



**City of Gustavus**  
P.O. Box 1  
Gustavus, AK 99826  
Phone: (907) 697-2451

# PUBLIC PACKET

December 11, 2017

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***P.O. COPY***

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# **GUSTAVUS CITY COUNCIL**

## **GENERAL MEETING**

### **DECEMBER 11, 2017**

### **7:00 PM CITY HALL**

#### **Gustavus City Council:**

##### **Mayor (Seat G):**

**Barb Miranda**

**barb.miranda@gustavus-ak.gov**

**Term Expires 2018**

##### **Vice-Mayor (Seat B):**

**Jake Ohlson**

**jake.ohlson@gustavus-ak.gov**

**Term Expires 2019**

##### **Council Member (Seat A):**

**Cheryl Cook**

**cheryl.cook@gustavus-ak.gov**

**Expires 2019**

##### **Council Member (Seat C):**

**Calvin Casipit**

**calvin.casipit@gustavus-ak.gov**

**Term Expires 2020**

##### **Council Member (Seat D):**

**Mike Taylor**

**mike.taylor@gustavus-ak.gov**

**Term Expires 2020**

##### **Council Member (Seat E):**

**Tim Sunday**

**tim.sunday@gustavus-ak.gov**

**Term Expires 2018**

##### **Council Member (Seat F):**

**Susan Warner**

**susan.warner@gustavus-ak.gov**

**Term Expires 2018**

#### **Gustavus City Hall:**

**City Clerk**

**Karen Platt**

**clerk@gustavus-ak.gov**

**City Treasurer**

**Phoebe Vanselow**

**treasurer@gustavus-ak.gov**

1. Call to Order
2. Roll Call
3. Approval of Minutes
  - A. General Meeting Minutes 11-13-2017
4. Mayor's Request for Agenda Changes
5. Committee/Staff Reports
  - A. Treasurer
6. Public Comment on Non-Agenda Items
7. Consent Agenda
8. Ordinances for Public Hearing
  - A. Approve FY18-02NCO Providing for the Amendment of the Administrative Budget for FY18 (Introduced 11-13-2017)
  - B. Approve FY18-03NCO Providing for the Amendment of the Road Maintenance Budget and the City Held Accounts in FY17 (Introduced 11-13-2017)
  - C. Approve FY18-04NCO Providing for the Amendment of the Road Maintenance Budget and the City Held Accounts in FY18 (Introduced 11-13-2017)
  - D. Approve FY18-05NCO Providing for the Amendment of the City Held Accounts in FY18 Endowment Fund Transfer (Introduced 11-13-2017)
  - E. Approve FY18-06NCO Providing for the Sale of Fire Engine #34 (Introduced 11-13-2017)
9. Unfinished Business
10. New Business
  - A. Cooperative Management Agreement for Gustavus Beach Tracts
    - a. Public Comment on Issue Identification
  - B. Approval of Public Services Librarian Position Hire
  - C. Glacier Bay Lodge Liquor License Transfer
  - D. Approve Resolution CY17-13  
A Resolution Adopting an Alternative Allocation Method for the FY18 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 17: Northern Southeast Alaska

**10. NEW BUSINESS CONTINUED ON THE NEXT PAGE**



# **GUSTAVUS CITY COUNCIL**

## **GENERAL MEETING**

### **DECEMBER 11, 2017**

### **7:00 PM CITY HALL**

#### **Gustavus City Council:**

##### **Mayor (Seat G):**

**Barb Miranda**

**barb.miranda@gustavus-ak.gov**

**Term Expires 2018**

##### **Vice-Mayor (Seat B):**

**Jake Ohlson**

**jake.ohlson@gustavus-ak.gov**

**Term Expires 2019**

##### **Council Member (Seat A):**

**Cheryl Cook**

**cheryl.cook@gustavus-ak.gov**

**Expires 2019**

##### **Council Member (Seat C):**

**Calvin Casipit**

**calvin.casipit@gustavus-ak.gov**

**Term Expires 2020**

##### **Council Member (Seat D):**

**Mike Taylor**

**mike.taylor@gustavus-ak.gov**

**Term Expires 2020**

##### **Council Member (Seat E):**

**Tim Sunday**

**tim.sunday@gustavus-ak.gov**

**Term Expires 2018**

##### **Council Member (Seat F):**

**Susan Warner**

**susan.warner@gustavus-ak.gov**

**Term Expires 2018**

#### **Gustavus City Hall:**

**City Clerk**

**Karen Platt**

**clerk@gustavus-ak.gov**

**City Treasurer**

**Phoebe Vanselow**

**treasurer@gustavus-ak.gov**

#### **10. New Business Continued**

##### **E. Approve Resolution CY17-14**

A Resolution to Award Endowment Fund Earnings

##### **F. Approve Resolution CY17-15**

A Resolution by The Gustavus City Council  
Commending the Gustavus Foxes Mixed 6 Volleyball  
Team on 2<sup>nd</sup> Place at the ASAA State Championship

##### **G. Approve Resolution CY17-16**

A Resolution by the City of Gustavus Pertaining to the  
Authorized Investments of, the Investment Allocations  
of, and Establishing Appropriate Benchmarks to  
Measure Performance of the City's Endowment Funds

#### **11. City Council Reports**

##### **A. Mayor**

##### **B. Title 6**

#### **12. City Council Questions and Comments**

#### **13. Public Comment on Non-Agenda Items**

#### **14. Executive Session**

#### **15. Adjournment**

**GUSTAVUS CITY COUNCIL  
GENERAL MEETING MINUTES  
November 13<sup>TH</sup>, 2017**

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**1. CALL TO ORDER:**

A General Meeting of the Gustavus City Council is called to order on November 13<sup>th</sup>, 2017, at 7:04pm by Vice Mayor Ohlson. There are five (5) members of the public in attendance at Gustavus City Hall.

**2. ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Miranda-Conference Call  
Vice Mayor Ohlson  
Council Member Casipit  
Council Member Cook-Conference Call  
Council Member Sunday  
Council Member Taylor  
Council Member Warner-Conference Call

**3. APPROVAL OF MINUTES:**

**A. General Meeting Minutes October 9<sup>th</sup>, 2017**

MOTION: Council Member Casipit moves to approve the General Meeting Minutes from October 9<sup>th</sup>, 2017 as presented.

