

#### **City of Gustavus**

P.O. Box 1 Gustavus, AK 99826 Phone: (907) 697-2451

# GENERAL MEETING PACKET for THE PUBLIC

January 13, 2014

#### **AGENDA**

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Minutes
- 4. Mayor's Request for Agenda Changes
- 5. Committee Reports
- 6. Public Comment on Non-agenda Items
- 7. Consent Agenda
- 8. Ordinance for Publication
- 9. Ordinance for Public Hearing
- 10. Resolutions
- 11. Policy and Procedure for Publication
- 12. Policy and Procedure for Public Hearing
- 13. Unfinished Business
- 14. New Business
- 15. Staff Reports
- 16. City Council Reports
  - A. Mayor's Report
  - B. City Clerk Report
- 17. City Council Questions and Comments
- 18. Public Comment on Non-agenda Items
- 19. Executive Session
- 20. Adjournment

#### Item No. 1 Call to Order

#### **Recommended Action:**

The Mayor is to call the meeting of the City Council to order.

#### <u>Item No. 2 Roll Call – City Clerk</u>

#### **Recommended Action:**

The City Clerk conducts a random roll call of each elected and duly qualified Council Member.

#### **Item No. 3** Approval of Minutes

#### **Council Recommended Action:**

The City Council shall have read the minutes to determine if they were correctly presented. Each set of minutes are to be amended and/or approved and voted on.

#### A. Minutes of Special Meeting November 8, 2013

"Not Yet Approved" City Council Special Meeting November 8, 2013

**Call to Order:** A Special Meeting of the Gustavus City Council was held on November 8, 2013 at 10:00AM.

#### Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Marchbanks Vice Mayor Trummer Council Member DeBoer Council Member Irwin Council Member Sunday

Council Member not in attendance:
Council Member Hawley UnExcused

With no other business before the council, the council moved into Executive Session at 10:10 a.m.

Motion: Council Member DeBoer moved that the council go into Executive

Session.

Second by: Council Member Sunday

Roll Call Vote on Motion:

Yes: Trummer, Irwin, Marchbanks, Sunday, DeBoer

No:

Motion Passes 5/0

Motion: Council Member Sunday moved that the council come out of Executive

Session.

Second by: Council Member Irwin

Roll Call Vote on Motion:

Yes: DeBoer, Trummer, Irwin, Marchbanks, Sunday

No:

Motion Passes 5/0

#### The Council reconvened into a public Special Meeting at 10:30 a.m.

Motion: Council Member Sunday moved to hire Kelly Graham as Fire Chief for the

City of Gustavus.

Second: Council Member Irwin Roll Call Vote on the Motion:

Yes: Sunday, Marchbanks, Trummer, Irwin, DeBoer

No:

Motion Passes 5/0

Motion: Vice Mayor Trummer made a motion to hire candidate Michael Petty for

the position as Deputy City Clerk. Second: Council Member Sunday Roll Call Vote on the Motion:

Yes: Marchbanks, Irwin, Trummer, DeBoer, Sunday

No:

Motion Passes 5/0

#### Adjournment:

With no further business before the Council the meeting was adjourned at 10:27 AM.

#### B. Minutes of General Meeting December 13, 2013

"NOT YET APPROVED"
City Council Minutes
City of Gustavus

**1. Call to Order:** A General Meeting of the Gustavus City Council was held on December 12, 2013. The meeting was called to order at 7:01pm. There were five community members in the audience.

#### 2. Roll Call:

Comprising a quorum of the Council the following were present:
Mayor Marchbanks
Council Member Irwin
Vice Mayor Trummer
Council Member DeBoer
Council Member Sunday

Council Members not in attendance: Council Member Hawley - Unexcused

#### 3. Approval of Minutes:

A. Minutes from the November 14, 2013 General Meeting were presented.

Motion: Council Member DeBoer moves to approve the November 14, 2013 General

Meeting minutes.

Seconded by: Council Member Sunday

Public Comment: None

ROLL CALL VOTE ON MOTION:

YES: DeBoer, Sunday, Marchbanks, Trummer, Irwin

NO:

Motion Passes: 5/0

#### 4. Mayor's Request for Agenda Changes:

None. Mayor Marchbanks declares agenda is set.

