**Announcement**

**Fiscal Year 2017
City of Gustavus Endowment Grant Application Period**

**Date:** September 5, 2017

The City of Gustavus invites grant applications from Gustavus community organizations and City of Gustavus departments for discrete projects of broad community value to be funded by available proceeds of the City of Gustavus Endowment Fund. An application form and project scoping document are attached. Copies of this announcement, the application form, and the project scoping document are also available from the Gustavus City Clerk at City Hall or by email at clerk@gustavus-ak.gov.

**Application Deadline:** Applications must be received by 4:00 pm Monday, October 31, 2017.

**Grant funding available:** $41,340.00 is the total available for grant funding from the Endowment Fund during Fiscal Year 2018.

**Application Procedure:** Applicants must fill out the attached application form and complete the attached Project Scoping Document for their project. They may attach any additional descriptive and supportive materials they deem necessary. Applicants shall submit two complete copies of their application materials. Applications may be hand delivered to the City Clerk/Treasurer at City Hall during normal business hours, or deposited in the mail box outside the front door of City Hall at any hour.

**Selection Criteria:**

1. Discrete local project—not for organizational operating expense.
2. Broad community benefits and value.
3. Leverage of matched funds.
4. Addresses community needs outside the authorized functions of the City.
5. Carefully considered and planned project with high probability of success.
6. Apparent ability of organization to manage the project.
7. Financial track record and stability of person or organization.
8. Qualifying City Department or local Gustavus group.

Signed,

Barbara Miranda

Mayor, City of Gustavus

**CITY OF GUSTAVUS, ALASKA**

**Endowment Fund Grant Application Form**

**I. Project Title:**

**II. Organization:**

Name of Organization:

Type of Organization:

Tax ID:

Address:

Phone:

Web page:

**III. Principal Contact:**

Name:

Address:

Phone:

Email:

**IV. Project Description:**

(expand to additional pages as needed)

1. Synopsis (one paragraph)

2. Complete and attach a City of Gustavus Project Scoping Document (available from City Clerk/Treasurer)

3. Total estimated cost of project (please attach contractor’s estimates or website “cart” pages, if applicable):

4. Amount requested from Endowment Fund Grant:

5. Matching funds available:

Source Amount

1.

2.

3.

 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Printed name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_