SECONDED BY: Council Member Taylor

PUBLIC COMMENT: None

ROLL CALL VOTE:

**YES:** Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

**NO:**

**RECUSED:**

**MOTION PASSES/FAILS** 7/0

**4. MAYOR'S REQUEST FOR AGENDA CHANGES: None**

**5. COMMITTEE REPORTS/STAFF REPORTS:**

- A.** GVA-Written report submitted by GVA Administrator, Katelyn Tippet and presented by Rachel Parks
- B.** DRC-Oral/Written report by DRC Manager/Operator, Paul Berry
- C.** Treasurer-Written report submitted by CoG Treasurer, Phoebe Vanselow
- D.** Clerk-Oral/Written report by City Clerk, Karen Platt

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

A. Nicole Grewe, 53 Wilson Road-Recent rainfall/flooding and its impact on Wilson Road and private property

7. **CONSENT AGENDA**

- A. **FY18-02NCO** Providing for the Amendment of the Administrative Budget for FY18
- B. **FY18-03NCO** Providing for the Amendment of the Road Maintenance Budget and the City Held Accounts in FY17
- C. **FY18-04NCO** Providing for the Amendment of the Road Maintenance Budget and the City Held Accounts in FY18
- D. **FY18-05NCO** Providing for the Amendment of the City Held Accounts in FY18 Endowment Fund Transfer
- E. **FY18-06NCO** Providing for the Sale of Fire Engine #34

Hearing no objections, Consent Agenda passes by Unanimous Consent

8. **ORDINANCE FOR PUBLIC HEARING**

9. **UNFINISHED BUSINESS**

10. **NEW BUSINESS:**

- A. **Resolution CY17-12** Revising Policy and Procedure for Gustavus Endowment Fund Grant Awards

MOTION: Council Member Cook moves to adopt Resolution CY17-12 Revising Policy and Procedure for Gustavus Endowment Fund Grant Awards

SECONDED BY: Council Member Sunday

READING OF RESOLUTION: Council Member Cook read Resolution CY17-12

PUBLIC COMMENT: None

COUNCIL COMMENT: Mayor Miranda provided a summary of changes made

ROLL CALL VOTE ON MOTION

**YES:** Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

NO:

RECUSED:

MOTION PASSES/FAILS 7/0

- B. **Selection of City Attorney**

MOTION: Council Member Taylor moves to accept the proposal from Hoffman & Blasco LLC, dated September 28, 2017 to serve as our City Attorney, and further to thank attorney Paul Grant for his service on our behalf previously.

SECONDED BY: Council Member Ohlson

PUBLIC COMMENT: None

**YES:** Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

NO:

RECUSED:

MOTION PASSES/FAILS 7/0

**C. Revisions to Public Services Librarian Position Description and Posting of Position**

MOTION: Council Member Sunday moves to accept Revisions to Public Services Librarian Position Description and Posting of Position

SECONDED BY: Council Member Cook

PUBLIC COMMENT: None

COUNCIL COMMENT: Mayor Miranda provided a summary of revisions

**YES:** Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

**NO:**

**RECUSED:**

**MOTION PASSES/FAILS 7/0**

**D. DRC Project Completion Extension**

MOTION: Council Member Taylor moves extend the completion date for the DRC Driveway Improvement Project to September 30, 2018.

SECONDED BY: Council Member Casipit

PUBLIC COMMENT: DRC Manager/Operator Paul Berry provided a summary

COUNCIL COMMENT: Taylor

**YES:** Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

**NO:**

**RECUSED:**

**MOTION PASSES/FAILS 7/0**

**E. Approval of the Certificate of Record Destruction**

MOTION: Council Member Warner moves Warner moves to approve the Certificate of Record Destruction

SECONDED BY: Council Member Sunday

PUBLIC COMMENT: None

COUNCIL COMMENT: None

**YES:** Miranda, Ohlson, Casipit, Cook, Sunday, Taylor, Warner

**NO:**

**RECUSED:**

**MOTION PASSES/FAILS 7/0**

**11. CITY COUNCIL REPORTS:**

**12. CITY COUNCIL QUESTIONS AND COMMENTS:**

- A. Taylor-Roads
- B. Sunday-Wilson Road damage near gravel pits
- C. Casipit-Met with Greg Streveler regarding gravel
- D. Warner-Ohlson, Sunday and Warner began Endowment Fund Application Review
- E. Cook-Library Roof
- F. Miranda-AMHS letter suggesting 2018 summer schedule options
- G. Miranda-Rate Case Settlement

**13. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- A. Jim Kearns-Jim is the new Gustavus Visitor Association President

**15. EXECUTIVE SESSION**

**16. ADJOURNMENT:**

Hearing no objections, Vice Mayor Ohlson adjourns the meeting at 8:41pm.

11:46 AM  
12/01/17  
Accrual Basis

City of Gustavus  
**Balance Sheet**  
As of November 30, 2017

	<u>Nov 30, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
AMLIP - CoG Main account (0630598.1)	1,175,812.90
AMLIP Admin (0630598.10)	40,583.90
AMLIP Beach (0630598.11)	36.02
AMLIP DRC (0630598.9)	13,993.59
AMLIP GCN (0630598.5)	1,967.09
AMLIP GVFD (0630598.4)	0.38
AMLIP Lands (0630598.7)	6,568.48
AMLIP Library (0630598.2)	48,553.08
AMLIP MFC (0630598.3)	88,162.66
AMLIP Public Works (0630598.6)	34,990.93
AMLIP Road Maint (0630598.8)	175,003.21
APCM.Endowment Fund	1,464,431.89
FNBA - Checking	467,431.90
FNBA Endowment Fund - Checking	24,335.61
FNBA First Investment Account	750,460.40
Petty Cash	165.00
<b>Total Checking/Savings</b>	<u>4,292,497.04</u>

### Incoming Grants to City of Gustavus FY18

Purpose	Date Received	Amount Awarded	Dept.	QB Class Name	Amount Spent to Date	Remaining Funds	Notes
GVFD Supplies	4/24/2017	\$7,101.00	GVFD	2017 VFA Grant	\$7,101.00	\$0.00	The Volunteer Fire Assistance (VFA) provides assistance in training, equipment purchases, and prevention activities, on a cost share basis.
GVFD Equipment	8/28/2017	\$1,500.00	GVFD	2017 FM Global Grant	\$1,500.00	\$0.00	Factory Mutual Insurance for equipment
Library Internet	6/21/2017	\$2,000.00	Library	SoA OWL Internet Subsidy	\$2,000.00	\$0.00	Alaska Online with Libraries (OWL) internet installation subsidy
Library Internet	7/7/2017	\$1,278.41	Library	SoA OWL Internet Subsidy	\$319.59	\$958.82	Alaska OWL monthly internet subsidy
Library Supplies	8/2/2017	\$7,000.00	Library	FY18 PLA Grant	\$2,975.77	\$4,024.23	State of AK Public Library Assistance (PLA) grant for library materials
Reading with Rachel	7/1/2017	\$600.00	Library	Reading with Rachel	\$600.00	\$0.00	Grant from Jon & Julie Howell
City Clerk Training	10/10/2017	\$1,500.00	CH	N/A	\$1,500.00	\$0.00	State of AK grant for travel reimbursement
City Treasurer Training	10/23/2017	\$400.00	CH	conference registration fee waived - \$400 value			AGFOA Conference Scholarship
City Treasurer Training	Dec. 2017	not yet awarded	CH		\$1,000.00		State of AK grant for travel reimbursement
GVFD Training	Spring 2018	not yet awarded	GVFD				SEREMS MiniGrant for conference reimbursement
Library Training	Spring 2018	not yet awarded	Library				State of AK grant for conference reimbursement
City Clerk Training	Spring 2018	applying for scholarship - unknown whether it will be received					\$1200 scholarship for IIMC conference registration
City Clerk Training	Summer 2018	applying for scholarship - unknown whether it will be received					\$625 scholarship for IIMC institute registration