#### 5. Committee Reports:

**A. GCN Report:** Nate Borson

B. MFC Report: Excused absence of Chairman Brad Rider due to heavy snows.

#### 6. Public Comment on Non-Agenda Items:

None

#### 7. Consent Agenda:

- A. Declare Lands Committee Inactive.
- **B**. Publish **FY14-08 NCO** for the GVFD, read by Council Member Sunday.
- C. Publish FY14-09 NCO for the DRC, read by Vice Mayor Trummer.
- **D**. Accept John Scott's resignation from the GCN committee.

#### 8. Ordinances for Publication:

Hearing no objections, **FY14-08 NCO** and **FY14-09 NCO** published under the consent agenda.

#### 9. Ordinances for Public Hearing

**A. FY14-07 NCO** amending the Library Budget.

Motioned by: Council Member Sunday moves that the City Council adopt FY14-07

NCO to amend the Library budget. Seconded by: Council Member Irwin.

Public Comment: None

ROLL CALL VOTE ON MOTION:

YES: DeBoer, Marchbanks, Trummer, Sunday Irwin

NO:

Motion Passes: 5/0

#### 10. Resolutions:

#### A. 2013-19 — Shared Fisheries Business Tax Application - Read by Council

Member DeBoer.

Motioned by: Council Member DeBoer moves the City Council apply for the Shared

Fisheries Business Tax Program Resolution 2013-19.

Seconded by: Vice Mayor Trummer.

Public Comment: Greg Streveler

ROLL CALL VOTE ON MOTION:

YES: DeBoer, Trummer, Sunday, Irwin, Marchbanks

NO:

Motion Passes: 5/0

#### 11. Policy and Procedures for Publication:

There were no Policy and Procedures for Publication

#### 12. Policy and Procedures for Public Hearing

Hearing no objections, NCO FY14-07 was adopted under consent agenda.

#### 13. Unfinished Business

#### A. Reconsider FY14-05 Change in Ordinance 2.03.030 (a)

Motioned by: Vice Mayor Trummer moves to reconsider the vote of Ordinance 14-05 to change the day of Council meetings from the November 14, 2013 General meeting. Seconded by: Council Member Sunday

Public Comment: None

ROLL CALL VOTE ON MOTION:

YES: Sunday, Trummer, Irwin, Marchbanks

NO: DeBoer

Motion Passes: 4/0

#### 14. New Business

**A.** Public Comment on Time Limits at the dock.

Public Comment: Kimber Owen Written Comment: Diane Klawunder

#### 15. Staff Reports - None

#### 16. City Council Reports

- **A**. Mayor's Report
- **B**. Clerk's Report

#### 17. City Council Questions and Comments

- 1. Council Member DeBoer discussed potential of a fish hatchery project in Gustavus.
- 2. Council Member Sunday discussed how Council Member absences affect the Council and Community.

#### 18. Public Comment on non-agenda Items

None

#### 19. Executive Session

None

#### 20. Adjournment

Hearing no objections. The Mayor adjourned the meeting at 8:29pm.

#### **Item No. 4** Mayor's Request for Agenda Changes:

This is the opportunity for the Mayor or Council to request any changes or revisions to the agenda. NO CHANGES INVOLVING THE CITY FINANCES ARE TO BE MADE. If there are any changes since the first publication of the agenda, those changes should be announced and approved.

#### **Council Recommended Action:**

The City Council should determine whether the change to the agenda should be
made at this time, or if this warrants a Special Meeting

Change:		 
Change:		

After Motion, Second and Vote, Mayor announces "the agenda is set".

#### **Item No. 5 Committee Reports**

#### **Council Recommended Action:**

The Council listens to each presenter. If a Council Member has a question, he/she will first ask permission of the Mayor before asking questions of the presenter. Questions and comments will not present a personal challenge to the presenter.

