



City of Gustavus
P.O. Box 1
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CITY PUBLIC PACKET

March 13, 2017



**GUSTAVUS CITY COUNCIL
GENERAL MEETING
MARCH 13, 2017
7:00 PM CITY HALL**

Gustavus City Council:

Mayor (Seat E):

Tim Sunday
tim.sunday@gustavus-ak.gov
Term Expires 2018

Vice-Mayor (Seat F):

Connie Edwards
connie.edwards@gustavus-ak.gov
Term Expires 2018

Vacancy Posted (Seat A):

One Year Term Expires 2017

Council Member (Seat B):

Jake Ohlson
jake.ohlson@gustavus-ak.gov
Term Expires 2019

Council Member (Seat C):

Jon Howell
jon.howell@gustavus-ak.gov
Term Expires 2017

Council Member (Seat D):

Mike Taylor
mike.taylor@gustavus-ak.gov
Term Expires 2017

Council Member (Seat G):

Barb Miranda
barb.miranda@gustavus-ak.gov
Term Expires 2017

Gustavus City Hall:

City Clerk/Treasurer
City Administrator:
Lori Ewing
lori.ewing@gustavus-ak.gov

Administrative Assistant:

Tanya Wagner
tanya.wagner@gustavus-ak.gov

AGENDA

1. Call to Order
2. Roll Call
3. **Approval of Minutes:**
 - A. General Meeting Minutes February 13, 2017
4. Mayor's Request for Agenda Changes
5. **Department/Committee Reports:**
 - A. Marine Facilities
6. **Public Comment on Non-Agenda Items**
7. Consent Agenda
8. Ordinance for Public Hearing
9. Unfinished Business
10. **New Business:**
 - A. Award RFQ FY17-03SRP Waterless Restroom
 - B. Adopt Resolution CY17-02 Addressing the 2016 Endowment Fund Award to the Gustavus Community Center
 - C. Adopt Resolution CY17-03 Authorizing Funding for Three DRC Capital Projects from AMLIP Savings
11. Staff Reports
12. City Council Reports
13. City Council Questions and Comments
14. Public Comment on Non-Agenda Items
15. Executive Session
16. Adjournment

Item No. 1 Call to Order

Item No. 2 Roll Call

Item No. 3 Approval of Minutes

A. Minutes of February 13, 2017 General Meeting

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
FEBRUARY 13TH, 2017**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on February 13th, 2017, at 7pm by Mayor Sunday. There are seven (7) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Sunday
Vice Mayor Edwards
Council Member Taylor
Council Member Howell
Council Member Ohlson

3. APPROVAL OF MINUTES:

A. General Meeting Minutes January 9th, 2017

MOTION: Council Member Howell moves to approve the General Meeting Minutes from January 9th, 2017, as presented.

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Sunday, Edwards, Taylor, Howell, Ohlson

NO:

RECUSED:

MOTION **PASSES**/FAILS 5/0

4. MAYOR'S REQUEST FOR AGENDA CHANGES: None

5. COMMITTEE REPORTS:

A. DRC – written report by P. Berry

B. GVA – oral/written reports by R. Parks

C. GVFD – oral report by T. Miller

D. Roads – oral report by S. Mattson

6. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

7. CONSENT AGENDA:

A. Adopt Resolution CY17-01 Shared Fisheries Business Tax

B. Approve RFQ FY17-03SRP Waterless Restroom

MOTION: Vice Mayor Edwards moves to adopt the Consent Agenda by Unanimous Consent

SECONDED BY: Council Member Taylor

CONSENT AGENDA ADOPTED BY UNANIMOUS CONSENT

8. ORDINANCE FOR PUBLIC HEARING

9. UNFINISHED BUSINESS

10. **NEW BUSINESS:**

A. Ratification of Cheryl Cook to Road Committee

MOTION: Council Member Howell moves to ratify Cheryl Cook as a member of the Road Committee

SECONDED BY: Vice Mayor Edwards

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Sunday, Edwards, Taylor, Howell, Ohlson

NO:

RECUSED:

MOTION **PASSES**/FAILS 5/0

B. Approve Administrative Assistant Position Description

MOTION: Vice Mayor Edwards moves to approve the Administrative Assistant position description.

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Sunday, Edwards, Taylor, Howell, Ohlson

NO:

RECUSED:

MOTION **PASSES**/FAILS 5/0

C. Accept final report of City Survey/Approve payment to Sentenium for \$7,410.00

MOTION: Council Member Ohlson moves to accept the final report of the City Survey and Approve payment

SECONDED BY: Council Member Howell

PUBLIC COMMENT:

A. R. Parks – Will it be available to the public?

ROLL CALL VOTE ON MOTION:

YES: Sunday, Edwards, Taylor, Howell, Ohlson

NO:

RECUSED:

MOTION **PASSES**/FAILS 5/0

D. Award Gravel Pit Contracts

MOTION: Council Member Ohlson moves to Award the Gravel Pit Contracts to Glacier Bay Construction for 3,500 cu yds; Fairweather Construction for 4,000 cu yds Gustavus Landscaping for 1,500 cu yds with the condition that the previously agreed upon clean-up be complete before any new extraction

SECONDED BY: Vice Mayor Edwards

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Sunday, Edwards, Taylor, Howell, Ohlson

NO:

RECUSED:

MOTION **PASSES**/FAILS 5/0

E. Appoint Barbara Miranda to Council Seat G

MOTION: Council Member Taylor moves to appoint Barbara Miranda to Council Seat G

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Sunday, Edwards, Taylor, Howell, Ohlson

NO:

RECUSED:

MOTION **PASSES**/FAILS 5/0

11. STAFF REPORTS

12. CITY COUNCIL REPORTS

13. CITY COUNCIL QUESTIONS AND COMMENTS:

A. J. Howell – Any news on breakwater?

B. C. Edwards – Any news on healthcare?

C. T. Sunday – Breakwater update, CIP Application for additional wooden floats; AP&T Race Case update; Council Training with Ryan Wilson

14. PUBLIC COMMENT ON NON-AGENDA ITEMS:

A. S. Marchbanks – regarding publishing comments on City survey – the last time it was a big mistake; commented that they would never publish comments in Gustavus again.