### Outgoing Grants from City of Gustavus - Endowment Fund Grant (EFG)

Grantee	Date Awarded	Amount Awarded	Resolution	QB Class Name	Amount Disbursed to Date	Remaining Funds	Notes
Gustavus Community Center	3/14/2016	\$33,447.45	CY16-04	2016-2019 EFG - GCC	\$9,839.36	\$23,608.09	3-year grant, ends March 15, 2019

2018 EFG cycle available monies = \$42,014.94



**City of Gustavus**  
**Profit & Loss Budget vs. Actual COG Accrual**  
**July 2016 through June 2017**

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Admin Fees	5.00	10.00	-5.00	50.0%
Business License Fees	3,800.00	2,500.00	1,300.00	152.0%
City Subsidy Income	0.00	0.00	0.00	0.0%
Community Revenue Sharing	77,202.00	77,264.00	-62.00	99.9%
Donation - Inter-library Loans	119.80			
Donations	2,470.22	2,000.00	470.22	123.5%
DRC Income (Disposal & Recycling Center)	82,043.36	74,700.00	7,343.36	109.8%
Facilities Usage Fees	0.00	0.00	0.00	0.0%
Fundraiser - Kates Local Artist	64.00			
Fundraising	672.00	6,000.00	-5,328.00	11.2%
Fundraising - GVFD	4,410.30			
GCN Income	534.48	0.00	534.48	100.0%
Grant Income	0.00	35,657.00	-35,657.00	0.0%
Gravel Pit Gravel Sales	8,084.00	8,000.00	84.00	101.1%
GVFD Income	1,570.00	3,000.00	-1,430.00	52.3%
In-Kind Income	0.00	0.00	0.00	0.0%
Interest Income	234.64	50.00	184.64	469.3%
Kayak Registration	10.00			
Lands Income	0.00	750.00	-750.00	0.0%
Lease Income	15,344.35	14,041.42	1,302.93	109.3%
Library Income	2,151.86	3,000.00	-848.14	71.7%
Marine Facilities Income	15,217.75	8,000.00	7,217.75	190.2%
NSF Checks Paid	0.00	0.00	0.00	0.0%
NSF Fees	0.00	0.00	0.00	0.0%
Other Income	0.00	0.00	0.00	0.0%
Payment In Lieu of Taxes	97,777.98	90,000.00	7,777.98	108.6%
<b>Sales Tax Income</b>				
Fish Box Tax	17,120.00	12,000.00	5,120.00	142.7%
Penalties & Interest	4,199.99	0.00	4,199.99	100.0%
Retail Tax Income	342,930.56	375,000.00	-32,069.44	91.4%
Room Tax Income	70,376.85	55,000.00	15,376.85	128.0%
Seller's Compensation	-3,364.54	0.00	-3,364.54	100.0%
Tax Exempt Cards	210.00	200.00	10.00	105.0%
Sales Tax Income - Other	0.00	0.00	0.00	0.0%
<b>Total Sales Tax Income</b>	<b>431,472.86</b>	<b>442,200.00</b>	<b>-10,727.14</b>	<b>97.6%</b>
Shared Fisheries Business Tax	2,196.31	1,550.00	646.31	141.7%
Transfer In	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>745,380.91</b>	<b>768,722.42</b>	<b>-23,341.51</b>	<b>97.0%</b>
<b>Gross Profit</b>	<b>745,380.91</b>	<b>768,722.42</b>	<b>-23,341.51</b>	<b>97.0%</b>
<b>Expense</b>				
Administrative Costs	2,048.56	15,130.00	-13,081.44	13.5%
Advertising	0.00	1,000.00	-1,000.00	0.0%
Ambulance Subscription Expense	-10.00	500.00	-510.00	-2.0%
Bank Service Charges	3,478.72	700.00	2,778.72	497.0%
Building	5,389.56	11,202.00	-5,812.44	48.1%
Capital Expense	0.00	0.00	0.00	0.0%
Cash Short/Over	489.59			
City Subsidy Expense	0.00	0.00	0.00	0.0%
Contractual Services	40,134.32	51,000.00	-10,865.68	78.7%