A. Beach Committee – written report submitted January 6th

B. Library – Sylvia Martinez

#### C. GVFD – written report. Chief gone

#### **Item No. 6 Public Comment on Non-Agenda Items Only**

This is the opportunity for the public to speak on items that are not included on the Meeting Agenda. <u>The Council listens to each presenter. The Council will not engage with the presenter. The comments being made are not on the Agenda. The presenter shall be thanked for their comment(s).</u>

#### **Item No. 7 Consent Agenda**

#### A. Publish FY2014-10NCO Amending Administration Budget

#### City of Gustavus, Alaska

#### Ordinance No. FY14-10NCO

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ADMINISTRATION BUDGET FOR FISCAL YEAR 2014

#### BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This is a Non-Code Ordinance
- Section 2. For the Fiscal Year of 2014 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amo	unts	
	Original Budget	Amended Budget	Change
INCOME			
Payment in Lieu of Taxes (PILT FY14 payment exceeded ex	\$75,000.00 expectations)	\$86,348.50	+\$11,348.50
Fisheries Business Tax Payment (FY14 payment under expectation)		\$298.53	-\$ 201.47
State Revenue Sharing	\$119,265.00	\$119,143.00	-\$ 122.00
Total Change in Income			\$11,025.03
EXPENSE			
Administrative Costs	\$0.00	\$5,000.00	+\$5,000.00
Advertising	\$2,000.00	\$8,000.00	+\$6,000.00

Audit	\$30,000.00	\$32,957.50	+\$2,957.50
Dues/Fees	\$2,250.00	\$1,250.00	-\$1,000.00
Election Expenses	\$0.00	\$217.53	+\$ 217.53
Fish Box Tax Sticker Printing	\$1,000.00	\$1,350.00	+\$ 350.00
Supplies - General	\$0.00	\$1,500.00	+\$1,500.00
Supplies - Office	\$3,500.00	\$5,500.00	+\$2,000.00
Training	\$3,500.00	\$1,500.00	-\$2,000.00
Travel	\$9,000.00	\$5,000.00	-\$4,000.00
Total Change in Expense		-	+\$11,025.03

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 13, 2014  DATE OF PUBLIC HEARING: February 10, 2014
PASSED and APPROVED by the Gustavus City Council this day of 2014.
Sandi Marchbanks, Mayor
Attest: Noël Farevaag, City Clerk/Treasurer

#### B. Publish FY2014-11NCO Amending Library Budget

#### City of Gustavus, Alaska

#### Ordinance No. 2014-11 NCO

# AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF GUSTAVUS PUBLIC LIBRARY BUDGET FOR FISCAL YEAR 2014

#### BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This is a Non-Code Ordinance
- Section 2. For the Fiscal Year of 2014 estimated expenditures have changed from the estimates in the approved budget.
- Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category Amounts					
INCOME	Original Budget	Amended Budget	Change		
Fundraising (Brick Sales exceeded expectatio	\$1735.00 ns)	\$1943.50	+\$208.50		
Donation (encumbered e-books; "Reading	\$550.00 with Rachel")	\$1150.00	+\$600.00		
Total Change in Income			\$808.50		
EXPENSE					
Dues and fees (E-books "reading with Rachael"	\$247.00 and YALSA memb	\$972.00 ership)	+\$725.00		
D 1 ' ' D					
Fundraising Expenses (Brick Sales Orders)	\$250.00	\$350.00	+\$100.00		

Library Materials	\$5931.00	\$6448.55	+\$517.55
Insurance	\$2400.00	\$1805.95	<-\$594.05>
Contractual Services	\$3631	\$3391.00	<-\$240.00>
(snow removal being taken	over by CoG)		

Total Change in Expense

\$808.50

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 13, 2014

DATE OF PUBLIC HEARING: February 10, 2014

PASSED and APPROVED by the Gustavus City Council this , 2014.	day of
Sandi Marchbanks, Mayor	
Attest: Noël Farevaag, City Clerk/Treasurer	

C. Appoint Justin Marchbanks as Chairman of Beach Committee	C.		<b>Appoint Justin</b>	Marchbanks as	Chairman of Beach	<b>Committe</b>
---	----	--	-----------------------	---------------	-------------------	-----------------

The Public is to be given the opportunity to ask that items they question be moved to New Business.

#### **Council Recommended Action:**

The council should determine which items may be controversial and ask that those items be moved to New Business.