B. C. Cook – Sam Kito will be here this weekend for a town hall type meeting at the Fireweed at 2pm on Saturday; answering questions on concerns over new federal administration.

15. EXECUTIVE SESSION

16. ADJOURNMENT:

Hearing no objections, Mayor Sunday adjourns the meeting at 8:25pm.

Item No. 4 Mayor's Request for Agenda Changes

This is the opportunity for the Mayor to request any changes or revisions to the Agenda. **NO CHANGES INVOLVING THE CITY FINANCES ARE TO BE MADE.** If there are any changes since the first publication of the Agenda, those changes should be announced and approved.

★After General Consent (or Motion, Second and Vote) Mayor announces "the Agenda is set

Item No. 5. Department/Committee Reports:

A. Marine Facilities

Item No. 6 Public Comment on Non-Agenda Items

Item No. 7 Consent Agenda

Item No. 8. Ordinance for Public Hearing

Item No. 9. Unfinished Business

Item No. 10. New Business

A. Award RFQ FY17-03SRP Waterless Restroom

B. Adopt Resolution CY17-02 Addressing the 2016 Endowment Fund Award to the Gustavus Community Center

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY17-02**

**A RESOLUTION BY THE CITY OF GUSTAVUS ADDRESSING THE 2016 ENDOWMENT FUND AWARD TO
THE GUSTAVUS COMMUNITY CENTER**

WHEREAS, the City of Gustavus has encouraged the development of a Gustavus Community Center through its Resolution CY15-04, dated January 12, 2015, and;

WHEREAS, the Gustavus City Council awarded an Endowment Fund grant by Resolution CY16-04, dated March 14, 2016, to the non-profit Gustavus Community Center (GCC), in the amount of \$33,447.45, to support specific activities relating to the construction of the planned Community Center facility as described in their grant application filed during the 2015-2016 grant application cycle, and;

WHEREAS, none of the awarded grant funds have been approved for dispersal, and;

WHEREAS, major changes to the building plans, scope, and schedule for construction, rendering obsolete the grant application's approved project scope and specific tasks, and;

WHEREAS, the GCC has requested approval of major changes to the scope of the project and to the specific grant-funded activities in their letter dated January 4, 2017, and;

WHEREAS, the Gustavus City Administrator and the Gustavus City Council have reviewed those proposed scope changes for compliance with the City Policy and Procedure for Endowment Fund Grant awards, in consultation with several grant-administration specialists, our auditors and City attorney; and

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council finds that the proposed grant scope changes exceed such incidental scope changes that are allowed under City policy and procedure, reflecting instead a major project change from that envisioned in the original grant application.

BE IF FURTHER RESOLVED that the Gustavus City Council therefore rescinds the March 14, 2016, grant award to the GCC.

BE IT FURTHER RESOLVED that the Gustavus City Council encourages the GCC to file a new application for Endowment Fund grant assistance during the next grant application cycle.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this 13th day of March, 2017, and effective upon adoption

Tim Sunday, Mayor

Attest: Lori Ewing, CMC
City Clerk/Treasurer

C. Adopt Resolution CY17-03 Authorizing Funding for Three DRC Capital Projects from AMLIP Savings

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY17-03**

A RESOLUTION AUTHORIZING FUNDING FOR THREE DISPOSAL AND RECYCLING CENTER (DRC) PROJECTS FROM ALASKA MUNICIPAL LEAGUE INVESTMENT POOL (AMLIP) SAVINGS

WHEREAS, during the September 19, 2016, General Meeting the Gustavus City Council adopted the Pre-processing storage and site improvement project scoping document. This project is comprised of four sub-projects:

- Driveway improvements
- Pre-processing or “inflow” storage area construction
- Storage bins and pallet jack
- Tree planting and misc. earth work

The total project cost is estimated to be \$57,700.

WHEREAS, the Gustavus City Council is primarily concerned with funding the Driveway Improvements sub-project of the Pre-processing storage and site improvement project. This sub-project is estimated to cost \$10,000; and

WHEREAS, during the October 10, 2016, General Meeting the Gustavus City Council adopted the Composting yard grading, drainage and paving project scoping document. This project is estimated to cost \$30,000; and

WHEREAS, during the November 14, 2016, General Meeting the Gustavus City Council adopted the DRC Topographic survey project scoping document. This project is estimated to cost \$9,000; and

WHEREAS, the total funding authorized for these three projects is \$49,000 with the funding to come from the DRC’s AMLIP savings account; and

WHEREAS, the intended completion date for the three DRC projects is by the first half of FY18; and

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council authorizes the expenditure of up to \$49,000 of funds originating from the DRC’s AMLIP savings account for the completion of the three before mentioned DRC projects, authorizes Paul Berry to act as project manager for the three projects, and authorizes the combining of work common to the projects in the interest of efficiency and cost savings.

PASSED and **APPROVED** by the Gustavus City Council, this 13th day of March, 2017, and effective upon adoption.

Tim Sunday, Mayor

Attest: Lori Ewing, CMC
City Clerk/Treasurer

Item No. 11 Staff Reports

Item No. 12 City Council Reports

Item No. 13 City Council Questions and Comments

Item No. 14 Public Comment on Non-Agenda Items

Item No. 15 Executive Session

Item No. 16 Adjournment