**City of Gustavus**  
**Profit & Loss Budget vs. Actual COG Accrual**  
**July 2016 through June 2017**

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
Dues/Fees	5,320.80	7,640.00	-2,319.20	69.6%
Election Expense	111.16	500.00	-388.84	22.2%
Encumbered Funds transfer	0.00	0.00	0.00	0.0%
Equipment	9,674.22	13,475.00	-3,800.78	71.8%
Freight/Shipping	15,540.83	15,725.00	-184.17	98.8%
Fundraising Expenses	1,872.71	2,350.00	-477.29	79.7%
General Liability	1,865.68	0.00	1,865.68	100.0%
Grant Expense	0.00	9,000.00	-9,000.00	0.0%
GVA	0.00	10,000.00	-10,000.00	0.0%
Holiday gift	2,285.70	2,500.00	-214.30	91.4%
Insurance	0.00	0.00	0.00	0.0%
Library Materials	266.73	300.00	-33.27	88.9%
Marine Facilities	4,796.04	11,500.00	-6,703.96	41.7%
Occupational Health	0.00	5,000.00	-5,000.00	0.0%
Other Expense	0.00	18,100.00	-18,100.00	0.0%
Payroll Expenses	347,187.07	360,831.00	-13,643.93	96.2%
Postage & Shipping	0.00	0.00	0.00	0.0%
Professional Services	16,078.81	45,000.00	-28,921.19	35.7%
Public Relations	575.00	2,400.00	-1,825.00	24.0%
Relocation	913.70	0.00	913.70	100.0%
Road Maintenance	73,109.60	76,000.00	-2,890.40	96.2%
Supplies	16,421.57	21,500.00	-5,078.43	76.4%
Telecommunications	17,506.50	15,350.00	2,156.50	114.0%
Training	4,394.46	29,057.00	-24,662.54	15.1%
Travel	5,831.17	19,000.00	-13,168.83	30.7%
Utilities	12,658.79	16,080.00	-3,421.21	78.7%
Vehicle	2,913.24	8,800.00	-5,886.76	33.1%
<b>Total Expense</b>	<b>590,854.53</b>	<b>769,640.00</b>	<b>-178,785.47</b>	<b>76.8%</b>
<b>Net Ordinary Income</b>	<b>154,526.38</b>	<b>-917.58</b>	<b>155,443.96</b>	<b>-16,840.6%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Encumbered Funds</b>				
National Forest Receipts	5,537.40	0.00	5,537.40	100.0%
Encumbered Funds - Other	76,200.00	76,200.00	0.00	100.0%
<b>Total Encumbered Funds</b>	<b>81,737.40</b>	<b>76,200.00</b>	<b>5,537.40</b>	<b>107.3%</b>
<b>Total Other Income</b>	<b>81,737.40</b>	<b>76,200.00</b>	<b>5,537.40</b>	<b>107.3%</b>
<b>Other Expense</b>				
Fraudulent Charges	0.00			
Returned NSF Check	9.25			
<b>Total Other Expense</b>	<b>9.25</b>			
<b>Net Other Income</b>	<b>81,728.15</b>	<b>76,200.00</b>	<b>5,528.15</b>	<b>107.3%</b>
<b>Net Income</b>	<b>236,254.53</b>	<b>75,282.42</b>	<b>160,972.11</b>	<b>313.8%</b>

11:50 AM

12/01/17

Accrual Basis

**City of Gustavus**  
**Profit & Loss Budget vs. Actual COG Accrual**  
**July through November 2017**

	Jul - Nov 17	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Admin Fees	0.00	10.00	-10.00	0.0%
Business License Fees	475.00	3,000.00	-2,525.00	15.8%
City Subsidy Income	0.00	0.00	0.00	0.0%
Community Revenue Sharing	88,824.00	82,515.28	6,308.72	107.6%
Donations	1,960.00	2,000.00	-40.00	98.0%
DRC Income (Disposal & Recycling Center)	54,169.30	88,280.00	-34,110.70	61.4%
Facilities Usage Fees	0.00	0.00	0.00	0.0%
Fundraiser - Kates Local Artist	10.00			
Fundraising	0.00	5,200.00	-5,200.00	0.0%
GCN Income	0.00	0.00	0.00	0.0%
Gravel Pit Gravel Sales	9,246.00	8,000.00	1,246.00	115.6%
GVFD Income	195.00	1,500.00	-1,305.00	13.0%
In-Kind Income	0.00	0.00	0.00	0.0%
Interest Income	331.31	70.00	261.31	473.3%
Lease Income	6,157.00	15,541.42	-9,384.42	39.6%
Library Income	1,043.20	3,000.00	-1,956.80	34.8%
Marine Facilities Income	1,870.00	14,000.00	-12,130.00	13.4%
NSF Checks Paid	0.00	0.00	0.00	0.0%
NSF Fees	0.00	-5.00	5.00	0.0%
Other Income	0.00	0.00	0.00	0.0%
Payment In Lieu of Taxes	107,545.26	107,545.26	0.00	100.0%
<b>Sales Tax Income</b>				
Fish Box Tax	11,440.00	15,000.00	-3,560.00	76.3%
Penalties & Interest	496.90	0.00	496.90	100.0%
Retail Tax Income	248,419.77	319,000.00	-70,580.23	77.9%
Room Tax Income	61,561.70	67,000.00	-5,438.30	91.9%
Seller's Compensation	-788.30	0.00	-788.30	100.0%
Tax Exempt Cards	0.00	150.00	-150.00	0.0%
Sales Tax Income - Other	0.00	0.00	0.00	0.0%
<b>Total Sales Tax Income</b>	<b>321,130.07</b>	<b>401,150.00</b>	<b>-80,019.93</b>	<b>80.1%</b>
<b>Shared Fisheries Business Tax</b>	<b>410.40</b>	<b>1,656.21</b>	<b>-1,245.81</b>	<b>24.8%</b>
<b>Total Income</b>	<b>593,366.54</b>	<b>733,463.17</b>	<b>-140,096.63</b>	<b>80.9%</b>
<b>Gross Profit</b>	<b>593,366.54</b>	<b>733,463.17</b>	<b>-140,096.63</b>	<b>80.9%</b>
<b>Expense</b>				
Administrative Costs	1,198.39	33,400.00	-32,201.61	3.6%
Advertising	75.00	500.00	-425.00	15.0%
Ambulance Subscription Expense	400.00	2,000.00	-1,600.00	20.0%
Bank Service Charges	813.72	2,630.00	-1,816.28	30.9%
Building	9,391.76	28,747.26	-19,355.50	32.7%
Capital Expense	0.00	0.00	0.00	0.0%
City Subsidy Expense	0.00	0.00	0.00	0.0%
Contractual Services	8,872.87	29,500.00	-20,627.13	30.1%
Dues/Fees	1,305.00	7,740.00	-6,435.00	16.9%
Election Expense	212.17	500.00	-287.83	42.4%
Encumbered Funds transfer	0.00	0.00	0.00	0.0%
Equipment	2,107.09	11,845.00	-9,737.91	17.8%
Freight/Shipping	5,893.95	18,760.00	-12,866.05	31.4%
Fundraising Expenses	100.00	2,100.00	-2,000.00	4.8%
General Liability	4,424.75	4,000.00	424.75	110.6%