Move	to New Business
Move	to New Business

**Item No. 8 Ordinance for Publication - None** 

**Council Recommended Action:** 

#### **Item No. 9 Ordinance for Public Hearing**

#### A. FY2014-08NCO Amending the GVFD Budget

## CITY OF GUSTAVUS, ALASKA Ordinance No. FY2014-08NCO

#### AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE GUSTAVUS VOLUNTEER FIRE DEPARTMENT BUDGET FOR FISCAL YEAR 2014

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This is a Non-Code Ordinance
- Section 2. For the Fiscal Year of 2014 estimated expenditures have changed from the estimates in the approved budget.
- Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amo	unts	
	Original Budget	Amended Budget	Change
INCOME		G	C
Draw from City Checking	\$0.00		-\$51,000.00
TOTAL INCOME	\$0.00		-\$51,000.00
	•		, ,
EXPENSE			
Fire Supplies	\$2,000.00	\$53,000.00	+\$51,000.00
TOTAL EXPENSE	\$2,000.00	\$53,000.00	+\$51,000.00
	Ψ=,000.00	400,000.00	\$51,000.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

<b>DATE INTRODUCED</b> : December 12, 2013	
DATE OF PUBLIC HEARING: January, 2014	
PASSED and APPROVED by the Gustavus City Council this	of January, 2014.
Sandi Marchbanks, Mayor	

Attest: Noel Farevaag
City Clerk/Treasurer
Motion
Public Comment
Roll Call Vote

#### B. FY2014-09NCO Amending the DRC Budget

#### **Council Recommended Action:**

These NCOs were published at the December 13, 2013 meeting. Paul requested his NCO be changed from "Professional Services" to "Encumbered Committee Funds". Ordinance FY2014-09NCO will be placed on the March General Meeting for Public Hearing.

#### **Item No. 10 Resolutions**

A Resolution Transferring Monies from the City Checking Account for Committee and Department Special Projects and Needs Beyond the Scope of the FY-14 Budget.

#### CITY OF GUSTAVUS, ALASKA RESOLUTION 2014-01

A RESOLUTION TRANSFERRING MONIES FROM THE CITY CHECKING ACCOUNT FOR COMMITTEE and DEPARTMENT SPECIAL PROJECTS AND NEEDS BEYOND THE SCOPE OF THE FY-14 BUDGET

**WHEREAS,** the City of Gustavus has been both frugal and prudent in the use of all City funds; and,

**WHEREAS,** the departments, committees and staff of the City of Gustavus have been equally frugal and prudent in the use of all City Funds; and,

**WHEREAS,** there are sufficient funds in the City Checking Accounts and the City Savings Accounts to insure all encumbered funds are safe and the City is able to function for up to twelve (12) months in the event of loss of income for the City; and,

**WHEREAS,** the City Council feels it is in the best interest of the community to disburse a portion of the funds over and above the funds mentioned in paragraph three (above) back to the departments, committees and staff of the City for projects and needs beyond the scope of their FY-14 budget;

**NOW THEREFORE BE IT RESOLVED,** the Gustavus City Council may disburse up to \$51,000.00 to the Gustavus Fire Department, the Disposal and Recycling Center, the Gustavus Public Library, the Gustavus Road Committee, the Marine Facilities Committee and the Gustavus Beach Committee for special projects and needs beyond the scope of their FY-14 budget, to be used by July, 2015.

PASSED and APPROVED by the	Gustavus City Council this _	day of	, 2014.
	Attest:		
Mayor	Clerk		

#### **Council Recommended Action:**

Move to approve, table, refer to committee the resolution as presented

Motion Second

**Public Comment** 

#### **Roll Call Vote**

<u>Item No. 11 Policy and Procedures for Publication</u> - None Council Recommended Action: <u>Item No. 12 Policy and Procedures for Public Hearing</u> - None Council Recommended Action:

#### **Item No. 13 Unfinished Business**

A. Public Comment on Time Limits on the Dock Floats\*

**Public Comment:** 

Oral Testimony:

Written Testimony Presented to Council:

Motion comes to the Council Table.

Discussion:

#### **Council Recommended Action:**

No action will be taken, but recommendations will go to the Marine Facilities Committee via Vice-mayor Trummer or Mayor Marchbanks.

