

**CITY OF GUSTAVUS  
ORDINANCE FY19-18**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE  
REPLACEMENT OF CITY ORDINANCE TITLE 6 SECTIONS 6.06.010, 6.06.020,  
6.06.030, 6.06.040, 6.06.050, and 6.06.060**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 6, Sections 6.06.010, 6.06.020, 6.06.030, 6.06.040, 6.06.050, and 6.06.060 be replaced as follows:

**Section 06.06.010 - Early Childhood Development Department (ECDD) established.**

There shall be an early childhood development department in and for the City of Gustavus, Alaska. The department will include a preschool and a child care program, both of which shall comply with all rules and regulations pertaining to the Alaska Department of Health and Social Services (DHSS) Child Care Program Office (CCPO) including but not limited to: AS 47.32.010, AS47.32.900 Centralized Licensing and Related Administrative Procedures; 7 AAC57.010 – 7 AAC 57.990 Child Care Facilities Licensing; and 7 AAC 10.010 - 7 AAC10.9990 Licensing, Certification and Approvals.

**Section 06.06.020 - Service area.**

All children, including visitors within the City of Gustavus, are eligible to enroll in ECDD programs, providing they are within the stated age range of the program for which they are enrolling in, and their parent or guardian complies with all enrollment requirements set forth in the Rookery Parent Handbook.

**Section 06.06.030 - Mode of operation**

- (a) Operating funds shall be generated from tuition, fundraising, donations, grants, which will be deposited in the City's general fund for the ECDD program.
- (b) Capital and special project funds may be raised through grants, donations from public and private entities, and from the City's Capital Improvement Projects funds.

- (c) The ECDD will be guided by the Rookery Advisory Committee (RAC), a volunteer body that will work with the ECDD Manager to provide quarterly reports to the city council that provides updates and information to the program's overall operations.

**Section 6.06.040 - Services provided.**

The ECDD shall provide early childhood education programs to children in Gustavus through both its preschool and child care programs.

**Section 6.06.050 – Staff.**

The department shall consist of a manager, supervised by the city administrator, and as many other program staff as are deemed appropriate for effective operation and continuous compliance of the department as determined by the city administrator.

The number of staff will change depending on the number of children enrolled in ECDD programs, licensing requirements and individual staff qualifications. Members of the ECDD may include both paid and unpaid individuals. Individual staff's roles are defined in Policy and Procedure.

**Section 6.06.060 – Fees, prices, and standards, and hours of operation.**

- (a) The ECDD Manager shall set user fees and product prices for all ECDD programs with approval of the city council by resolution. Temporary price changes may be permitted by the ECDD Manager with the approval of the City Administrator.
- (b) The ECDD Manager shall set hours and days of operation to reflect seasonal demand and budget constraints as approved by the city council. Temporary changes or closures are subject to approval by the mayor or city administrator and permanent changes are subject to approval by the city council.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**Date Introduced: March 11, 2019**

**Date of Public Hearing: April 8, 2019**

**PASSED** and **APPROVED** by the Gustavus City Council this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2019

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Calvin Casipit, Mayor

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Attest: Karen Platt, City Clerk