11:50 AM

12/01/17

Accrual Basis

**City of Gustavus**  
**Profit & Loss Budget vs. Actual COG Accrual**  
**July through November 2017**

	Jul - Nov 17	Budget	\$ Over Budget	% of Budget
GVA	0.00	0.00	0.00	0.0%
Holiday gift	500.00	2,500.00	-2,000.00	20.0%
Library Materials	0.00	300.00	-300.00	0.0%
Marine Facilities	1,654.51	12,000.00	-10,345.49	13.8%
Occupational Health	0.00	500.00	-500.00	0.0%
Other Expense	0.00	0.00	0.00	0.0%
Payroll Expenses	125,669.03	401,000.00	-275,330.97	31.3%
Postage & Shipping	0.00	0.00	0.00	0.0%
Professional Services	21,068.19	45,000.00	-23,931.81	46.8%
Public Relations	291.05	2,000.00	-1,708.95	14.6%
Relocation	0.00	0.00	0.00	0.0%
Road Maintenance	39,737.10	90,000.00	-50,262.90	44.2%
Supplies	3,796.65	21,500.00	-17,703.35	17.7%
Telecommunications	7,167.21	18,210.00	-11,042.79	39.4%
Training	4,243.30	20,600.00	-16,356.70	20.6%
Travel	11,121.02	18,350.00	-7,228.98	60.6%
Utilities	5,441.22	16,320.00	-10,878.78	33.3%
Vehicle	4,959.27	8,550.00	-3,590.73	58.0%
<b>Total Expense</b>	<b>260,443.25</b>	<b>798,552.26</b>	<b>-538,109.01</b>	<b>32.6%</b>
<b>Net Ordinary Income</b>	<b>332,923.29</b>	<b>-65,089.09</b>	<b>398,012.38</b>	<b>-511.5%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Encumbered Funds</b>				
National Forest Receipts	0.00	0.00	0.00	0.0%
Encumbered Funds - Other	0.00	90,200.00	-90,200.00	0.0%
<b>Total Encumbered Funds</b>	<b>0.00</b>	<b>90,200.00</b>	<b>-90,200.00</b>	<b>0.0%</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>90,200.00</b>	<b>-90,200.00</b>	<b>0.0%</b>
<b>Other Expense</b>				
Returned NSF Check	25.00			
<b>Total Other Expense</b>	<b>25.00</b>			
<b>Net Other Income</b>	<b>-25.00</b>	<b>90,200.00</b>	<b>-90,225.00</b>	<b>-0.0%</b>
<b>Net Income</b>	<b>332,898.29</b>	<b>25,110.91</b>	<b>307,787.38</b>	<b>1,325.7%</b>

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY18-02NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2018**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2018 estimated expenditures have changed from the estimates in the approved budget.

**Section 3.** For the current fiscal year, the budget is amended to reflect the changed estimates as follows:

<b>Budget Category</b>	<b>Amounts</b>		
	Original Budget	Amended Budget	Change
<b>EXPENSE</b>			
Administrative Costs	\$ 28,000.00	\$ 23,000.00	<\$ 5,000.00>
Travel	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00
<i>Travel for training for new City Clerk, new City Treasurer, new council members, and new mayor.</i>			
Total Change in Expense			<b>\$ 0.00</b>

**Section 4.** The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** *November 13, 2017*

**DATE OF PUBLIC HEARING:** *December 11, 2017*

**PASSED** and **APPROVED** by the Gustavus City Council this 13th day of November, 2017.

\_\_\_\_\_  
Barbara Miranda, Mayor

\_\_\_\_\_  
Attest: Phoebe Vanselow, City Treasurer

\_\_\_\_\_  
Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY18-03NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE ROAD MAINTENANCE BUDGET AND THE CITY HELD ACCOUNTS  
IN FISCAL YEAR 2017**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2017, income and expenditures have changed from the estimates in the approved budget. For the Fiscal Year of 2017, the following City held account balance transfers are to be made for the reasons stated.

**Section 3.** For the Fiscal Year of 2017, the budget and City held accounts are amended to reflect the changes as follows:

<b>Budget Category</b>	<b>Amounts</b>		
<b>EXPENSE</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
Road Maintenance	\$ 76,000.00	\$ 73,109.60	<\$ 2,890.40>
<i>Budget adjusted to reflect actual FY17 expenditures.</i>			
Total Change in Expense			<\$ 2,890.40>
<b>OTHER INCOME</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
National Forest Receipts	\$ 0.00	\$ 5,537.40	\$ 5,537.40
<i>National Forest Receipts were received September 1, 2017 for FY17.</i>			
Encumbered Funds - Other	\$ 76,200.00	\$ 67,572.20	<\$ 8,627.80>
<i>The income source for this is the AMLIP – Road Maintenance account. This changes the income to match the actual road maintenance expense.</i>			
Total Change in Other Income			<\$ 3,090.40>

<b>Amounts</b>			
<b>CITY HELD ACCOUNTS</b>	<b>Account Balance*</b>	<b>Amended Balance</b>	<b>Change</b>
<i>*Approximate, this is a dynamic value.</i>			
FNBA checking account	\$ 376,683.79	\$ 368,055.99	<\$ 8,627.80>
<i>AMLIP – Road Maintenance funds transferred for FY17 = \$76,200, while actual expenses for FY17 Road Maintenance = \$73,109.60, partially paid by \$5,537.40 in National Forest Receipts.</i>			
AMLIP – Road Maintenance	\$ 174,858.80	\$ 183,486.60	\$ 8,627.80
<i>The difference between actual funds transferred and actual expenses for FY17 Road Maintenance, encumbered for use as necessary for road maintenance in the future.</i>			

Total Change in Account Balances \$ 0.00

**Section 4.** The FY17 budget and City held accounts are hereby amended as indicated, and any portion of the approved budget inconsistent with this amendment is repealed.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** *November 13, 2017*

**DATE OF PUBLIC HEARING:** *December 11, 2017*

**PASSED** and **APPROVED** by the Gustavus City Council this 13th day of November, 2017.

\_\_\_\_\_  
Barbara Miranda, Mayor

\_\_\_\_\_  
Attest: Phoebe Vanselow, City Treasurer

\_\_\_\_\_  
Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY18-04NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE ROAD MAINTENANCE BUDGET AND THE CITY HELD ACCOUNTS  
IN FISCAL YEAR 2018**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2018, estimated income has changed from the estimates in the approved budget. For the Fiscal Year of 2018, the following City held account balance transfers are to be made for the reasons stated.

**Section 3.** For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

<b>Budget Category</b>	<b>Amounts</b>		
<b>OTHER INCOME</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
Encumbered Funds - Other	\$ 90,200.00	\$ 90,000.00	<\$ 200.00>
<i>The income source for this is the AMLIP – Road Maintenance account.</i>			

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Total Change in Other Income	<\$ 200.00>
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*Road Maintenance expense budget approved in FY17-04NCO is \$90,000. This changes the budgeted income to match the budgeted road maintenance expense.*

<b>Amounts</b>			
<b>CITY HELD ACCOUNTS</b>	<b>Account Balance*</b>	<b>Amended Balance</b>	<b>Change</b>
<i>*Approximate, this is a dynamic value</i>			
AMLIP – Road Maintenance	\$ 174,858.80	\$ 84,858.80	<\$ 90,000.00>
FBNA Checking account	\$ 376,683.79	\$ 466,683.79	\$ 90,000.00
<i>Encumbered funds transferred for FY18 Road Maintenance, per FY17-04NCO adopting the FY18 budget.</i>			

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Total Change in City Held Account Balances	\$ 0.00
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**Section 4.** The FY18 budget and City held accounts are hereby amended as indicated, and any portion of the approved budget inconsistent with this amendment is repealed.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.