Item No. 14.New Business
A. Decision on the Number of CIP Projects to be submitted
Motion Second by
Public Comment
Roll Call Vote
B. Move to accept the CIP Project List Ranking to State Legislature for FY15
Motion Second
Second
Public Comment
Roll Call Vote

#### C. Resolution 2014-02 GCN Broadband Project – if accepted

# CITY OF GUSTAVUS, ALASKA RESOLUTION 2014-02

# A RESOLUTION IN SUPPORT OF THE PROPOSAL TO 'DESIGN AND BUILD MODEL LAST-MILE COMMUNITY BROADBAND NETWORK'

**WHEREAS,** city-owned Gustavus Community Network (GCN) has provided Internet service to the community of Gustavus since 1996 and has a solid record of creativity and self-sufficiency; and

**WHEREAS,** all existing internet access options in Gustavus are inadequate for today's media-rich Internet applications, much less for those to come; and

**WHEREAS,** upgrading the community Internet service to broadband has been identified as a critical infrastructure need for the City of Gustavus and received 'strong positive' support as a capital infrastructure project in the 2005 'City of Gustavus Strategic Plan'; and

**WHEREAS,** 84% of respondents to the DCRA sponsored 'Gustavus, Alaska: 2008 Community Survey Report' identified improvement of Internet connectivity as an important infrastructure project, placing second only to a new dock in importance on a list of 25 infrastructure projects; and

**WHEREAS,** broadband consultant ICF International has developed a Gustavus Broadband Plan with extensive input from the community of Gustavus and other broadband stakeholders, funded by an FY12 grant from the Alaska Legislature through the Department of Community, Commerce, and Economic Development; and

**WHEREAS**, the Gustavus Broadband Plan identifies a city-owned hybrid fiber-coax network as the best business model and technology for meeting the communication needs identified by the community; and

**WHEREAS,** the Gustavus City Council accepted the proposed Gustavus Broadband Plan by resolution on October 4, 2010,

**NOW THEREFORE BE IT RESOLVED,** the Gustavus City Council, in an effort to promote economic development, curb out-migration and improve community health and safety by providing the fastest, most reliable and most affordable last-mile broadband network, seeks State general fund support; and

**BE IT FURTHER RESOLVED,** that the Gustavus City Council supports for submission the FY15 capital request to 'Design and Build Model Last-Mile Community Broadband Network', with a total project cost of \$2,433,345.

Attest: Noël Farevaag,

City Clerk

PASSED AND APPROVED	by a duly	constitutea	quorum	of the city	council	tnis
6 <sup>th</sup> day of January, 2014.						
	_					

Motion

Second

**Public Comment** 

Sandi Marchbanks, Mayor

Roll Call Vote

#### D. Resolution 2014-03 GVFD 911 Radio System – if accepted

# CITY OF GUSTAVUS RESOLUTION 2014-03

#### A Resolution Approving the Submission of a Capital Improvement Funding Request for the Gustavus Volunteer Fire Department Upgrade to the 911 Radio System

**WHEREAS,** the City of Gustavus wishes to provide the community of Gustavus with the best possible service from the volunteer fire department, and

**WHEREAS,** the 911 system used by the fire department is incapable of providing privacy to callers using the 911 system, possibly violating their HIPA rights, and

**WHEREAS,** in February, 2013, the FCC passed requirements that this type of radio system become narrow-band systems, which the Gustavus system is not, and

**WHEREAS,** the City recently provided \$51,000.00, as first priority for the safety of fire-fighting volunteers, to buy turn-out gear for fire fighters, replacing turn-out gear that was greatly worn and ten (10) years out of compliance with state regulations,

**NOW THEREFORE BE IT RESOLVED** that the Gustavus City Council approves the CIP funding request to the 2014 Alaska Legislature in the amount of \$69,958.00 to redesign and upgrade the present 911 radio system for the community of Gustavus.

