at your June meeting. Below are two suggested motions to provide "bridge" services until longer-term contracts can be awarded. Note that funds for these services are in the published FY12 budget expected to be adopted at the same meeting.

GCN ADMINISTRATION

The current contract between the city and Corvid Computing for GCN Administration services expires June 30. There has been no procurement process to request quotations for GCN Administration services for FY12; in previous years the contract has been extended by a motion of the council. If a competitive process is to be used for FY12, or if the contract is to be changed, it will not be awarded by July 1. Therefore, Corvid Computing suggests you extend the current administration contract into or through FY12 while the GCN board works on any needed changes and procurement process.

Corvid Computing is willing to renew or extend the contract under the current terms on a month-by-month basis through FY12 if needed.

Suggested motion: Extend the current contract with Corvid Computing for administration of the Gustavus Community Network through June 30, 2012, or until a new contract is awarded, whichever comes first, with no other change in terms.

GCN MAINTENANCE AND OPERATIONS

As you know, my Corvid Computing Partners and I will no longer provide volunteer maintenance and operations of the Gustavus Community Network beyond June 30. A procurement process is underway to select a contractor to provide maintenance and operations in FY12. However, it appears a contract will not be in place and approved by city council by July 1. Labor for maintenance and operations is best procured as a flat-rate service so that the contractor can respond immediately to system problems rather than waiting for a purchase order to begin repairs.

Corvid Computing offers the following services for 12% of Gustavus Community Network net receipts (payments minus refunds) on a month-to-month basis with no commitment from the city. This will provide a bridge between the volunteer maintenance and operations that ends June 30, and a long-term contract to be awarded early in FY12.

"Maintenance and Operation" services to be provided: Generally, maintain and operate the network known as the "Gustavus Community Network" (GCN). This system consists of various wired and wireless network equipment, communication links, and servers providing Internet access, email, and back-end authorization, authentication, and accounting services. This agreement covers all such equipment and systems owned by GCN.

Services provided include labor only, specifically network management, system administration, configuration, troubleshooting, repair, monitoring and advanced technical support, collectively referred to hereafter as "maintenance and operations."

Excluded services are

A. Customer service, basic technical support, billing, account management, and supervision known as "GCN Administration" and provided under a separate agreement; B. Specialized maintenance of GCN's servers and billing system provided by a third party under a separate maintenance agreement; and C. Installation of new equipment and expansion of the network, other than repairs.

Suggested motion: Hire Corvid Computing to provide "Maintenance and Operation" services for the Gustavus Community Network, as specified in Nathan Borson's June 2, 2011 offer, on a month-to-month basis with no commitment to renew, for 12% of Gustavus Community Network net receipts, such hiring to terminate at the end of the month when a maintenance and operations contract is awarded.

The City of Gustavus is soliciting for an Administrator/ Manager
For the Gustavus Community Network

The City of Gustavus is seeking a contracted vendor to provide administrator services for the Gustavus Community Network (GCN) for fiscal year 2012 (July 1st, 2011 through June 30th, 2012) with the option for renewing under the same terms for the following fiscal year, FY13.

SCOPE OF SERVICES: The City is seeking a qualified applicant to administrator services for the city-owned network know as GCN consisting of various wired and wireless network equipment, communication links, and servers providing Internet access, email, and back-end authorization, authentication, and accounting services.

Specifically services provided will include customer service, technical support, billing, accounts receivable, and account management services to GCN and its customers. Additionally, Administrator shall manage GCN volunteers, M&O Manager and any other contractors and have day-to-day responsibility and authority for GCN operation and management.

This applicant will not provide services supplied by the M&O Manager which is provided for under a separate agreement.

GCN Administrator will be chosen based on experience and professional qualifications. GCN shall compensate Administrator for services rendered with a percentage of net receipts (payments minus refunds) as recorded in the GCN billing system with this percentage to be determined through negotiations between the vendor and the City.

Vendor's application should include but not be limited to previous experience, professional qualifications, certifications, licenses held and professional and personal references. Applications will be reviewed by the GCN Board and submitted to the Mayor and City Council along with a recommendation for hire.

Questions regarding the GCN organization and system itself see <http://cms.gustavus-ak.gov/services/network> or by contacting GCN's current administrator, Corvid computing info@corvid.net or 697-2810

Questions regarding this advertisement should addressed to the city clerk by fax 907-697-2136 or email to clerk@gustavus-ak.gov

Applications should be addressed to City of Gustavus, GCN Board, PO Box 1, Gustavus, Alaska. Applications must be received by the City Clerk no later than 9a.m.on June 24th, 2011.

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**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2011-18**

**A RESOLUTION OF THE CITY OF GUSTAVUS OPPOSING THE MODIFICATION OF
HALIBUT FISHING REGULATIONS BY THE INTERNATIONAL PACIFIC HALIBUT
COMMISSION WITHOUT FIRST CONDUCTING A THOROUGH ECONOMIC IMPACT
ASSESSMENT THAT ADDRESSES THE EFFECTS OF THE PROPOSED CHANGES
ON SMALL RURAL ALASKAN COMMUNITIES.**

WHEREAS, the sport halibut charter industry is an important part of the tourism industry in the City of Gustavus as sport fishing brings many visitors which support the local economy with tourism revenue and taxable earnings within our community, and

WHEREAS, reductions in the commercial halibut fishery also have had a negative impact on the livelihood of our citizens, and

WHEREAS, the recently imposed “37 inch rule” has resulted in numerous cancellations from clients of charter operators operating within the City of Gustavus, and

WHEREAS, the City Council finds that the reduction of revenue to the charter operators within the City will have a damaging effect on the economic infrastructure of Gustavus, including direct losses to bed and sales tax revenues and satellite businesses such as air taxis, grocery stores and other businesses dependant on a healthy fleet.

NOW THEREFORE BE IT RESOLVED, that the Gustavus City Council requests that the economic impacts to communities directly dependent on fishing as a source of sustainable revenues, are considered prior to any changes to charter and commercial fishing regulations and quotas.

Jim Mackovjak, Mayor

Louis Cacioppo, Vice Mayor

Melanie Lesh, Council Member

Tim Sunday, Council Member

John Nixon, Council Member

Joe Lassiter, Council Member

Karen Taylor, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

CONTRACT AMENDMENT

The City of Gustavus ("City") and Glacier Bay Construction, LLC ("GBC") hereby mutually agree to amend the contract they both entered into on _____ for construction of a communications facility in the Falls Creek hydroelectric project area. City and GBC agree the terms of this amendment supersede and replace any conflicting terms and conditions in the original contract and the Request For Quotations (RFQ) and addenda it incorporates. All non-conflicting terms and conditions in the original contract and RFQ remain in force.

Period of Performance: Construction shall be substantially complete no later than June 30, 2012.

Payment: City shall pay at the earliest possible date GBC's invoice CityGst0111 dated 1/31/2011 for \$11,929.16 for materials already purchased for the tower project. Materials listed on the invoice shall become property of the city upon payment of the invoice. Payment for the balance of the project shall be made on completion of the project under the terms in the original contract and RFQ.

Materials: City shall be responsible for storing materials it has purchased from GBC until such time as they are needed for construction.

Cost Adjustments: GBC may request adjustments to the original bid amount due to higher costs arising from city's inability to start the project on the original schedule. Such cost increases might be due to inflation, changes in sub-contractors, or other factors beyond GBC's control and arising from the delayed start of the project. To the extent such adjustments meet these two criteria, city shall approve such cost increases without delay.