**DATE INTRODUCED:** *November 13, 2017*

**DATE OF PUBLIC HEARING:** *December 11, 2017*

**PASSED** and **APPROVED** by the Gustavus City Council this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Barbara Miranda, Mayor

\_\_\_\_\_  
Attest: Phoebe Vanselow, City Treasurer

\_\_\_\_\_  
Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY18-05NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2018**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** In Fiscal Year 2018, the following City held account balance transfers to be made for reasons stated.

**Section 3.** The budget is amended to reflect the changed estimates as follows:

**Amounts**

<b>ACCOUNTS</b>	<b>Account Balance*</b>	<b>Amended balance</b>	<b>Change</b>
<i>*Approximate, this is a dynamic value.</i>			
APCM – Endowment Account	\$1,457,075.86	\$ 1,415,735.86	<\$ 41,340.00>
<i>2018 Endowment Funds for disbursement through Grant application process, per motion in August 14, 2017 meeting.</i>			
FNBA Endowment Fund			
Checking account	\$ 24,335.61	\$ 65,675.61	\$ 41,340.00
<i>2018 Endowment Fund Grant Checking account for disbursement</i>			
<hr/>			
Total Change in Account Balances			\$ 0.00

**Section 4.** The City Held accounts are hereby amended as indicated.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** *November 13, 2017*

**DATE OF PUBLIC HEARING:** *December 11, 2017*

**PASSED** and **APPROVED** by the Gustavus City Council this 13<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Barbara Miranda, Mayor

\_\_\_\_\_  
Attest: Phoebe Vanselow, City Treasurer

\_\_\_\_\_  
Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY18-06NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR  
THE SALE OF FIRE ENGINE #34**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2018, the City of Gustavus is disposing of the real property of "Fire Engine 34" by sealed bid auction.

**Section 3.** Per ordinance 10.06.020, the real property disposal is explained as follows:

1. Fire Engine 34 is not fully functional and is no longer necessary for municipal purposes due to the City of Gustavus Volunteer Fire Department purchasing a replacement Fire Engine (Engine #1) on August 24, 2017.
2. Fire Engine 34 is a 1996 Seagrave, Model # JB-50-DH, VIN # 1F9EW28J1TCST2089.
3. This vehicle is owned by the City of Gustavus.
4. The purpose of the disposal is disposal of real property that is no longer needed by the City of Gustavus.
5. The method of disposal as defined in 10.06.03 is competitive disposal - sealed bid auction.
6. An estimated value of the interest in property is \$1000, but it is functionally valued much less than this due to the cost of shipping to transport it out of Gustavus. It cannot be transported on the Alaska Marine Highway System and instead would have to be shipped via landing craft.
7. The procedure for conducting the disposal and the time, place, and manner in which the proposed disposal shall occur are attached as a Fire Engine Sale Notice.

**Section 4.** The City of Gustavus fixed asset accounts will be amended following a successful sealed bid auction and property disposal.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** *November 13, 2017*

**DATE OF PUBLIC HEARING:** *December 11, 2017*

**PASSED** and **APPROVED** by the Gustavus City Council this 13<sup>th</sup> day of November, 2017.

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Barbara Miranda, Mayor

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Attest: Phoebe Vanselow, City Treasurer

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Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY17-10**

**A RESOLUTION IN SUPPORT OF A COOPERATIVE MANAGEMENT AGREEMENT BETWEEN THE STATE OF ALASKA AND THE CITY OF GUSTAVUS IN ORDER FOR THE CITY TO ASSUME MANAGEMENT OF STATE LANDS KNOWN AS TRACT "A" AND TRACT "B", FOR THE MAINTENANCE AND REHABILITATION OF SAID LANDS FOR RECREATIONAL PURPOSES**

**WHEREAS**, the Gustavus beach area is an important recreational area for residents and visitors alike; and,

**WHEREAS**, increased visitors to the community and a growing resident population mean the area is being used more than any time in the past; and,

**WHEREAS**, children and pets especially are at risk from increasing amounts of trash, broken glass, and human and dog waste; and,

**WHEREAS**, vehicle tracks now extend from public land far onto private property on the east side of the Dock Road; and,

**WHEREAS**, vehicles in the recent past have caused and continue to cause damage to the sand berms and vegetation on their property against the wishes of the private property owners; and,

**WHEREAS**, many residents of Gustavus have expressed support for responsible care and protection of the beach area, public and private; and,

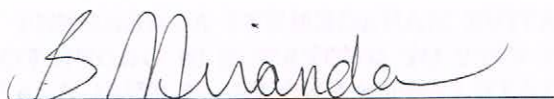
**WHEREAS**, a Quiet Title Judgement dated February 27, 1985 between Charles W. DeBoer and the United States of America and State of Alaska maintains that the state shall use these properties "for the purpose of continuing the historic recreational uses of the land" and that these recreational uses "shall be consistent with the natural state of the land and be of low-intensity nature"; and


**WHEREAS**, management of the beach area by the City will facilitate responsible use of this resource;

**NOW THEREFORE BE IT RESOLVED** that the City of Gustavus supports the establishment of a Cooperative Management Agreement with the State of Alaska specific to these lands.

**BE IT FURTHER RESOLVED** that the City of Gustavus will involve the public in crafting a development plan for these tracts that will comply with State of Alaska laws and regulations pertaining to public lands and considering the stipulations in the Quiet Title Judgement dated February 27, 1985 between Charles W. DeBoer and the United States of America and State of Alaska.

**PASSED** and **APPROVED** by the Gustavus City Council this 9<sup>th</sup> day of October 2017,  
and effective upon its adoption.

  
Barbara Miranda, Mayor

  
Attest: Karen Platt, City Clerk

# STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES

## DIVISION OF MINING, LAND AND WATER

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Northern Region<br>3700 Airport Way<br>Fairbanks, AK 99709<br>(907) 451-2740 | <input type="checkbox"/> Southcentral Region<br>550 W 7th Ave., Suite 900C<br>Anchorage, AK 99501-3577<br>(907) 269-8552 | <input type="checkbox"/> Southeast Region<br>400 Willoughby, #400<br>Juneau, AK 99801<br>(907) 465-3400 |
|---|--|---|

### INSTRUCTIONS FOR COMPLETING A DEVELOPMENT PLAN

A development plan is a written statement (narrative) and a sketch or blueline drawing describing the proposed use and development of state land. The information contained in a development plan is needed to provide a complete review of the application and the proposed use and development, and helps to determine the terms and conditions of the authorization and the level of bonding and insurance that may be required.