PASSED AND APPROVED by the Grant 2014.	ustavus City Council this day of January,
Sandi Marchbanks, Mayor	Attest: Noel Farevaag, City Clerk/Treasure



#### **Public Comment**

#### **Roll Call Vote**

E. Resolution 2014-04 Good River Road Culvert Project – if accepted

## CITY OF GUSTAVUS RESOLUTION 2014-04

#### A Resolution Approving the Submission of a Capital Improvement Funding Request for the Good River Road Culvert Replacement Project

**WHEREAS,** the City of Gustavus seeks to make the most of available sources of funding to improve services and infrastructure for its residents and visitors, and

**WHEREAS,** Good River Road in Gustavus was constructed long ago as a narrow pioneer road and crosses a flowing stream in a deep gully, and

**WHEREAS,** the narrow road crossing without guardrails has been the site of several serious accidents involving vehicles crashing into the stream, and

WHEREAS, the failing road culverts restrict fish passage, and

**WHEREAS,** the City of Gustavus has partnered with the US Fish and Wildlife Service (FWS), Juneau office, to eliminate the traffic hazard and fish passage blockage, and

**WHEREAS,** the FWS has funded the engineering survey and design work to replace the failing culverts and embankment with a modular bridge with guardrails, and

**WHEREAS,** the original cost estimate of \$118,000 for the project was based on a preliminary design to install a culvert, which has since been found to be incompatible with the soil and water table conditions at the site, and

**WHEREAS,** the 2012 CIP grant of \$118,000 is short of the new engineer's cost estimate for the bridge of \$225,500, leaving \$107,500 needed for construction, and

**WHEREAS,** the City wishes to construct this project as soon as possible to assure traffic safety on this heavily used arterial road.

**NOW THEREFORE BE IT RESOLVED** that the Gustavus City Council approves the CIP funding request to the 2014 Alaska Legislature in the amount of \$107,500 for the Good River Road Culvert Replacement Project and urges the Legislature and the Governor to consider it favorably.

PASSED AND APPROVED by the G-2014.	ustavus City Council this day of January,
Sandi Marchbanks, Mayor	Attest: Noel Farevaag, City Clerk/Treasurer
Motion Second	
Public Comment	
Roll Call Vote	
building for the restroom project.  Motion Second	
Public Comment	
Roll Call Vote	
Motion: Instin 2nd Mogen	Photo: In C
for SST restroom package as per ROMTEC	gissue a purchase order to ROMTEC Pre-Engineered Buildings quote R1-81312010 For the amount of \$28,255.90
Motion: Justin 21st Brus 10	101 4.0
	retain services of Gary Hayden, PE doing business as EA2 ng and agency submittal assistance not to exceed \$5000 for

G.	Council approval for the Beach Committee to hire Gary Hayden for
profes	ssional services by-passing the competitive bid. See above 🛊

<b>Motion</b>	
Second	
Public	
<b>Roll Call Vote</b>	

#### **Item No. 15 Staff Reports**

This is the opportunity for reports to be given by the paid city staff (Fire Department, Disposal/Recycle Center, Library, if reports were not presented under Item No. 5.

#### **Council Recommended Action:**

The Council will listen to the presenter. If a council member has a question, permission will be asked of the mayor before questioning the presenter.

Questions and comments will not present a personal challenge to the presenter.

**Item No. 16 City Council Reports** 

- a. Mayor's Report: This is the opportunity for the Mayor to give any verbal or written report as to the different events or announcements that he/she is involved with.
- b. Clerk's Report: This is the opportunity for the City Clerk and/or Deputy City Clerk to give any verbal or written report on upcoming events, meetings, or announcements of any special occasion.

#### 17. City Council Questions and Comments

This is the opportunity for the City Council members to ask questions and make comments regarding other issues the council is dealing with.

#### 18. Public Comment on Non-agenda Items Only

This is the second opportunity for the public to comment on non-agenda items only. The Council listens to each presenter. The Council will not engage with the presenter. The comments being made are not on the Agenda. The presenter shall be thanked for their comment(s). Comments on agenda items should be addressed at the time the Item is open to public comment.

#### 19. Executive Session

**Motion** 

The Council will go into Executive Session "to discuss matters that would tend to prejudice the reputation or character of any person, but that person may demand and get a public discussion." The subject is council participation.

Second Roll Call Vote	
Council goes into Executive Session at	p.m.
Council comes out of Executive Session at	p.m.
Council reconvenes in a public meeting at	p.m

Decision of Council:

20. Adjournment