Most applications submitted to the Division of Mining, Land and Water must have an attached development plan. The few exceptions to this rule include applications for state land sales and some types of land use permit. The amount and type of information included in the development plan will depend on the proposed use and level of development. Insufficient information in the development plan and/or application or failure to provide a development plan may result in a delay in processing the application. If you are unsure whether your application will require a development plan, contact the regional office responsible for managing the area you are planning to use (regional office addresses and phone numbers are shown on the back of this sheet).

If the application is approved, the approved development plan becomes a part of the authorization document. Authorized activities are limited to those described in the development plan and/or authorization document. The development plan must be updated if changes to an approved project are proposed before or during the project's siting, construction, or operation; if any additional structures, buildings, or improvements are proposed; or if there is a change in activity that was not addressed during consideration of the application. Please note that these development plans or plan changes must be approved by the Division of Mining, Land and Water before any change occurs in use, construction, or activity. Conducting activities that are not authorized by the development plan and authorization document could result in revocation and termination of the authorization and/or other appropriate legal action.

I. **General Guidelines for Preparing a Development Plan** For new authorizations, the development plan must show the proposed improvements and/or use areas, as well as preconstruction plans. For existing authorizations without a current development plan or if the development plan is being updated, the plan must show existing improvements and/or use areas, etc., and any known future changes. The development plan must include:

- **Maps:** a USGS map at a scale of at least 1:63,360 showing the location of the proposed project; a blueline drawing or sketch, drawn to scale (the attached diagram may be used); and
- **Written Project description:** a detailed written description (narrative) of the intended use and level of development planned under the authorization and an explanation of the sketch or blueline drawing.

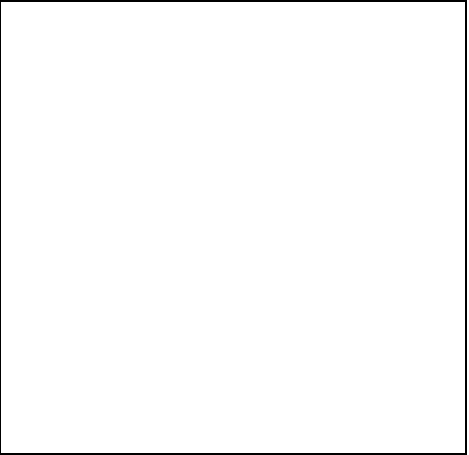
II. **Land Use Permits** Permanent improvements cannot be authorized by a land use permit. However, a development plan accompanying a land use permit application must describe nonpermanent structures and activities. (Nonpermanent structures are structures that can be easily and quickly taken down and removed from the site, without any significant disturbance or damage to the area.) Several of the specific development plan items listed below will not apply to activities authorized under a land use permit; those items that do apply should be described in as much detail as possible, to enable prompt review of the application. If the proposed land use permit activity is of a mobile nature, such as a permit to move heavy equipment across state land, a development plan is not required; but a map showing the proposed route of travel is required. If the impact would not have a significant effect on the environment, such as a permit to harvest wild produce, a development plan is not required, but a map showing the location of the proposed harvest area is required.

III. **Narrative portion of the development plan** Describe the type of activities or development planned for the site; specify if any facilities are intended for commercial use, or will be rented out; and provide a description and explanation of the items shown on the sketch or blueline. Following is a list of specific information to be included in the narrative, if applicable to the proposed project:

- **Legal description.** Provide a legal description of the parcel, i.e. a metes and bounds description, survey, lot and block, aliquot part, or other legal description.
- **Terrain/ground cover.** Describe the existing terrain/ground cover, and proposed changes to the terrain/ground cover.
- **Access.** Describe existing and planned access, and mode of transportation. If public access is to be restricted, define possible alternative public access routes.
- **Buildings and other structures.** Describe each building or structure, whether permanent or temporary, including a description of the foundation as well as the building and floor construction; the date when the structure is to be constructed or placed on the parcel; the duration of use; and what activities are to occur within each structure.
- **Power source.** Describe type and availability of power source to the site.
- **Waste types, waste sources, and disposal methods.** List the types of waste that will be generated on-site, including solid waste, the source, and method of disposal.
- **Hazardous substances.** Describe the types and volumes of hazardous substances present or proposed, the specific storage location, and spill plan and spill prevention methods. Describe any containment structure(s) and volume of containment structure(s), the type of lining material, and configuration of the containment structure. Provide Material Safety Data Sheets (MSDS).
- **Water supply.** Describe the water supply and wastewater disposal method.
- **Parking areas and storage areas.** Describe long-term and short-term parking and storage areas, and any measures that will be taken to minimize drips or spills from leaking vehicles or equipment. Describe the items to be stored in the storage areas.
- **Number of people using the site.** State the number of people employed and working on the parcel, and describe the supervisor/staff ratio. Estimate the number of clients that will be using the site.
- **Maintenance and operations.** Describe the long-term requirements, how they will occur and who will perform the work. Specify if any subcontractors will be involved, and explain the tasks they will perform.
- **Closure/reclamation plan.** Provide a closure/reclamation plan, if required for the type of authorization being applied for, e.g. material sale.

IV. **Sketch or blueline portion of the development plan** The sketch or blueline must be drawn to scale, and each item labeled in such a way that the information contained in the drawing can be located in the narrative portion of the development plan (professional quality drafting and mechanical lettering is preferred). Following is a list of information to be shown on the drawing, if applicable:

- Section, Township, and Range lines; North arrow; scale; title; and legend (attached is an acceptable format).
- All property boundaries, ordinary or mean high water lines, and existing or proposed rights-of-way; major topographic features such as roads, streams, rivers, and lakes, and their geographic names.
- Location and dimensions of any gravel pads, or cement foundations, buildings, and other structures and improvements, appropriately labeled.
- Location of any buried or above-ground utility lines (power, water, fuel, natural gas, etc.); sewage facilities, including sewage and wastewater outfall point; underground water system; and water source (if any).
- Location where any hazardous substances, including but not limited to oil, lubricants, fuel oil, gasoline, solvents, and diesel fuel, are stored. Method of storage (tank, drum, etc.).
- Location of parking areas, and areas for the storage of inactive vehicles; snow storage areas; storage areas for any other items not mentioned above (drill rigs, camps, pipe, watercraft, etc.).



VICINITY MAP

Date Prepared:	Applicant's Name:
STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES DIVISION OF MINING, LAND AND WATER	
DIAGRAM	
Sec.(s) _____ Township_____, Range_____, Meridian____	
Scale: 1" = __	
SHEET __ OF __	File #



**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY17-13**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY18  
SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS  
ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT  
EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 17: NORTHERN SOUTHEAST AREA**

**WHEREAS**, AS 29.60.450 requires that for a municipality to participate in the FY18 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar 2016 from fisheries business activities; and,

**WHEREAS**, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

**WHEREAS**, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

**WHEREAS**, the Gustavus City Council proposes to use an alternative allocation method for allocation of FY18 funding available within the FMA 17: Northern Southeast Area in agreement with all other municipalities in this area participating in the FY18 Shared Fisheries Business Tax Program;

**NOW THEREFORE BE IT RESOLVED** that the Gustavus City Council, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of the significant effects during 2016 of fisheries business activity in FMA 17: Northern Southeast Area:

**All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.**

**PASSED** and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this XX day of XX, 2017.

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Barbara Miranda, Mayor

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Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY17-15**

**A RESOLUTION BY THE GUSTAVUS CITY COUNCIL COMMENDING THE GUSTAVUS  
FOXES MIXED 6 VOLLEYBALL TEAM ON TAKING 2<sup>nd</sup> PLACE AT THE ASAA STATE  
CHAMPIONSHIP**

**WHEREAS**, the Gustavus School serves as a community meeting space for celebrations, community entertainment, and fundraisers in addition to its important role in the growth, development, and education of the children of Gustavus and,

**WHEREAS**, the Gustavus School is not only a place for learning, but also a place that supports physical activity for the enjoyment and health of its students and the community through participation in team sports and,

**WHEREAS**, included in the sports curriculum offered at the Gustavus School, students have enjoyed many years of participation on the Mixed 6 Volleyball team having won several Regional Tournaments and the State Championship in 2014 and 2015 as well as 3<sup>rd</sup> place in 2016 and 2<sup>nd</sup> place in 2017 and,

**WHEREAS**, the success of the Gustavus Foxes could not have happened without the coaching expertise and enthusiasm of Rachel Parks and,

**WHEREAS**, also deserving of recognition are Matthew Tua'au and Alyssa Patrick who qualified for All Conference, Best Hitter recipient, Matthew Tua'au, Best Server recipient, Blaine Shatswell, All Academic Seniors (3.00 GPA or higher) recipients, Bethany Bohlke, Kailey Ewing and Kaitlyn Seay, Best Sportsmanship recipients, Bethany Bohlke, Faith Wagner and,

**NOW THEREFORE BE IT RESOLVED**, that the members of the Gustavus City Council, both as individuals and collectively, commend the Gustavus Foxes Mixed 6 Volleyball team and send out much deserved congratulations to Coach Rachel Parks and each member of the traveling team comprising Bethany Bohlke, Kailey Ewing, Alyssa Patrick, Kaitlyn Seay, Matthew Tua'au, Faith Wagner, Blaine Shatswell, Sharian Bohlke, Cody Kelly and Carlie Smith.

**PASSED** and **APPROVED** by a duly constituted quorum of the Gustavus City Council this XX<sup>th</sup> day of December 11, 2017, and effective upon adoption.

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Barb Miranda, Mayor

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Attest: Karen Platt, City Clerk

**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY17-16**

**A RESOLUTION BY THE CITY OF GUSTAVUS PERTAINING TO THE AUTHORIZED  
INVESTMENTS OF, THE INVESTMENT ALLOCATIONS OF, AND ESTABLISHING  
APPROPRIATE BENCHMARKS TO MEASURE PERFORMANCE OF THE CITY'S  
ENDOWMENT FUNDS**

**WHEREAS**, pursuant to City of Gustavus Ordinance 04.13.050 (c) the Gustavus City Council shall annually approve an Asset Allocation Plan for investment of the City's Endowment Funds, and;

**WHEREAS**, pursuant to City of Gustavus Ordinance 04.13.060 (c) permits investment of the Endowment Funds in various asset classes and the Council believes that establishing asset allocation criteria for those various asset classes is in the best interest of the City of Gustavus, and;

**WHEREAS**, the annually approved Asset Allocation Plan will provide benchmarks to measure investment performance, and;

**WHEREAS**, the investment manager has recommended no changes to the asset allocation, and;

**WHEREAS**, the investment manager has recommended updates to the International Equity and Emerging Markets Equity performance benchmarks,

**NOW THEREFORE BE IT RESOLVED** that the Gustavus City Council adopts the Asset Allocation Plan for the current FY18 and upcoming FY19 as follows;

**ENDOWMENT FUND ASSET ALLOCATION PLAN AND PERFORMANCE MEASUREMENT  
TARGETS**

Section 1. The Asset Allocation Plan and Target weighting with range restrictions are as follows:

<u>ASSET CLASS</u>	<u>TARGET WEIGHTING</u>	<u>RANGE</u>
Cash	10%	0-15%
International Fixed Income	5%	0-10%
U.S. TIPS	10%	0-15%
U.S. Fixed Income	35%	20-50%
Real Estate Investment Trust	5%	0-10%
Emerging Market Equity	2%	0-5%
International Equity	8%	0-15%
U.S. Small Cap Equity	1%	0-5%
U.S. Mid Cap Equity	2%	0-5%
U.S. Large Cap Equity	22%	15-50%

SECTION 2. The performance of the Fund and investment managers will be measured as follows:

Performance measurement of the Fixed Income allocation will be measured against the Target Weighting, using the Barclay's Capital Aggregate Bond Index for the Benchmark.

Performance measurement of the International Equity allocations will be measured against the Target weighting, using the MSCI EAFE as the benchmark.

Performance measurement of the Large-Cap Domestic Equity allocation will be measured against the Target Weighting, using Standard & Poor's 500 Index for the benchmark.

Performance measurement of the Mid-Cap Equity allocation will be measured against the Target Weighting, using the Standard & Poor's 400 Mid-Cap Index as the benchmark.

Performance measurement of the Small-Cap Equity allocations will be measured against the Target Weighting, using the Standard & Poor's 600 Small-Cap Index as the benchmark.

Performance measurement of the Emerging Markets allocation will be measured against the Target weighting, using the MSCI Emerging Markets as the benchmark.

Performance measurement of the Real-Estate Equities allocation will be measured against the Target weighting, using the Standard & Poor's US REIT Index as the benchmark.

Performance measurement of the US Treasury Inflation Protected Securities (TIPS) allocation will be measured against the Target weighting, using the Barclays US TIPS 0-5 Year Index.

Performance measurement of the International Fixed Income allocation will be measured against the Target weighting, using the Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index.

Performance Measurement of the Cash allocation will be measured against the Target weighting, using the Citi Group 90 Day T-Bill Index.

**PASSED** and **APPROVED** by a duly constituted quorum of the Gustavus City Council this \_\_\_\_ day of \_\_\_\_\_, 2017, and effective upon adoption.

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Barbara Miranda, Mayor

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Attest: Karen Platt, City Clerk